

**BOSTON TOWNSHIP TRUSTEES
MINUTES OF THE REGULAR MEETING**

January 8, 2020

Present at this regular meeting of the Boston Township Trustees were Trustees Amy Anderson, Randy Bergdorf, Bill Clifton; Fiscal Officer, Catherine Anson; Legal Counsel Al Schrader.

Trustee Anderson called the regular meeting to order at 6:04 PM.

Police Report. Chief Varga distributed the report prior to the meeting.

Zoning Report. Schneider presented the report of recent activities. Item of note:

- He is following up on inquiry regarding the building of a greenhouse.
- Action was taken on the squatter on Main Street. He is now off the property.

Correspondence.

- Anson stated that the NOPEC Community Grant program is open again. We can apply for \$250 for our Memorial Day Parade. Deadline to apply is March 30. MOTION by Bergdorf, seconded by Clifton, to approve the submission of the grant proposal as stated. Voting: All Yes. **[20200108-01]**
- On behalf of the new fiscal officer Pam Schneider, Anson requested permission for her to attend the Local Government Conference in Columbus April 6-9. Full cost for the conference is not yet available and she will miss the first board meeting in April. This conference fulfills much of the mandatory training requirements. MOTION by Bergdorf, seconded by Clifton, to approve the training and the missing of the first meeting. Voting: All Yes. **[20200108-02]**
- Bergdorf discussed creating the position of Deputy Clerk to allow for backup. Schrader stated that the fiscal officer must request funds from the board and will be the person to hire the Deputy Clerk. He recommended that the board meet with the new fiscal officer prior to April 1 for a smooth transition. Anson will get information on bonding for the Deputy Clerk.

Approval of Minutes.

- MOTION by Bergdorf, seconded by Clifton, to approve the minutes of the regular meeting held **December 23, 2019**. Voting: All Yes. **[20200108-03]**

Road Department. Krusinski reported on the following:

- With the break in the weather, much patching was completed. Tree limbs and trash were picked up after the recent windstorms.
- VIN numbers were reported to the insurance company.
- The back hoe is in need of repair with new hoses.
- Address markers should be replaced. The current ones are 23 years old and some are missing as reported by residents. Anderson will follow up on this.
- He did an inventory of work for the upcoming season: more patching, berming, cleaning up driveway run-off, and some replacement of cross-over pipes. Wetmore Road is in need of repair and can be handled by the road department with authorization from the board. The board discussed closing the road or bringing the topic up again with Cuyahoga Falls for joint repair. Their section of the road is in worse shape. Grants for road repair in national parks may be available.
- He distributed information on purchases for the board to consider: a spreader box (mini-paver) at \$800 to more efficiently spread tar on non-level surfaces and a hot box at \$25,000 that will allow patching in colder weather and will keep the tar warm overnight for multi—day use.

Contracts.

- In preparation for the upcoming deadlines, Schrader requested information on the building lease with the Boston Town Hall Committee and the Police Levy. Approximately \$70,000 will be lost to the Police Fund after this year when the annexation term with Cuyahoga Falls expires.

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- **Kimble contract clarification:** to agree with the terms written in the bid and contract, MOTION by Bergdorf, seconded by Clifton, to correct the acceptance of the Kimble garbage agreement for a one year term, renewable for two additional years at the prices submitted in the bid response. Voting: All Yes. **[20200108-04]**

Approval of Purchase Orders. Purchase orders of \$2500 and more must be signed by the board. MOTION by Bergdorf, seconded by Clifton to approve the purchase order. Voting: All Yes **[20200108-05]**

SB #	FUND/ACCOUNT	FUND & ACCOUNT NAME	\$AMOUNT
1000 GENERAL FUND			
1 -2020	1000-110-311-0000	Accounting and Legal Fees	35,000.00
2 -2020	1000-110-312-0000	Auditing Services	1,000.00
3 -2020	1000-110-313-0000	UAN Fees	3,100.00
4 -2020	1000-110-342-0000	Postage	300.00
5 -2020	1000-110-381-0000	Property Insurance Premiums	8,000.00
6 -2020	1000-110-383--0000	Fidelity Bond Premiums	100.00
7 -2020	1000-110-389-0000	Other-Insurance	800.00
8 -2020	1000-110-410-0000	Office Supplies	800.00
9 -2020	1000-110-599-0000	Other Expenses	2,000.00
10 -2020	1000-110-321-0000	Rents & Leases	2,000.00
11 -2020	1000-120-323-0000	Repairs & Maintenance	4,000.00
12 -2020	1000-120-341-0000	Telephone	2,000.00
13 -2020	1000-120-351-0000	Electricity	1,550.00
14 -2020	1000-120-353-0000	Natural Gas	1,500.00
15 -2020	1000-120-500-0000	Other Expenses	1,800.00
16 -2020	1000-130-150-0000	Compensation of Board Members	5,100.00
17 -2020	1000-290-370-0000	Payment to Another Political Subdivision	1,000.00
18 -2020	1000-290-599-0000	Other	1,625.00
19 -2020	1000-310-360-0000	Contracted Services	6,400.00
20 -2020	1000-330-323-0000	Repairs & Maintenance	2,000.00
21 -2020	1000-420-370-0000	Payment to Another Political Subdivision	9,000.00
2011 MOTOR VEHICLE LICENSE TAX FUND			
22 -2020	2011-330-323-0000	Repairs and Maintenance	1,500.00
23 -2020	2011-330-420-0000	Operating Supplies	2,000.00
24 -2020	2011-330-430-0000	Small Tools and Minor Equipment	1,000.00
	2031	ROAD AND BRIDGE FUND	
25 -2020	2031-330-323-0000	Repairs & Maintenance	6,500.00
26 -2020	2031-330-345-0000	Advertising	100.00
27 -2020	2031-330-351-0000	Electricity	1,500.00
28 -2020	2031-330-353-0000	Natural Gas	3,000.00
29 -2020	2031-330-420-0000	Operating Supplies	3,000.00
30 -2020	2031-330-430-0000	Small Tools & Minor Equipment	1,500.00
2231 PERMISSIVE MOTOR VEHICLE LICENSE FUND			
31 -2020	2231-330-323-0000	Repairs & Maintenance	5,300.00
32 -2020	2231-330-420-0000	Operating Supplies	5,300.00

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2181 ZONING FUND			
33	-2020	2181-130-599-0000	Other 3,600.00
2191 POLICE FUND			
34	-2020	2191-210-345-0000	Advertising 20.00
35	-2020	2191-210-360-0000	Contracted Services 240,000

Approval of Payroll. MOTION by Bergdorf, seconded by Clifton to approve the payroll as presented. Voting: All Yes. **[20200108-05]**

Approval of Bills. MOTION by Clifton, seconded by Bergdorf to approve the bills as presented. Voting: All Yes. **[20200108-06]**

Other Business.

- Anderson discussed dates and times for a reception honoring retired counsel Ed Pullekens. Bergdorf stated that the reception could be held in the Township Meeting Room. The date and time selected as Saturday, March 21 from 2:00 to 4:00 PM.

MOTION by Bergdorf to adjourn. Meeting duly adjourned at 6:57 PM.

CHAIR

CLERK