

**BOSTON TOWNSHIP TRUSTEES
MINUTES OF THE REGULAR MEETING**

November 14, 2018

Present at this regular meeting of the Boston Township Trustees were Amy Anderson, Randy Bergdorf, Bill Clifton; Fiscal Officer Anson; and Legal Counsel Edward Pullekens.

Trustee Anderson called the meeting to order at 6:00 PM.

Police Report. Chief Varga distributed the report. The period was relatively quiet.

Road Department, Part 1.

Peninsula Mayor Mayer and Councilperson Schneider addressed the board to request help during a transition period. The remaining road department person will retire at the end of this month. They are currently advertising for his replacement. With winter coming, they request that Boston provide salt and snowplowing of Peninsula roads with our equipment and personnel as convenient, although Peninsula equipment will be available to them. Peninsula will reimburse for salt use using the current season price and time and effort, including overtime pay. The board agreed to extend the informal mutual aid agreement to help out during the interim. Anderson expressed thanks to Alan who has helped out the township in the past, and especially over this summer during our transition period.

The board and Peninsula representatives discussed whether a written working agreement needed to be in place. The majority agreed that mutual aid was working fine without a written agreement. Pullekens stated that we cannot form a joint road district and that equipment should be solely owned by one entity. Both boom mowers are in poor condition and a \$110,000 purchase will be necessary in the future.

A written agreement may be put in place regarding liability and equipment use based on information from the respective insurance companies. Information will be requested on situations where our personnel are using Peninsula equipment and/or doing work for Peninsula, for example.

- **Salt contract:** Peninsula has received the salt contract from Boston and will sign off on it at the next full council meeting. Mayer extended a large thank you to Anderson for all the work she put in to get the current contract given the area-wide problems in securing salt contracts.

Zoning. Schneider distributed the zoning report for the current period. Items of note:

- He met with Mr. Bridle regarding compliance issues and fees. Bridle did comply with a recommendation from the BZA; Schneider will suspend the accrual of fines until the next hearing.
- He handled several questions regarding property and regulations.
- The Zoning Commission approved a change to the zoning resolution regarding accessory buildings but will hold off formalizing the change to streamline future expected changes into one package.

Correspondence.

- The board received a heart-felt thank you letter from a resident who has benefited greatly from the annual Share-A-Christmas packages.

Approval of Minutes.

- MOTION by Bergdorf, seconded by Clifton, to approve the minutes of the meeting held on October 24, 2018. Voting: All Yes. **[20181114-01]**

Boston/Cuyahoga Falls JEDD, Boston/Peninsula JEDD, and Future Planning.

To continue last month's discussion, Clifton discussed the proposal for bringing water and sewer to the Cuyahoga Falls JEDD area and has spoken with our planning consultant who agreed with the plan. Our cost for the preliminary engineer's report for the first half of the water line will be \$5,000. Board members expressed displeasure with nonresponse from Cuyahoga Falls regarding re-installing a traffic light as requested by

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residents and in not contributing more to the JEDD. Clifton will look into the history of the traffic light situation and will bring it to the JEDD board for discussion.

MOTION by Clifton, seconded by Bergdorf, to approve the \$5,000 from fiscal year 2019 budget for the engineer's report. Voting: All Yes. **[20181114-02]**

- CF JEDD Payments: The September payment included fees for the annual audit. It looks like several businesses are behind on payments and he will confer with CF on the situation.
- Peninsula JEDD Payments: He reviewed the September payment. In response to a question from a board member, he will look into why payments are posted from companies clearly not in the JEDD district. He will meet with outgoing fiscal officer Stiegel to discuss the Peninsula JEDD collections.
- He attended the recent Cuyahoga River Symposium. Events are planned in 2019 around the 50th anniversary of the last time the Cuyahoga River was on fire. Information was provided on the dedication of the water trail with a possible canoe livery in Boston, the Hines Hill reforestation, and the plan to improve the flood plain. The canoe livery in particular will be bring additional revenue to Boston.

