

**BOSTON TOWNSHIP TRUSTEES
MINUTES OF THE REGULAR MEETING**

October 13, 2021

Present at this regular meeting of the Boston Township Trustees were Trustees Amy Anderson, Randy Bergdorf, Bill Clifton; Fiscal Officer, Pamela Schneider; Legal Counsel Al Schrader.

Trustee Anderson called the regular meeting to order at 6:00 PM.

Announcements. Anderson gave condolences to the Wise family on the passing of Kurt Wise, Jr. Get well wishes to Chief Nagy and Officer Eddie Westfall.

Police Report. No report. Anderson thanked Officer Dennis Pongracz for his help at Pine Hollow on Quick Rd. His CIT training helped save the person's life.

Zoning Report. J. Schneider distributed a report prior the meeting. (Present)

- Received an application for 5062 Akron-Cleveland Rd. Want to put a business in. Would need to be converted from residential to commercial use. Distributed to Zoning Commission and will be emailing to BZA for review.
- Walked the Brown property on Akron-Cleveland Rd. The vehicles are still on the property that he could find.
- Lease for Less is coming tomorrow for permit for sign. Building is painted.
- Bergdorf stated the Summit County Planning Commission will meet October 21 at 3:00pm and our zoning resolution changes are to be reviewed. Bergdorf will try to attend in case there are any questions.
- Bergdorf stated the NPS will be taking down 15 structures within the Township.

Approval of Minutes. MOTION by Bergdorf, seconded by Anderson, to approve the minutes of the regular meeting held **September 22, 2021**. Voting: Anderson and Bergdorf Yes. Clifton Abstain **[20211013-01]**

Buildings and Grounds:

- Bergdorf distributed the hall rental report
- Election will be held November 2, 2021 in the Township meeting room. Setup will take place on November 1, 2021

Boston/Cuyahoga Falls JEDD, Boston/Peninsula JEDD, and Future Planning.

- Received \$17,513.08 from Cuyahoga Falls
- Next meeting Thursday, October 22 at 3:00pm at Suncrest. Mike Vinay to attend to talk about funding. Trying to set-up a meeting on the water side with Cuyahoga Falls

Valley Fire District. Anderson reported:

- Special meeting las week in regards to driveway. NPS will not assist with road and house. Valley is totally responsible
- Thank you to Boston Township, Peninsula Village and Boston Heights road departments for all the work on the road at Valley Fire to get it ready to be chip sealed

Road Department. Krusinski distributed report prior to meeting. (Present)

- Patched fire station road
- Last mowing complete
- Mow town hall and park
- Prep parking lot for chip seal – distributed quote to chip seal the bottom lot for \$11,200.00
- Created spreadsheet for square footage of township roads – spoke with Tom Boley to have a traffic study done so have information to apply for TSP grant
- Distributed information about a Cyclone PTO Debris Blower cost \$5,500

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MOTION by Anderson, seconded by Clifton, to approve chip and seal of the lower parking lot at the Township for a cost of \$11,200.00. Voting: All yes. **[20211013-02]**

MOTION by Anderson, seconded by Bergdorf, to purchase a Cyclone PTO Debris Blower from Baker Vehicle at a cost of \$5,500.00. Voting: All yes. **[20211013-03]**

MOTION by Anderson, seconded by Bergdorf, to refund the unused part of the garage contract with the Village of Peninsula. Voting: All yes. **[20211013-04]**

Other Business. Discussion on the quote from Baypointe Technology for Microsoft 365 Business.

MOTION by Anderson, seconded by Clifton, to accept the contract with Baypointe for Microsoft 365 and cybersecurity for seven Township computers. Cost for one year at \$5,304 and \$610/mo. With the amount already paid for services this year to be applied towards the first year. Voting: All yes. **[20211013-05]**

Reallocations. MOTION by Bergdorf, seconded by Clifton to approve the reallocations as presented. Voting: All Yes. **[20211013-06]**

FUND/ACCOUNT	FUND/ACCOUNT NAME	FROM	TO
1000-110-599-0000	Gen Other Expenses - Other	-2,500.00	
1000-110-315-0000	Election Expenses		1,000.00
1000-110-213-0000	Medicare		1,500.00

Approval of Purchase Orders. Purchase orders of \$2500 and more must be signed by the board. MOTION by Bergdorf, seconded by Clifton to approve the purchase order. Voting: All Yes **[20211013-07]**

SB #	FUND/ACCOUNT	FUND & ACCOUNT NAME	\$AMOUNT
44 2021	2272-760-740-0000	Machinery, Equipment and Furniture	758.89
45 2021	1000-110-599-0000	Other – Other Expenses	7,000.00

Approval of Bank Reconciliation: MOTION by Bergdorf, seconded by Clifton to approve the bank reconciliation as presented. Voting: All yes. **[20211013-08]**

Approval of Payroll. MOTION by Bergdorf seconded by Clifton to approve the payroll as presented. Voting: All Yes. **[20211013-09]**

Approval of Bills. MOTION by Clifton seconded by Bergdorf to approve the bills as presented. Voting: All Yes. **[20211013-10]**

Executive Session. MOTION by Anderson, seconded by Bergdorf, to enter executive session to discuss contracts and pending litigation. The Fiscal Officer called roll:

Bergdorf: Yes

Clifton: Yes

Anderson: Yes

MOTION passed. The trustees entered executive session at 6:50 PM. **[20211013-11]**

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MOTION by Anderson, seconded by Bergdorf , to enter regular session. The Fiscal Officer called roll:

Bergdorf: Yes

Clifton: Absent

Anderson: Yes

MOTION passed. The trustees reconvened at 7:35 PM with no action taken during the session. **[20211013-12]**

MOTION by Bergdorf to adjourn. Meeting duly adjourned at 7:36 PM.

CHAIR

CLERK