

**BOSTON TOWNSHIP TRUSTEES
MINUTES OF THE REGULAR MEETING**

November 28, 2018

Present at this regular meeting of the Boston Township Trustees were Amy Anderson, Randy Bergdorf, Bill Clifton; Fiscal Officer Anson; and Legal Counsel Edward Pullekens.

Trustee Anderson called the meeting to order at 6:00 PM.

Police Report. Officer Westfall distributed the report. The period was relatively quiet. Items of notes included several disabled vehicles and suspicious persons reports.

Zoning. Schneider distributed the zoning report for the current period. Items of note:

- Bridle's next hearing is scheduled for the January BZA meeting. The December meeting is cancelled since it falls on Christmas Day.
- He is working with Bergdorf on records regarding an occupancy permit.
- In response to a question from the board, the issue of inspection of empty houses has not yet been discussed by the Zoning Commission; he will make sure the topic is on the agenda for the next meeting.
- Bergdorf stated that Ritch is agreeable to remaining as an alternate member. MOTION by Bergdorf, seconded by Clifton, to approve the appointment of Jerry Ritch as an alternate member of the Zoning Commission for a term ending on December 21, 2019. Voting: All Yes. **[20181128-01]**

Correspondence.

- The board received two donations to the Share-A-Christmas fund: \$185 from Woodridge and \$200 from the Methodist church.

Approval of Minutes.

- MOTION by Bergdorf, seconded by Clifton, to approve the minutes of the meeting held on November 14, 2018. Voting: All Yes. **[20181128-02]**

Boston/Cuyahoga Falls JEDD, Boston/Peninsula JEDD, and Future Planning.

- The updated Cuyahoga Falls JEDD spreadsheet was distributed at the meeting.
- Clifton visited the intersection in the JEDD district discussed at the last meeting and requested that Anson provide copies of past correspondence on this issue. He can raise the issue at the next JEDD meeting.

Valley Fire District

- The policy manual has been approved and will become effective January 1, 2019.
- We have added another Second Lieutenant position. The successful candidates in order of seniority are Craig Moledor and Nick Sebastian.
- Anson was reappointed as fiscal officer and Tony DeLuca has been hired as a mechanic.
- The 2019 temporary appropriations were approved.
- Gmail accounts will be set up for all personnel to aid in communications.
- Annual testing of the SCBAs and pumps have been completed.
- Engine 2818 is still out of service. We have borrowed an engine from Bath while 2818 is out of commission.
- We authorized 6 sets of equipment for use in an active shooter scenario; this equipment will be required in the future and would have been of use at a recent incident,
- Stats on calls from last month: Boston Heights: 25; Boston Township: 17; Mutual Aid: 5; Peninsula: 10

Road Department, Part 2. Krusinski reported on the following:

- They have picked up 10 loads of leaves so far and hopes to have everything picked up in the next four days. Other communities he's talked to are also behind due to a late fall and weather conditions.
- He has been called out four times recently to deal with weather conditions.
- He has received the information on the storm water contract and has examined the annual reports due from his office in the previous years.

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- Anderson has been in touch with a human resources lawyer and recommends that we hire him to review our employee manual. MOTION by Anderson, seconded by Bergdorf, to hire Arthur Brumett at Reminger to review the employee handbook at an estimated 10-15 hours. Voting: All Yes. **[20181128-03]**

Other Business:

- Clifton discussed whether the board should offer a letter of support to ODOT regarding signage on recommended truck routes to reduce the traffic on 303. Peninsula Councilperson Holody stated that the letter would be more of a thank you to ODOT for responding to community concerns. Board members hesitated to weigh in on a Peninsula matter unless officially requested to do so by Peninsula.
- Draft temporary appropriations for 2019 were circulated to the board to review prior to the meeting. Motion by Bergdorf, seconded by Clifton to approve the 2019 temporary appropriations. Voting: All Yes. **[20181128-04]**
- The 2019 insurance policy prepared by Love Insurance through the Ohio Plan was circulated prior to the meeting. Clifton discussed the policy and suggested that the building name be changed from the Fire Station to the Maintenance Shop and recommended accepting the policy.
- Clifton reported on the Storm Water Contract from the Summit County Public Health department and the suggested one-year renewal on the current contract. Motion by Clifton, seconded by Bergdorf to have Anson contact SCPH on our agreement to accept the one-year extension. Voting: All Yes. **[20181128-05]**
- Anderson stated that the Community Christmas Bazaar will be held on December 1 and the Share-A-Christmas packages will be distributed on December 15. We are in need of additional boxes to distribute the Christmas packages.

Approval of Payroll: Motion by Bergdorf, seconded by Clifton to approve the payroll as presented. Voting: All Yes. **[20181128-06]**

Approval of Bills: Motion by Bergdorf, seconded by Clifton to approve the bills as presented. Voting: All Yes. **[20181128-07]**

Executive Session:

Motion by Anderson, seconded by Clifton, to enter executive session to discuss contracts and personnel issues. The Fiscal Officer called roll:

Bergdorf: Yes Clifton: Yes Anderson: Yes

Motion passed. The trustees entered executive session at 6:41 PM. **[20181128-08]**

Motion by Anderson, seconded by Bergdorf, to enter regular session. The Fiscal Officer called roll:

Bergdorf: Yes Clifton: Yes Anderson: Yes

Motion passed. The trustees reconvened at 7:02 PM with no action taken during the session. **[20181128-09]**

MOTION by Clifton, seconded by Bergdorf to adjourn. Voting: All Yes. Meeting duly adjourned at 7:30 PM. **[20181128-10]**

CHAIR

CLERK