Road Department, Part 2. Krusinski reported on the following:

- The new truck was delivered and has been put into use. A minor problem was quickly fixed. The truck will continue to be outfitted with lettering and lights.
- The replacement plow for the big truck will be here soon.
- The small truck quote is up to \$13,500 on GovDeals. He is hoping to reach \$15,000 which will cover the repairs to the big truck.
- The department picked up six loads of leaves in four days and expect to have four to five more days of pickup. It's much easier and quicker doing the leaf pickup with three people instead of two and working in cooperation with Peninsula has gone well.
- The new blower has been doing a great job on ditch cleanup by blowing the leaves back into the woods.
- We will be first in line next season to use the repaired sealing machine for roads.

Other Business:

- Anderson offered congratulations to the Woodridge Boys Cross Country Team for again winning the state championship. She thanked several people for helping out with the parade to welcome the team home including Joe and Eddie from the police department, and Charlie, Dustin, and Jay from Valley Fire.
- Anderson stated that the Share-A-Christmas boxes will be packed the third Friday in December. Collection boxes are at the Library and Terry Lumber. Both churches will again be participating.
- The Christmas Bazaar is in need of help on December 1. Anderson stated that the proceeds from the raffle, minus the cost of the basket, is usually given in total to the Boston Town Hall Committee. This year she proposed to offer a small amount to the two fundraisers held by tables in the Bazaar: one for a scholarship and one to assist a family in need.
- Anderson is putting together the usual tree for the Library fundraiser on behalf of Boston Township. The theme this year is "Have a Golden Christmas" which will include a selection of Christmas-themed Golden Books and a gift card to Golden Corral. Supplies for the tree do not come out of Boston funds. She solicited volunteers to share in the cost. The library recommends that each tree be valued around \$50. A total of 7 township employees and elected officials agreed to share in the cost.
- Clifton offered condolences to the Jack Mercer family. Mercer was a long-time resident in the area, an active community member, and he touched a lot of lives. Personal reminiscences were shared of Mercer as teacher, a college professor, a coach, the Memorial Day emcee, and Woodridge booster.

Approval of Reallocations: Motion by Bergdorf, seconded by Clifton to approve the reallocations as presented. Voting: All Yes. **[20181114-03]**

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ACCOUNT	ACCOUNT NAME	FROM	TO
1000-110-599-0000	General/Other Expense	-77,322.50	
1000-330-740-0000	General/Highways/Equipment		62,322.50
1000-330-323-0000	General/Highways/Repair		15,000.00
1000-110-599-0000	General/Other Expense	-200.00	
1000-120-321-0000	Rent		200.00

Approval of Purchase Orders: Purchase orders of \$2500 and more must be signed by the board. Motion by Bergdorf, seconded by Clifton to approve the purchase orders as presented. Voting: All Yes. **[20181114-04]**

REGULAR:

NUMBER	VENDOR	ACCOUNT	ACCOUNT NAME	AMOUNT
2-2018	GANLEY FORD	1000-330-740-0000	General/Highways/Equipment	62,322.50
3-2018	CONCORD	1000-330-323-0000	General/Highways/Repair	15,000.00

SUPER BLANKET:

NUMBER	ACCOUNT	ACCOUNT NAME	AMOUNT
89-2018	1000-110-311-0000	Accounting and Legal Fees- VOID	2345.00
90-2018	1000-120-341-0000	Telephone	430.77
91-2018	1000-120-321-0000	Rent	200.00

Approval of Bank Reconciliation: Motion by Bergdorf, seconded by Clifton to approve the bank reconciliation. Voting: All Yes. **[20181114-05]**

Approval of Payroll: Motion by Bergdorf, seconded by Clifton to approve the payroll as presented. Voting: All Yes. **[20181114-06]**

Approval of Bills: Motion by Bergdorf, seconded by Clifton to approve the bills as presented. Voting: All Yes. **[20181114-07]**

Executive Session:

Motion by Anderson, seconded by Clifton, to enter executive session to discuss contracts and personnel issues. The Fiscal Officer called roll:

Bergdorf: Yes Clifton: Yes Anderson: Yes

Motion passed. The trustees entered executive session at 7:02 PM. **[20181114-08]**

Motion by Anderson, seconded by Bergdorf, to enter regular session. The Fiscal Officer called roll:

Bergdorf: Yes Clifton: Yes Anderson: Yes

Motion passed. The trustees reconvened at 7:30 PM with no action taken during the session. **[20181114-09]**

MOTION by Clifton, seconded by Bergdorf to adjourn. Voting: All Yes. Meeting duly adjourned at 7:30 PM. **[20181114-10]**

CHAIR

CLERK