

**BOSTON TOWNSHIP TRUSTEES
MINUTES OF THE REGULAR MEETING**

April 24, 2019

Present at this regular meeting of the Boston Township Trustees were Amy Anderson, Randy Bergdorf, Bill Clifton; Fiscal Officer, Catherine Anson; Legal Counsel Ed Pullekens.

Trustee Anderson called the regular meeting to order at 6:05 PM.

Announcements: Anderson expressed condolences to Dan and Janice Schneider on the recent passing of their son Bob and to his siblings Dan, Jr., John, and Pam; all three siblings are current or past employees of Boston Township.

Police Report. Officer Westfall distributed the report of activity. Items of note:

- They investigated reports of two juvenile runaways.
- They responded to calls regarding a number of trees down.
- Another littering incident was investigated and the person responsible has been found. The incident appears unrelated to earlier littering concerns. A court date has been set.

Zoning. Dan Schneider Jr reported on the following:

- Home water testing kits have been dropped off by Summit County Health.
- Buckeye Sports is no longer pursuing purchase of adjacent property due to zoning restrictions.
- The letter to Mussaro will be sent out soon in response to complaints.
- He is working with a few residents on additions to houses.

Approval of Minutes.

- MOTION by Bergdorf, seconded by Anderson, to approve the minutes of the special meeting held on April 10, 2019. Voting: All Yes. Clifton abstained. **[20190424-01]**
- MOTION by Bergdorf, seconded by Clifton, to approve the minutes of the regular meeting held on April 10, 2019. Voting: All Yes. **[20190424-02]**

Boston/Cuyahoga Falls JEDD, Boston/Peninsula JEDD, and Future Planning.

Clifton reported items of note:

- The confidentiality agreement drawn up by legal counsel Schrader should restore access to data. Lack of quorum for both the Cuyahoga Falls (CF) and Peninsula JEDDs have delayed implementation. The agreement is also being shared with RITA.
- RITA has indicated that some funds from the construction crews at new park offices have been collected.
- The payment from the CF JEDD last month was only \$664. The transition to RITA as the collection agent is taking a long time to even out. Our usual monthly share is around \$6,000.
- The Peninsula JEDD check for \$7500 has been received.

Valley Fire District: Anderson reported on the board meeting held last week:

- The board approved a leave of absence for Mike Velazquez who needs the time to complete training for the Cleveland Fire Department.
- The board authorized the purchase of three pairs of boots, swift water gear for three people at a cost of \$1100 each, and \$500 for supplies for the April 26 Clean Up Day at the station. The air tank on engine 2812 is leaking and will need repair.
- Two people have been added to the swift water training: Richard Razak and Scott Reynolds. Three people have completed inspector training.
- Lt. 2 Moledor has been doing an excellent job on refining our inspection process.
- Seven people attended the annual FDIC training in Indianapolis. The board sent two members to the week-long training prior to the meeting; two members were funded by their full-time departments and one member paid his own way. Lt. 1 Packard attended a grant-writing class. All attendees came back excited about what they learned.
- The Pancake Breakfast will be held on May 5 from 8:00 AM to 1:00 PM.

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Road Department. Krusinski reported on the following:

- The department has been really busy with several down trees handled over the Easter weekend. There was difficulty on Hines Hill Road regarding tree removal. Officer Westfall confirmed that Krusinski has the authority to close a road for safety reasons when removing trees. Firewood is available at the garage for residents.
- Current projects include cleaning ditches on Akron-Cleveland Road and leaf and branch pickup in neighborhoods.
- The garage painting projects is coming along and will be finished by Memorial Day.
- An electrician is required to bring the installation of the new gasoline tanks up to code.
- He will include the Fakolt property and the park in the mowing schedule.
- The sealing machine will be here soon for the road repair projects postponed from last year due to machine repairs. He'll buy material for our roads, the parking lot, and the Valley Fire Station lot. With Peninsula Councilperson Holody present, he asked if Peninsula will pay for one week of the two-week rental of the sealing machine at \$1900 per week given that their use of the machine will be slightly greater than ours. Holody indicated that shouldn't be a problem. He also asked how their road department can quickly order material; she suggested Mike submit a blanket purchase order request estimating the annual amount of material needed for the year.

Other Business:

- Anderson reported that a resident contacted her regarding the installation of a utility box placed on his property. Anderson contacted a number of entities to request its relocation including First Energy, Spectrum, the National Park, and Channel 8 News. Jim Long from Spectrum couldn't have been nicer and she was successful in having the box relocated to an area by the turnpike bridge. Krusinski asked if we could bill Spectrum for time and effort in cleaning up plastic bits and cut branches left behind by the contractors installing the new lines; Anderson will follow up with the company.
- Bergdorf reviewed the draft edit of the Employee Handbook. He noted minor corrections and questioned why veteran status explicitly referenced Vietnam Veterans. We may want to include a statement prohibiting vaping. Anderson will review with our legal expert.

Road Department Collaboration:

Peninsula Councilperson Holody asked follow up questions from the earlier special meeting on combining road departments. Anson stated that she has contacted the Peninsula fiscal officer and our insurance company regarding joint coverage allowing employees to use each other's equipment. The situation is still pending. Holody proposed having each entity list each other's employees on their policy. Anson will follow up. Anderson responded that she had contacted Representative Roemer to inform him of our collaborative project but has not heard back from him yet.

Purchase Orders: Purchase orders of \$2500 and more must be signed by the board. MOTION by Bergdorf, seconded by Clifton to approve purchase orders as presented. Voting: All Yes. **[20190424-03]**

SB #	ACCOUNT	ACCOUNT NAME	\$AMOUNT
42 2019	2011-330-430-0000	Small Tools and Minor Equipment	500.00
43 2019	1000-110-599-0000	Other Expenses	2,000.00

Approval of Payroll. MOTION by Bergdorf, seconded by Clifton to approve the payroll as presented. Voting: All Yes. **[20190424-04]**

Approval of Bills. MOTION by Bergdorf, seconded by Clifton to approve the bills as presented. Voting: All Yes. **[20190424-05]**

MOTION by Bergdorf to adjourn. Meeting duly adjourned at 6:52 PM.

CHAIR

CLERK