

**BOSTON TOWNSHIP TRUSTEES
MINUTES OF THE REGULAR MEETING**

April 12, 2018

Present at this regular meeting of the Boston Township Trustees were Randy Bergdorf, Amy Anderson, Bill Clifton; Fiscal Officer Anson; and Legal Counsel Edward Pullekens.

Trustee Chairperson Anderson called the meeting to order at 6:00 PM.

Anderson offered condolences to the families of two local residents: Danny Whipkey of Stow, who is the cousin of Valley Fire's Joe Varga, and long-time resident Barb Morehouse, mother to Valley Fire Assistant Chief Dave Morehouse. Barb was a good friend to everyone and very active in the community. Her husband Tom was a founding member of the Valley Fire District in 1976 and respected mason who contributed the brickwork in the Boston Town Hall and the fireplace in the current Peninsula fire station.

Zoning. Bergdorf discussed the report submitted by Schneider who could not attend the meeting. Items of note:

- Progress is being made on a number of recent cases.
- The quarterly inspections of cell towers were completed.
- Majewski attended last night's zoning meeting and will meet with the BZA later this month regarding the plan for Seasons Road in the Cuyahoga Falls JEDD..
- Rezoning of Zielinski Court is proceeding.
- Pullekens stated that the reformatted zoning resolution will be reviewed by the Summit County Zoning Commission.

Correspondences. Anson reviewed recent correspondences. Items of note:

- Anson requested that bond for the fiscal officer be renewed this year by Burham & Flower as used by the previous clerk instead of by Love Insurance. For the two-year period, the cost comparison is \$1120 from Love and \$385 from Burham & Flower. Anderson stated that customer service from Love Insurance is exceptional and they were extremely helpful in resolving an issue last year. MOTION: Given the price difference for the same type of bond, Clifton, seconded by Bergdorf, motioned to approve the change in bond companies to Burham & Flower. Voting: Clifton and Bergdorf: Yes; Anderson: No. **[20180412-01a]**
- The grant proposal to NOPEC for \$250 for in sponsorship of the Memorial Day Parade has been accepted.
- The Summit County Township Association has requested members to write a letter of support for House Bill 500: Omnibus Township Legislation. MOTION by Bergdorf, seconded by Clifton, to approve the draft letter of support for the bill. Voting: All Yes. **[20180412-01b]**
- Anderson is the contact for Community Health Program which provides testing and support services to employees as requested.
- Clifton received information on natural gas pipeline safety; Adams is the point of contract.
- Anderson has revamped the form for race requests and submitted the information to Ted Lyons for posting on the web. We had 14 events scheduled this past year.

Approval of Minutes.

- MOTION by Bergdorf, seconded by Clifton, to approve the minutes of the meeting held on March 28, 2018. Voting: All Yes. **[20180412-02]**

Township Buildings and Grounds. Bergdorf reported on the following:

- At least two trees on the property need attention due to insect damage and disease. Adams will solicit quotes for their removal.

Boston/Cuyahoga Falls JEDD and Future Planning. Clifton reported on figures from the latest spreadsheet.

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- Pullekens provided the template for the resolution regarding the recent zoning change for two parcels and their incorporation into the JEDD as developed by the JEDD legal counsel. MOTION by Bergdorf, seconded by Clifton, to rezone parcel 06-00202 and 06-01033 from residential to the Boston Township-Village of Peninsula Joint Economic District. Voting: All Yes. **[20180412-03]**

Police Protection Report. Officer Philips distributed the report of recent activity for a relatively quiet period presented information on Project Childsafe® adopted by the Peninsula Police Department. The department will provide free firearm safety kits to local residents. Kits are available at the Village Hall during normal business hours.

Anderson stated that Philips is one of several officers who have completed crisis intervention training to aid in dealing with persons suffering from mental illness.

Valley Fire District Update. Anderson reported on the following:

- Ed Yost has resigned from his position as captain. He has served with the VFD for over 20 years.
- The Pancake Breakfast is scheduled for May 6 beginning at 8:00 AM.
- The Lahoski Room renovation continues; thanks go to Nick Sebastian and John Sternad for their volunteer work and to Terry Lumber.
- Statistics for this month: Boston Mills: 5; Boston Heights: 18; Boston Township: 11; Mutual Aid: 6; Peninsula: 6.

Road Department. Adams distributed the report of recent activities. Items of note:

- He expressed thanks to Richfield for their assistance in clearing a fallen tree on Major Road.
- He reviewed plans for salt orders for the next season.
- He will be attending the wrap-up meeting on salt delivery next week. He was very satisfied with the delivery over the season. Anderson stated that our good delivery was due primarily to the efficient and timely ordering process by Adams.

