

**BOSTON TOWNSHIP TRUSTEES
MINUTES OF THE REGULAR MEETING**

January 9, 2019

Present at this regular meeting of the Boston Township Trustees were Amy Anderson, Randy Bergdorf, Bill Clifton; Fiscal Officer Anson; and Legal Counsel Edward Pullekens.

Trustee Anderson called the regular meeting to order at 6:10 PM.

Announcements:

- Anderson stated that long-time resident Joan Hendrick passed away this week. She had lost her husband last year.

Stow Court: Judge Hoover made a brief presentation on behalf of the Stow Court to honor the tenth anniversary of the court. The court is one of few in Ohio operating in the black and the only one covering the cost of the building. The court offers several programs to assist victims and help offenders turn their lives around. He thanked Amy Anderson for her work in getting these programs started. With her retirement, they have hired five people to replace her.

Police Report. Chief Varga distributed the report of activity. Items of note:

- A new police car has been purchased and will be in service on Monday.
- The first crash of the year involved a roll-over on 271.
- Beaver trapping is taking place with permission from the park.

Zoning. Schneider distributed the zoning report for the current period. Items of note:

- He has fielded several calls regarding property use.
- He has continued to work with Mr. Bridle on preparing for a possible hearing this month.
- He has responded to calls from residents regarding possible zoning violations and worked with Anderson to investigate situations on Barlow Road.
- The Zoning Board is looking into resolutions regarding the maintenance of vacant houses/buildings and the use of non-permanent signs and banners.

Correspondence:

- **Kimble Extension:** The board reviewed the request by Kimble to increase costs in Year 2 and 3 of the existing contract due to changing market conditions. The board agreed to have the representative to present the request in person at the next meeting.
- **Revised Mutual Aid Agreement:** The simple agreement for insurance purposes was revised by the Peninsula legal counsel. Pullekens is checking on the language regarding working together.
- **Summit County Water Testing Agreement:** the agreement for a one-year extension of the current contract agreed upon earlier was signed at the meeting.

Approval of Minutes.

- MOTION by Bergdorf, seconded by Clifton, to approve the minutes of the meeting held on December 26, 2018. Voting: All Yes. **[20190109-02]**

Boston/Cuyahoga Falls JEDD, Boston/Peninsula JEDD, and Future Planning.

Clifton reported items of note:

- We have received the CF JEDD check and data but the spreadsheet has not yet been updated. Based on the data, two local companies have not paid into the JEDD in the past two months resulting in a significant shortfall. He will follow up with CF.
- He has been in contact with CF which will be transitioning to using RITA for tax collections. It is expected that collections will improve, especially for those businesses which have been lax in contributing to the JEDD. Schneider asked if the workers building the new barn are contributing. Clifton will investigate.
- He has been in contact with the interim fiscal officer for Peninsula regarding the JEDD data for the past two months. She is working on the reports and will have them ready by the JEDD meeting.

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January 9, 2019

- The Peninsula JEDD board will meet on January 23 at 5:30 PM prior to the next board meeting. Clifton has invited a representative from RITA to attend. Two outstanding questions for RITA are (1) whether all of the CVSR employees and Zielinski Court employees are contributing since there appears to be an increase in paid employees at the facilities and (2) why there are so many businesses outside of the JEDD paying one month only to be credited in future months.

Valley Fire District. Anderson reported on the following:

- Engine 2814 is back in service but continues to have problems.
- Stats on calls for the month: Boston Heights: 16; Boston Township: 11; Peninsula: 3; Boston Mills: 2.

Road Department. Krusinski reported on the following:

- He has been doing a lot of clean up of tree debris and the catch basins were a mess after New Year's.
- He has been looking for grants for the road department and the only interesting opportunity was something for historic buildings.
- He is requesting a quote to remove three trees from the Town Hall property and a fourth tree will be considered. By combining work with the cemeteries and Peninsula, we may be able to get a price break from the company. Also, he will contact Sunset Gardens for some ideas on landscaping when the trees come down.
- The gasoline storage tanks will be replaced by Gillotta when they're near empty. We may need to build a rain cover for the tanks depending on the style used for the replacement.
- There is a tree down on the Geoppert property; he has been cleaning out the garage.
- He would like to attend the Ohio Township Conference in Columbus this month to collect information on grants; the board tentatively agreed dependent on weather conditions.
- He presented a list of items that needed repair or replacement this year with quotes. The board debated whether a new debris blower was necessary and whether a replacement roller should be purchased rather than borrowing the equipment as needed. The listed items will continue to be considered by the board; he will keep an eye out for opportunities to purchase good quality used equipment. In the meantime, he requested the following items as a priority this season:
 1. Tires for the backhoe
 2. A large chain saw
 3. A smaller leaf blower
 4. Tires for the tractors

The cost is expected to be approximately \$4600.00. MOTION by Bergdorf, seconded by Clifton, to approve the purchase of the four items listed above as quoted.

