

**BOSTON TOWNSHIP TRUSTEES
MINUTES OF THE ORGANIZATIONAL MEETING**

January 9, 2019

Present at this organizational meeting of the Boston Township Trustees were Amy Anderson, Randy Bergdorf, and Bill Clifton; Fiscal Officer Catherine Anson; and Legal Counsel Edward C. Pullekens.

Anderson called the meeting to order at 6:00 PM.

1. The Trustees reviewed the organization structure of the township for 2019 to make the following resolutions:
 - a. MOTION by Clifton, seconded by Bergdorf, that the Trustees continue to be paid monthly, on a monthly salary basis, and the amount of compensation be the maximum as set forth in Section 505.24 of the Ohio Revised Code and otherwise provided by law
 - b. and that the Trustees continue to be allowed to avail themselves to all benefits available by law. Voting: All Yes. **[20190109-01-S]**
2. The Trustees established the organizational structure of the township for the year 2019 to make the following resolutions:
 - a. MOTION by Clifton, seconded by Bergdorf, that Amy Anderson be selected as Chairperson of the Board of Trustees for the year 2019 and
 - b. that Bergdorf be selected as Vice-chairperson of the Board of Trustees for the year 2019. Voting: All Yes. **[20190109-02-S]**
 - c. MOTION by Clifton, seconded by Bergdorf, to retain Edward Pullekens as legal counsel for Boston Township for 2017 (monthly contract) at the following rates: \$50.00 per hour for all non-litigation work; \$98.00 per hour for work relating to litigation; expenses and advances of litigation and otherwise will also be reimbursed. Voting: All Yes. **[20190109-03-S]**
 - d. MOTION by Clifton, seconded by Bergdorf, that the Trustees would proceed to act as a Board in matters concerning the maintenance and repair of the roads within the Township. Voting: All Yes. **[20190109-04-S]**
 - e. MOTION by Clifton, seconded by Bergdorf, that Bergdorf be appointed as liaison to the Zoning Boards and to the Boston Township Hall Committee. Voting: All Yes. **[20190109-05-S]**
 - f. MOTION by Clifton, seconded by Bergdorf, that Anderson be appointed as liaison to the Peninsula Police Department. Voting: All Yes. **[20190109-06-S]**
 - g. MOTION by Clifton, seconded by Bergdorf, that the regular meetings for 2019 be held on the second and fourth Wednesday of every month at 6:00 P.M. with the exception of the last meeting of the year to be held on Thursday, December 26 at 6:00 P.M. Voting: All Yes. **[20190109-07-S]**
 - h. MOTION by Clifton, seconded by Bergdorf, to set the Fiscal Officer's salary as allowed by law, per the basis of the budget of Boston Township. Voting: All Yes. **[20190109-08-S]**
 - i. MOTION by Clifton, seconded by Bergdorf, to retain Pam Schneider as Zoning Secretary for 2019, at her current salary of \$425/month, \$5,100/year to serve at the pleasure of the board. Voting: All Yes. **[20190109-09-S]**
 - j. MOTION by Clifton, seconded by Bergdorf, to retain John Schneider as Zoning Inspector for 2019, at his current salary of \$925/month, \$11,100 per year to serve at the pleasure of the board. Voting: All Yes. **[20190109-10-S]**
 - k. MOTION by Clifton, seconded by Bergdorf, to retain Jerry Ritch as alternate to the Zoning Board of Appeals for a term ending December 31, 2019. Voting: All Yes. **[20190109-11-S]**
 - l. MOTION by Clifton, seconded by Bergdorf, that members of the Zoning Commission and the Zoning Board of Appeals be reimbursed \$35.00 per meeting, on a per diem basis, for expenses incurred to attend those meetings. Reimbursement will be made after the end of the calendar year and upon certification of meeting attendance by the Zoning Clerk. Voting: All Yes. **[20190109-12-S]**
 - m. MOTION by Clifton, seconded by Bergdorf, to affirm Jerry Ritch as a member of the Union Cemetery Board for a three-year term ending on December 31, 2019. Voting: All Yes. **[20190109-13-S]**

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- n. MOTION by Clifton, seconded by Bergdorf, that David Krusinski be reappointed Road Superintendent for the year 2019 at his current salary of \$22/hour straight time, \$33/hour overtime, to serve at the pleasure of the board.
Voting: All Yes. **[20190109-14-S]**
- o. MOTION by Clifton, seconded by Bergdorf, that the part-time road department assistant be paid \$18.00/hour straight time, \$27.00/hour overtime, to serve at the pleasure of the board. Voting: All Yes. **[20190109-15-S]**
- p. MOTION by Clifton, seconded by Bergdorf, that all part-time seasonal employees of the township road department be paid \$12.00 per hour. Voting: All Yes. **[20190109-16-S]**
- q. MOTION by Clifton, seconded by Bergdorf, that a driving record check of all employees who operate township vehicles be obtained by the Peninsula Chief of Police.
Voting: All Yes. **[20190109-17-S]**
- r. MOTION by Clifton, seconded by Bergdorf, that all Township full-time employees be given the following legal holidays: New Year's Day, Martin Luther King Day, President's Day, Memorial Day, Fourth of July, Veteran's Day, Labor Day, Columbus Day, Thanksgiving, the day after Thanksgiving, the day before Christmas and Christmas Day.
Voting: All Yes. **[20190109-18-S]**
- s. MOTION by Clifton, seconded by Bergdorf, that the regular workday for Township hourly full-time employees will remain at 7:00 A.M. until 3:30 P.M. with a one-half hour unpaid lunch. Voting: All Yes. **[20190109-19-S]**
- t. MOTION by Clifton, seconded by Bergdorf, to continue the vacation schedule of the Township full-time employees as previously adopted:
- o One week (5 work days) after one full year of employment;
 - o Two weeks (10 work days) after two full years of employment;
 - o Three weeks (15 work days) after five full years of employment;
 - o Four weeks (20 work days) after fifteen full years of employment.
- There shall be no carryover of vacation days from one year to the next unless the prior written permission of the Trustees is given. Voting: All Yes. **[20190109-20-S]**
- u. MOTION by Clifton, seconded by Bergdorf, to allow 20 sick days per year in 2019 with an accumulation of 120 days of sick leave per Ohio Revised Code for all full-time employees.
Voting: All Yes. **[20190109-21-S]**
- v. MOTION by Clifton, seconded by Bergdorf, that the current members of the various JEDD Boards serve their terms pursuant to their original appointments.
Voting: All Yes. **[20190109-22-S]**
- w. MOTION by Clifton, seconded by Bergdorf, that Clifton be appointed as liaison to the Cuyahoga Falls JEDD board and the Peninsula JEDD board.
Voting: All Yes. **[20190109-23-S]**

MOTION by Clifton to adjourn. Meeting duly adjourned at 7:54 PM. **[20190109-24-S]**

CHAIRMAN

CLERK