

**BOSTON TOWNSHIP TRUSTEES
MINUTES OF THE REGULAR MEETING**

March 28, 2018

Present at this regular meeting of the Boston Township Trustees were Randy Bergdorf, Amy Anderson, Bill Clifton; Fiscal Officer Anson; and Legal Counsel Edward Pullekens.

Trustee Chairperson Anderson called the meeting to order at 6:00 PM.

Police Protection Report. Officer Westfall distributed the report of recent activity for a relatively quiet period. This winter affected streetlights in the area and are now all working; if anyone spots a problem, the department should be contacted.

Zoning. Schneider submitted a report of recent activity. Items of note:

- Progress is being made on a number of recent cases.
- The quarterly inspections of cell towers were completed.
- Bergdorf reported that Mr. Majewski will attend the next meeting of the BZA and that the reformatted Zoning Resolution was sent to both zoning boards.

Correspondences. Anson reviewed recent correspondences. Items of note:

- The grant proposal to ReWorks has been submitted and duplicates the previous submission of \$707 for leaf pickup.
- The grant proposal to NOPEC for \$260 for the replacement of the garage door was submitted and accepted.
- We have an opportunity to submit a grant proposal to NOPEC for \$250 in sponsorship of a community event. A proposal will be submitted in support of the Memorial Day Parade.
- We received a thank you letter from the Boston Town Hall Committee for the donation of funds from the Christmas Bazaar. Anderson stated that the annual amount has increased each year.

Approval of Minutes.

- MOTION by Clifton, seconded by Bergdorf, to approve the minutes of the meeting held on March 14, 2018. Voting: All Yes. **[20180328-01]**

Township Buildings and Grounds. Bergdorf reported on the following:

- Public WIFI is up and running in the building.
- The problem of acoustics in the two rooms continues to be discussed. The ideal solution would be something that could be removed and replaced without damage.
- Repairs are being made to the siding; the Wood Building exterior will be painted.
- The fire system should be upgraded this year.
- Anderson reported that a Knox Box will be installed to allow entry by fire personnel to offices to prevent the need to break down any doors in an emergency.

Boston/Cuyahoga Falls JEDD and Future Planning. Clifton reported that a meeting will be scheduled pending information on installing water and sewer services in the area. Business owners in the district requested the service. The revenue for January and February is down from last year but could be due to a one-time payment last year.

Boston/Peninsula JEDD and Future Planning. The Zielinski property should be included in the JEDD. Our legal counsel will arrange for a conference call with the JEDD lawyer and Clifton to determine the procedures for moving forward.

Valley Fire District Update. Anderson reported on the following:

- The board has authorized \$450 for Yard Clean Up Day this April.
- A clambake/steak dinner is planned for September.
- A grant proposal to the Bureau of Workers' Comp will be submitted soon in support of equipment to protect the health of firefighters.
- The hiring of four people have been approved: Richard Smith and Hannah August for regular positions and under the FEMA grant David Hylbert and Scott Reynolds.
- The Pancake Breakfast is scheduled for May 6 beginning at 8:00 AM.

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Road Department. Anderson presented the report of activity on behalf of Adams. Items of note:

- The door to the garage was successfully replaced using the same locking mechanism as before.
- The winter was hard on local roads; pavement repairs will start soon, weather permitting.

Other Business: Anderson reported that Memorial Day Parade Marshal Patty Tesmer is looking for old/antique cars to participate in the parade.

Appointments. None

Appropriations. Motion by Bergdorf, seconded by Clifton to approve the permanent appropriations as presented. Voting: All Yes. [20180328-02]

Purchase Orders. None.

Bank Reconciliation: Motion by Clifton, seconded by Bergdorf to accept the bank reconciliation as presented. Voting: All Yes. [20180328-03]

Financials: The financials reports were distributed prior to the meeting.

Approval of Payroll: Motion by Bergdorf, seconded by Clifton to approve the payroll as presented. Voting: All Yes. [20180328-04]

The board discussed the performance of John Schneider, Zoning Inspector, and stated that he is doing a wonderful job. Motion by Anderson, seconded by Bergdorf to approve the pay rate of \$925 per month/\$11,100 per year for the zoning inspector, matching the pay rate for the previous salaried inspector and effective April 1, 2018.