Voting: All Yes.

[20190109-02]

Other Business:

- The annual contract and levy list was distributed prior to the meeting. The board requested that the list be included with every agenda.

Purchase Orders. Purchase orders of \$2500 and more must be signed by the board. MOTION by Bergdorf, seconded by Clifton to approve the purchase orders as presented.

Voting: All Yes.

[20190109-06]

#	ACCOUNT	ACCOUNT NAME	\$AMOUNT
1 -2019	1000-110-311-0000	Accounting & Legal Services	35,000.00
2 -2019	1000-110-312-0000	Auditing Services	500.00
3 -2019	1000-110-313-0000	UAN Fees	3,100.00
4 -2019	1000-110-342-0000	Postage	300.00
5 -2019	1000-110-345-0000	Advertising	1,000.00
6 -2019	1000-110-381-0000	Property Insurance Premiums	8,000.00

**BOSTON TOWNSHIP TRUSTEES
MINUTES OF THE REGULAR MEETING**

January 9, 2019

7	-2019	1000-110-383-0000	Fidelity Bond Premiums	100.00
8	-2019	1000-110-389-0000	Other-Insurance	800.00
9	-2019	1000-140-410-0000	Office Supplies	850.00
10	-2019	1000-110-599-0000	Other Expenses	5,000.00
11	-2019	1000-120-321-0000	Rents & Leases	2,000.00
12	-2019	1000-120-323-0000	Repair & Maintenance	4,000.00
13	-2019	1000-120-341-0000	Telephone	2,500.00
14	-2019	1000-120-351-0000	Electricity	1,550.00
15	-2019	1000-120-353-0000	Natural Gas	1,500.00
16	-2019	1000-130-150-0000	Zoning Board Compensation	4,000.00
17	-2019	1000-290-370-0000	Payment to Another Political Subdivision	1,000.00
18	-2019	1000-290-599-0000	Other Expenses	1,625.00
19	-2019	1000-310-360-0000	Contracted Services	6,400.00
20	-2019	1000-330-323-0000	Repairs & Maintenance	38,000.00
21	-2019	1000-420-370-0000	Payment to Another Subdivision	9,000.00
22	-2019	1000-760-730-0000	Improvement of Sites	3,000.00
23	-2019	2011-330-323-0000	Repairs & Maintenance	1,500.00
24	-2019	2011-330-420-0000	Operating Supplies	1,000.00
25	-2019	2011-330-430-0000	Small Tools & Minor Equipment	500.00
26	-2019	2031-330-323.0000	Repairs & Maintenance	6,500.00
27	-2019	2031-330-345-0000	Advertising	100.00
28	-2019	2031-330-351-0000	Electricity	1,500.00
29	-2019	2031.330-353-0000	Natural Gas	3,000.00
30	-2019	2031-330-420-0000	Operating Supplies	3,000.00
31	-2019	2031-330-430-0000	Small Tools & Minor Equipment	750.00
32	-2019	2231-330-323-0000	Repairs & Maintenance	5,300.00
33	-2019	2231-330-420-0000	Operating Supplies	4,000.00
34	-2019	2191-210-345-0000	Advertising	20.00
35	-2019	2191-210-360-0000	Contracted Services	249,690.00
36	-2019	2181-130-599-0000	Other	3,000.00

Bank Reconciliation. MOTION by Bergdorf, seconded by Clifton to approve the bank reconciliation. Voting: All Yes **[20190109-07]**

Approval of Payroll. The updated bi-weekly pay schedule was distributed prior to the meeting. MOTION by Bergdorf, seconded by Clifton to approve the payroll as presented. Voting: All Yes. **[20190109-08]**

Approval of Bills. MOTION by Bergdorf, seconded by Clifton to approve the bills as presented. Voting: All Yes. **[20190109-09]**

Executive Session:

MOTION by Anderson, seconded by Clifton, to enter executive session to discuss personnel issues. The Fiscal Officer called roll:

Bergdorf: Yes

Clifton: Yes

Anderson: Yes

MOTION passed. The trustees entered executive session at 7:29 PM. **[20190109-10]**

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MOTION by Anderson, seconded by Bergdorf, to enter regular session. The Fiscal Officer called roll:

Bergdorf: Yes

Clifton: Yes

Anderson: Yes

MOTION passed. The trustees reconvened at 7:58 PM with no action taken during the session. **[20190109-11]**

MOTION by Clifton to adjourn. Meeting duly adjourned at 7:58 PM.

CHAIR

CLERK