

**BOSTON TOWNSHIP TRUSTEES
MINUTES OF THE ORGANIZATIONAL MEETING**

December 23, 2020

Present at this organizational meeting of the Boston Township Trustees were Amy Anderson, Randy Bergdorf, and Bill Clifton; Fiscal Officer Pamela Schneider; and Legal Counsel Al Schrader.

Anderson called the meeting to order at 6:00 PM. The board reviewed the agenda prior to the meeting. MOTION by Bergdorf, seconded by Clifton, to approve the items presented in the agenda with one change: Item 2.q. added road department personnel called in on a holiday shall be paid double time. The corrected agenda is listed below. Voting: All Yes. **[20201223-01-S]**

AGENDA

1. Review the organization structure of the township for 2021 to make the following resolutions:
 - a. That the Trustees continue to be paid monthly, on a monthly salary basis, and the amount of compensation be the maximum as set forth in Section 505.24 of the Ohio Revised Code and otherwise provided by law
 - b. that the Trustees continue to be allowed to avail themselves to all benefits available by law
2. Establish the organizational structure of the township for the year 2021 to make the following resolutions:
 - a. that Anderson be selected as Chairperson of the Board of Trustees for the year 2021
 - b. that Bergdorf be selected as Vice-chairperson of the Board of Trustees for the year 2021
 - c. to retain Al Schrader as legal counsel for Boston Township for 2021 (monthly contract) at the following rates: \$165.00 per hour for all non-litigation work; expenses and advances of litigation and otherwise will also be reimbursed
 - d. that the Trustees would proceed to act as a Board in matters concerning the maintenance and repair of the roads within the Township
 - e. that Bergdorf be appointed as liaison to the Zoning Boards and to the Boston Township Hall Committee
 - f. that Anderson be appointed as liaison to the Peninsula Police Department
 - g. that Bergdorf be appointed as liaison to the Cemetery Board term expires 12-31-2023
 - h. that the regular meetings for 2021 be held on the second and fourth Wednesday of every month at 6:00 P.M.
 - i. to set the Fiscal Officer's salary as allowed by law, per the basis of the budget of Boston Township
 - j. to retain Pam Schneider as Zoning Secretary for 2021, at a rate of \$425/month, \$5,100/year, unchanged from the previous year, to serve at the discretion of the Board of Township Trustees
 - k. to retain Catherine Anson as the Deputy Clerk for 2021, at a rate of \$27.00/hour, unchanged from the previous year, to serve at the discretion of the Board of Township Trustees
 - l. to retain John Schneider as Zoning Inspector for 2021, at a rate of \$925/month, \$11,100/year, unchanged from the previous year, to serve at the discretion of the Board of Township Trustees
 - m. to appoint Jay Littler as alternate to the Zoning Board of Appeals
 - n. that members of the Zoning Commission and the Zoning Board of Appeals be reimbursed \$35.00 per meeting, on a per diem basis, for expenses incurred to attend those meetings. Reimbursement will be made after the end of the calendar year and upon certification of

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meeting attendance by the Zoning Clerk

- o.** that David Krusinski be reappointed as the full-time Road Superintendent for the year 2021, at an hourly rate of \$24/hour straight time and \$36/hour overtime unchanged from last year, to serve at the discretion of the Board of Township Trustees
 - p.** that the part-time road department assistant be paid at \$19.00/hour straight time and \$28.50/hour overtime for 2021, to serve at the discretion of the Board of Township Trustees
 - q.** that road department personnel called in on a holiday shall be paid double time for 2021
 - r.** that all part-time seasonal employees of the township road department be paid \$12.00 per hour
 - s.** that a driving record check of all employees who operate township vehicles be obtained
 - t.** that all Township employees be given the following legal holidays: New Year's Eve, New Year's Day, Martin Luther King Day, President's Day, Memorial Day, Fourth of July, Veteran's Day, Labor Day, Columbus Day, Thanksgiving, the day after Thanksgiving, the day before Christmas and Christmas Day
 - u.** that the regular workday for Township hourly employees will remain at 7:00 A.M. until 3:30 P.M. with a one-half hour unpaid lunch
 - v.** to continue the vacation schedule of the Township full-time employees as previously adopted:
 - One week (5 work days) after one full year of employment
 - Two weeks (10 work days) after two full years of employment
 - Three weeks (15 work days) after five full years of employment
 - Four weeks (20 work days) after fifteen full years of employment
- There shall be no carryover of vacation days from one year to the next unless the prior written permission of the Trustees is given.
- w.** to allow 20 sick days per year in 2021 for all full-time employees with an accumulation of 120 days of sick leave per Ohio Revised Code
 - x.** that the current members of the various JEDD Boards continue to serve their terms pursuant to their original appointments
 - y.** that Clifton be reappointed as liaison to the Cuyahoga Falls JEDD board

3. Credit Card Review for Huntington

- a.** Holders: David Krusinski and Pamela Schneider
- b.** Credit Limits: \$2000 per card

MOTION by Clifton to adjourn. Meeting duly adjourned at 6:02 PM.

CHAIRMAN

CLERK