Voting: All Yes. [20180328-05]

Approval of Bills: Motion by Bergdorf, seconded by Clifton to approve the bills as presented. Voting: All Yes. [20180328-06]

Executive Session:

Motion by Anderson, seconded by Clifton, to enter executive session to discuss contract and personnel issues. The Fiscal Officer called roll:

Bergdorf: Yes

Clifton: Yes

Anderson: Yes

Motion passed. The trustees entered executive session at 6:43 PM. [20180328-07]

Motion by Anderson, seconded by Bergdorf, to enter regular session. The Fiscal Officer called roll:

Bergdorf: Yes

Clifton: Yes

Anderson: Yes

Motion passed. The trustees reconvened at 7:08 PM with no action taken during the session. [20180328-08]

MOTION by Bergdorf, seconded by Clifton to adjourn. Voting: All Yes. Meeting duly adjourned at 7:08 PM. [20180328-09]

CHAIR

CLERK

BOSTON TOWNSHIP
2018 PERMANENT APPROPRIATIONS

The Board of Trustees of Boston Township, Summit County, Ohio met in regular session on **the 28th day of March, 2018** at the office of the Boston Township Trustees, with the following members present:

Amy Anderson	Present
Randolf S. Bergdorf	Present
William Clifton	Present

Bergdorf moved the adoption of the following Resolution:

BE IT RESOLVED BY THE Board of Trustees of Boston Township, Summit County, Ohio, that to provide for the current expenses and other expenditures of said Board of Trustees, during Fiscal Year **2018** the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during siad fiscal year, as follows, vis:

GENERAL GOVERNMENT

FUND 1000 - GENERAL

That there be appropriated from the GENERAL FUND for ADMINISTRATIVE PURPOSES:

110	Administrative				
1000	110	111	Salaries - Trustees	\$	37,404
1000	110	121	Clerk's Salary	\$	21,837
1000	110	211	OPERS	\$	29,000
1000	110	213	Medicare	\$	1,800
1000	110	230	Worker's Compensation	\$	5,000
1000	110	240	Unemployment Compensation	\$	10,000
1000	110	311	Accounting and Legal Fees	\$	30,000
1000	110	312	Auditing Services	\$	3,000
1000	110	313	UAN Fees	\$	3,100
1000	110	314	Property Tax Collection Fees	\$	5,000
1000	110	315	Election Expenses	\$	1,000
1000	110	342	Postage	\$	250
1000	110	345	Advertising	\$	250
1000	110	381	Property Insurance Premiums	\$	7,019
1000	110	383	Fidelity Bond Premiums	\$	100
1000	110	389	Other Insurance	\$	800
1000	110	410	Office Supplies	\$	850
1000	110	599	Other	\$	200,000
Total Administrative				\$	356,410

That there be appropriated from the GENERAL FUND for TOWN HALL, MEMORIAL BUILDINGS and GROUNDS PURPOSES.

120	Townhalls, Memorial Buildings and Grounds				
1000	120	321	Rents and Leases	\$	1,790
1000	120	323	Repairs and Maintenance	\$	3,700
1000	120	341	Telephone/Fax	\$	2,500
1000	120	351	Electricity	\$	1,550
1000	120	353	Natural Gas	\$	1,500
1000	120	420	Operating Supplies	\$	-
1000	120	599	Other	\$	1,800
Total Townhalls, Memorial Buildings and Grounds				\$	12,840

That there be appropriated from the GENERAL FUND for ZONING PURPOSES:

130	Zoning				
1000	130	150	Zoning Salaries	\$	5,100
Total Zoning				\$	5,100

TOTAL GENERAL\$ 374,350

That there be appropriated from the GENERAL FUND for OTHER PUBLIC SAFETY PURPOSES:

290	Other Public Safety				
1000	290	370	Payment to Another Political Subdivision	\$	1,000
1000	290	599	Other	\$	1,625
Total Public Safety				\$	2,625

That there be appropriated from the GENERAL FUND for LIGHTING PURPOSES:

310	Lighting				
1000	310	360	Contracted Services	\$	6,400
Total Lighting				\$	6,400

That there be appropriated from the GENERAL FUND for HIGHWAY PURPOSES:

330	Highways				
1000	330	323	Repairs and Maintenance -- Salt	\$	38,000
1000	330	360	Contracted Services -- Road Grants	\$	-
1000	330	420	Operating Supplies	\$	10,000
1000	330	730	Improvement of Sites	\$	-

1000	330	740	Machinery, Equipment, Furniture	\$	-
Total Highways				\$	48,000
TOTAL PUBLIC WORKS					\$ 57,025

That there be appropriated from the GENERAL FUND for HEALTH DISTRICT PURPOSES:

420	Health Districts				
1000	420	370	Payment to Another Political Subdivision	\$	8,500
Total Health District				\$	8,500
TOTAL HEALTH DISTRICTS					\$ 8,500

That there be appropriated from the GENERAL FUND for CAPITAL IMPROVEMENT PURPOSES:

