

**BOSTON TOWNSHIP TRUSTEES
MINUTES OF THE REGULAR MEETING
November 12, 2025**

Present at this regular meeting of the Boston Township Trustees were Trustees Amy Anderson, Randy Bergdorf and Don Beal; Fiscal Officer, Pamela Schneider; and Legal Counsel Al Schrader.

Trustee Anderson called the regular meeting to order at 6:00 PM.

Announcements: Anderson congratulated WHS, WMS and WRC cheer teams for their exceptional performances at the competition last weekend. All took first place and WHS and WMS won Game Day champions, and WHS won Game Day Overall Grand Champion. Bergdorf wished Dave Krusinski a speedy recovery.

Police Report. Reports received from Chief Nagy. Anderson thanked the two officers Mike Skrypek and PJ Rivera for helping escort the Woodridge Cross Country team into town after their championship. This is the 11th time WHS placed first, this year all five finished in the top 30.

Zoning Report. M. Anderson not present due to family emergency

- Bergdorf stated that the Zoning Commission decided to meet one hour before regular meeting in a work session with the consultant starting at 5:30pm until further notice.

Correspondence. None.

Approval of Minutes. MOTION by Bergdorf, seconded by Beal, to approve the minutes of the regular meeting held **October 22, 2025**. Voting: Yes. **[20251112-01]**

Buildings and Grounds: Bergdorf reported:

- Went to BEI and picked up four furnace filters
- Election day went well – no issues
- Next BTHC meeting – Thursday, November 20th at 6:30pm

Boston/Cuyahoga Falls JEDD, Boston/Peninsula JEDD, and Future Planning. Beal reported:

- Established a contact at RITA – Matt Mau (Government Liaison) and also spoke with Gary Domzowski (Cuyahoga Valley Scenic Railroad). Domzowski said that their payroll is through Bamboo HR and he will reach out to see about getting the taxes corrected. Beal gave information to Legal Counsel Schrader and he will be reaching out to both as this has been since July 1st their back in the JEDD.
- Anderson gave Legal Counsel Schrader the information on where to forward the JEDD invoices for Cuyahoga Falls invoices.

Valley Fire District. Anderson reported:

- Calls for October 2025-Total 70: Boston Hts. – 29, Boston Hts. NPS – 2, Boston Township – 18, Mutual Aid – 11, Ohio Turnpike – 1, Peninsula – 8, Peninsula NPS – 1
- Requesting to have a police officer at meetings when they start, if there are no residents of concern there then the officer can leave.
- Anderson stated that there is a fundraiser for Alexis Becker that is out receiving treatments for cancer. The information will be in the next addition of the Community News if you're interested in purchasing a shirt to help support her. As stated previously her hospitalization is covered for the next six months through donations.
- Share-A-Christmas – Costco fill a squad is December 6, 2025.
- Next meeting is Monday November 17, 2025.

Road Department. Krusinski (absent – no report)

- Anderson stated there was a call in for a tree on Stanford Rd.
- Schneider completed the paperwork to get an extension on the sign grant to have all the signs installed.
- Anderson stated that she reached out to Mayor Schneider and had a discuss on purchasing mower and backhoe from Village. More information to be discussed.
- Discussion was held on hiring Tennille Craig as seasonal help until road department superintendent returns to work.

MOTION by Bergdorf, seconded by Beal to hire Tennille Craig on a temporary basis to help with task she's capable of completing for the road department at \$12.00 per hour, two days per week from 9:00am-3:30pm. Voting: All Yes. **[20251112-02]**

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Other Business.

- Schneider had contract for PILOT funds for Tax Year 2025 for the Board to sign so we can receive the funds

MOTION by Anderson, seconded by Bergdorf to sign the agreement to receive the PILOT (National Park funds in lieu of taxes) in the amount of \$28,952.51 collected by the County for Tax Year 2024.

Voting: All Yes.

[20251112-03]

- Summit County Intergovernmental Memorandum Job Creation and Retention was distributed for review prior to the meeting.

MOTION by Bergdorf, seconded by Beal to accept the Summit County Intergovernmental Memorandum Job Creation and Retention contract as presented. Voting: All Yes.

[20251112-04]

- Anderson and Schneider received letters about the NOPEC electric aggregation program contract to expire in July 2026. Anderson stated she will reach to follow-up and advise.
- Anderson stated that she would like to add Citizen Participation to the agenda before Executive Session with a maximum of three minutes to speak.

MOTION by Anderson, seconded by Beal to add Citizen Participation to the agenda before Executive Session and giving the individual a maximum of three minutes to speak.

Voting: All Yes.

[20251112-05]

- December 6th – Christmas Bazaar
- December 19th – Sort food and items for Share-A-Christmas
- December 20th – Delivery for Share-A-Christmas
- Due to the 2nd meeting in December falling
- Trustees decided there will only be one meeting on December 10, 2025 due to the second meeting falling on a holiday.

MOTION by Beal, seconded by Bergdorf to cancel the meeting on December 24, 2025 in recognition of the holiday. Voting: All Yes.

[20251112-06]

Appointments and Contracts.

- Extension of Kimble contract received and reviewed prior to the meeting by the Trustees and Legal Counsel Schrader.

MOTION by Anderson, seconded by Beal to accept the amended contract to provide for the term of the contract be extended until January 31, 2029, which provides the amended pricing for each year with services remaining the same. Voting: All Yes.

[20251112-07]

Reallocations. None.

Approval of Purchase Orders. Purchase orders of \$2500 and more must be signed by the board. None.

Approval of Bank Reconciliation: MOTION by Bergdorf, seconded by Beal to approve the bank reconciliation as presented. Voting: All yes.

[20251112-08]

Approval of Payroll. Information available for review in the fiscal office for public inspection during regular business hours. MOTION by Bergdorf, seconded by Beal to approve the payroll as presented. Voting: All Yes.

[20251112-09]

Approval of Bills. Information available for review in the fiscal office for public inspection during regular business hours. MOTION by Bergdorf, seconded by Beal to approve the bills as presented. Voting: All Yes.

[20251112-10]

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Executive Session. MOTION by Anderson, seconded by Bergdorf, to enter executive session to discuss: Personnel Matters: To consider one or more, as applicable, of the marked items of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, per ORC 121.22(G)(1). Discussion was employment and discipline.

The Fiscal Officer called roll:

Anderson: Yes Bergdorf: Yes Beal: Yes

MOTION passed. The trustees entered executive session at 6:51 PM.

[20251112-11]

MOTION by Anderson, seconded by Beal, to leave executive session and return to regular meeting with no action taken during the session. The Fiscal Officer called roll:

Anderson: Yes Bergdorf: Yes Beal: Yes

MOTION passed. The trustees reconvened at 7:36 PM with no action taken during the session.

[20251112-12]

MOTION by Beal to adjourn. Meeting duly adjourned at 7:37 PM.

CHAIR

CLERK