Other Business:

Appointments. None

Appropriations. Reallocations.

ACCOUNT	ACCOUNT NAME	FROM	TO
1000-110-599-0000	Administration – Other	704.00	
1000-110-381-0000	Property Insurance Premiums		704.00

Motion by Bergdorf, seconded by Clifton to approve the reallocation of appropriations as presented. Voting: All Yes. **[20180412-04]**

Purchase Orders.

Super B	ACCOUNT	ACCOUNT NAME	AMOUNT
39 -2018	1000-110-230-0000	Workers’ Compensation	3000.00
40 -2018	1000-110-240-0000	Unemployment Compensation	3000.00
41 -2018	1000-110-311-0000	Accounting & Legal Fees	20,000.00
42 -2018	1000-110-312-0000	Auditing Services	1000.00
43 -2018	1000-110-313-0000	UAN Fees	3100.00
44 -2018	1000-110-314-0000	Tax Collection Fees	3000.00
45 -2018	1000-110-342-0000	Postage	150.00
46 -2018	1000-110-389-0000	Other-Insurance and Bonding	800.00
47 -2018	1000-110-410-0000	Office Supplies	500.00
48 -2018	1000-110-599-0000	Other-Other Expenses	10,000.00

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49	-2018	1000-120-321-0000	Rents & Leases	1000.00
50	-2018	1000-120-323-0000	Repairs & Maintenance	3000.00
51	-2018	1000-120-341-0000	Telephone	1500.00
52	-2018	1000-120-351-0000	Electricity	1200.00
53	-2018	1000-120-253-0000	Natural Gas	1100.00
54	-2018	1000-120-599-0000	Other-Other Expenses	1000.00
55	-2018	1000-290-370-0000	Payment to Another Political Subdivision	1000.00
56	-2018	1000-290-599-0000	Other-Other Expenses	1625.00
57	-2018	1000-310-360-0000	Contracted Services	5400.00
58	-2018	1000-330-323-0000	Repairs & Maintenance	10,000.00
59	-2018	1000-330-420-0000	Operating Supplies	9000.00
60	-2018	1000-420-370-0000	Payment to Another Political Subdivision	8500.00
61	-2018	1000-760-730-0000	Improvement of Sites	3000.00
62	-2018	2011-330-323-0000	Repairs & Maintenance	1000.00
63	-2018	2011-330-420-0000	Operating Supplies	1355.00
64	-2018	2011-330-430-0000	Small Tools & Minor Equipment	1092.00
65	-2018	2031-330-314-0000	Tax Collection Fees	400.00
66	-2018	2031-330-323-0000	Repairs & Maintenance	6400.00
67	-2018	2031-330-351-0000	Electricity	1100.00
68	-2018	2031-330-353-0000	Natural Gas	2000.00
69	-2018	2031-330-420-0000	Operating Supplies	2500.00
70	-2018	2031-330-430-0000	Small Tools & Minor Equipment	2400.00
71	-2018	2181-130-599-0000	Other-Other Expenses	2500.00
72	-2018	2191-210-314-0000	Tax Collection Fees	3000.00
73	-2018	2191-210-360-0000	Contracted Services	187,000.00
74	-2018	2231-330-323-0000	Repairs & Maintenance	1500.00
75	-2018	2231-330-420-0000	Operating Supplies	4270.00

Motion by Bergdorf, seconded by Clifton to accept the purchase orders as presented.

Voting: All Yes.

[20180412-05]

Motion by Anderson, seconded by Clifton to allow the fiscal officer to be the only signatory required on purchase orders under \$2,500. All purchase orders will continue to be listed on agendas and subject to review by the board. Voting: All Yes. **[20180412-06]**

Bank Reconciliation: Motion by Bergdorf, seconded by Clifton to accept the bank reconciliation as presented. Voting: All Yes.

[20180412-07]

Financials: The financials reports were distributed prior to the meeting.

Approval of Payroll: Motion by Bergdorf, seconded by Clifton to approve the payroll as presented. Voting: All Yes.

[20180412-08]

Approval of Bills: Anderson requested more information on the invoice from the Ohio Department of Jobs & Family Services. Motion by Bergdorf, seconded by Clifton to approve the bills as presented with the exception of the ODJ&F invoice. Voting: All Yes.

[20180412-09]

MOTION by Clifton, seconded by Bergdorf to adjourn. Voting: All Yes. Meeting duly adjourned at 7:06 PM.

[20180412-10]

CHAIR

CLERK