

**BOSTON TOWNSHIP TRUSTEES
MINUTES OF THE REGULAR MEETING**

August 26, 2020

Present at this regular meeting of the Boston Township Trustees were Trustees Amy Anderson, Randy Bergdorf, Bill Clifton; Fiscal Officer, Pamela Schneider; Legal Counsel Al Schrader.

Trustee Anderson called the regular meeting to order at 6:00 PM.

Police Report. Anderson discussed a conversation with Chief Varga about setting up a parking violation bureau. The money would come directly to Boston Township. A retired police officer or attorney would have to be retained to review any contested tickets.

MOTION Anderson, seconded Bergdorf to move forward to set up a parking violation bureau for Boston Township. Voting: All Yes. **[20200826-01]**

Zoning Report.

Bergdorf stated the BZA meeting was held and they reviewed an application from Skonieczny. Bergdorf asked Schneider to look into the resident selling firewood on Kendall Park, Pro Tree mowing the frontage of property and the three houses at the corner of Geoppert and Akron Cleveland Rd. Legal Counsel Schrader will contact Chief Riedel and move forward with the property at Geoppert and Akron Cleveland Rd.

The BZA also passed a resolution to suspend all public hearings until the end of COVID-19.

MOTION Anderson, second Bergdorf to proceed with the next step on the property of Geoppert and Akron Cleveland Road. Voting: All Yes. **[20200826-02]**

Correspondence:

- Thank you note from Laura Brock for the road department.
- Email received of dates for railroad crossing road closures.

Approval of Minutes. MOTION by Bergdorf, seconded by Clifton, to approve the minutes of the regular meeting held **August 12, 2020**. Voting: All Yes. **[2020826-03]**

Buildings and Grounds: Bergdorf distributed revised draft of the COVID-19 Plans for Boston Township for review.

Bergdorf discussed the lease options with the Boston Township Hall Committee at their special meeting. They are getting new quotes on the projects.

Boston/Cuyahoga Falls JEDD, Boston/Peninsula JEDD, and Future Planning.

Clifton reported that we received a checks from the Village of Peninsula for \$5,231.00 and Cuyahoga Falls for \$3,220.00.

Valley Fire District. Anderson reported:

- Thank you to Matt Cern and Hazmat Team for handling fire on Route 8
- Nolan Dylak and Kevin Dupree have resigned and Rick Razak has taken a leave of absence
- Hired two new personnel – Lane Smith and Ryan Zapora
- Matt Levitt was awarded the Lieutenant position
- Computer program is up and running
- Purchased a circular saw for \$1,500.00
- Nick Sabastian said that all hydrants have been checked.

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- The plaque for the house for the Benedict family has been ordered
- Turnout Gear and new shirts for the officers are in
- Approached the park in regards to updates on the house – new roof, paint and windows

Richard Slocum presented a proposal for a “Zoom Cart” to be used for meetings so there will be virtual access during COVID-19. He stated the cost would not exceed \$1,000.00.

MOTION by Anderson, seconded by Clifton to approve up to \$1000.00 for purchase of equipment needed for Zoom Cart for COVID purposes. Voting: All Yes. **[20200826-04]**

Road Department.

Krusinski distributed a list of activity. Items of note:

- Mowing
- Trim brush on Geoppert
- Met with Ford & International on truck bids
- Trim around signs and guardrails
- Install drive way pipe on Keenan Road (3 days)
- Ditch on Keenan Road
- Mow Oak Hill and Major (new tractor is working great)

Nick’s Tree Service will be out next week to cut down the pole and Infinity Paving will be out the middle of September.

Earth and Wood called about catch basin being plugged up. Advised them to contact the county.

Discussed the NOPEC grant with Cathy. Can get LED lights for the garage for approximately \$800 and a new light above the work bench for \$200.

Councilman Dan Schneider was present to discuss the extension of the lease for the road department. Schneider discussed where the Village is at this time as moving forward with replacing their service garage. Schneider asked for an 18-month extension on the lease. Trustees thank him for the information and stated they will discuss in executive session.

Appropriations, Reallocations. MOTION by Bergdorf, seconded by Clifton to approve the reallocations as presented. Voting: All Yes. **[20200826-05]**

FUND/ACCOUNT	FUND/ACCOUNT NAME	FROM	TO
1000-110-599-0000	General Other Expense	-12000.00	
1000-330-740-0000	Machinery/Equip/Furniture		12000.00

Approval of Purchase Orders. Purchase orders of \$2500 and more must be signed by the board. MOTION by Bergdorf, seconded by Clifton to approve the purchase order. Voting: All Yes **[20200826-06]**

SB #	FUND/ACCOUNT	FUND & ACCOUNT NAME	\$AMOUNT
44 2020	1000-330-740-0000	General Machinery/Equip/Furniture	12000.00

Approval of Payroll. MOTION by Bergdorf seconded by Clifton to approve the payroll as presented. Voting: All Yes. **[20200826-07]**

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Approval of Bills. MOTION by Bergdorf seconded by Clifton to approve the bills as presented. Voting: All Yes. **[20200826-08]**

Executive Session.

MOTION by Anderson, seconded by Clifton, to enter executive session to discuss personnel and contracts. The Fiscal Officer called roll:

Bergdorf: Yes Clifton: Yes Anderson: Yes

MOTION passed. The trustees entered executive session at 6:53 PM. **[20200826-09]**

MOTION by Anderson, seconded by Bergdorf, to enter regular session. The Fiscal Officer called roll:

Bergdorf: Yes Clifton: Yes Anderson: Yes

MOTION passed. The trustees reconvened at 7:13 PM with no action taken during the session. **[20200826-10]**

MOTION Bergdorf, seconded by Clifton to adopt the COVID-19 Plan draft dated August 26, 2020. Voting: All Yes. **[20200826-11]**

MOTION by Anderson, seconded by Bergdorf to extended the current agreement with the Village of Peninsula for rental space at the Township garage for an additional six months until March 30, 2021 with the option to entertain after that date at a rate of \$500 per month. Voting All Yes. **[20200826-12]**

MOTION by Bergdorf to adjourn. Meeting duly adjourned at 7:14 PM.

CHAIR

CLERK