760	Other Capital Improvement Purposes				
1000	760	730	Improvement of Sites	\$	3,000
1000	760	740	Machinery, Equipment and Furniture	\$	-
Total Capital Improvement Purposes				\$	3,000
TOTAL CAPITAL IMPROVEMENT					\$ 3,000

TOTAL GENERAL GOVERNMENT					\$ 442,875
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SPECIAL REVENUE FUNDS

FUND 2011 - MOTOR VEHICLE LICENSE TAX

That there be appropriated from the MOTOR VEHICLE LICENSE TAX FUND:

330	Highways				
2011	330	323	Repairs and Maintenance	\$	1,000
2011	330	420	Operating Supplies	\$	2,000
2011	330	430	Small Tools & Minor Equipment	\$	1,160
2011	330	750	Capital Outlay-Motor Vehicles	\$	-
Total Highways				\$	4,160
TOTAL PUBLIC WORKS				\$	4,160
TOTAL MOTOR VEHICLE LICENSE TAX FUND					\$ 4,160

FUND 2021 - GASOLINE TAX

That there be appropriated from the GASOLINE TAX FUND:

330	Highways				
2021	330	190	Salaries - All Other Township Staff	\$	92,000
2021	330	323	Repairs and Maintenance	\$	-
2021	330	360	Small Tools & Minor Equipment	\$	-
Total Highways				\$	92,000
TOTAL PUBLIC WORKS				\$	92,000
TOTAL GASOLINE TAX FUND					\$ 92,000

FUND 2031 - ROAD AND BRIDGE

That there be appropriated from the ROAD AND BRIDGE FUND:

330	Highways				
2031	330	314	Property Tax Collection Fees	\$	400
2031	330	323	Repairs and Maintenance	\$	6,400
2031	330	345	Advertising	\$	100
2031	330	351	Electricity	\$	1,500
2031	330	353	Natural Gas	\$	2,500
2031	330	420	Operating Supplies	\$	2,500
2031	330	430	Small Tools & Minor Equipment	\$	2,500
2031	760	750	Capital Outlay - Motor Vehicles	\$	-
Total Highways				\$	15,900

FUND 2141 - ROAD DISTRICT - HINES HILL REMEDIATION

That there be appropriated from the HINES HILL REMEDIATION FUND:

330	Highways				
2141	330	323	Repairs and Maintenance	\$	6,866
Total Highways				\$	6,866
TOTAL ROAD AND BRIDGE FUND					\$ 22,766

FUND 2181 - ZONING

That there be appropriated from the ZONING FUND:

130	Zoning				
2181	110	190	Salaries	\$	16,140
2181	130	150	Compensation of Boards & Commission Members	\$	3,000
2181	130	599	Other	\$	3,000

Total Zoning	\$	22,140
TOTAL GENERAL GOVERNMENT	\$	22,140

TOTAL ZONING FUND	\$	22,140
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FUND 2191 - POLICE PROTECTION LEVY

That there be appropriated from the POLICE PORTECTION LEVY FUND:

210	Police Protection				
2191	210	314	Property Tax Collection Fees	\$	3,000
2191	210	345	Advertising	\$	20
2191	210	360	Contracted Services	\$	249,690
2191	210	599	Other	\$	-
Total Police Protection				\$	252,710
TOTAL PUBLIC SAFETY				\$	252,710
TOTAL POLICE PROTECTION LEVY FUND				\$	252,710

FUND 2231 - PERMISSIVE MOTOR VEHICLE LICENSE TAX

That there be appropriated from the PERMISSIVE MOTOR VEHICLE LICENSE TAX FUND:

330	Highways				
2231	330	323	Repairs and Maintenance	\$	5,300
2231	330	420	Operating Supplies	\$	5,300
Total Highways				\$	10,600
TOTAL PUBLIC WORKS				\$	10,600
TOTAL PERMISSIVE MOTOR VEHICLE LICENSE TAX FUND				\$	10,600

TOTAL SPECIAL REVENUE FUNDS	\$ 404,376
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GRAND TOTAL	\$ 847,251
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RECAPITULATION OF FUNDS

1000	GENERAL FUND				
110			Administrative	\$	356,410
120			Townhalls, Memorial Buildings and Grounds	\$	12,840
130			Zoning	\$	5,100
290			Other Public Safety	\$	2,625
310			Lighting	\$	6,400
330			Highways	\$	48,000
420			Health Districts	\$	8,500
760			Capital Outlay	\$	3,000
TOTAL GENERAL FUND				\$	442,875
2011 MOTOR VEHICLE LICENSE TAX FUND				\$	4,160
2021 GASOLINE TAX FUND				\$	92,000
2031 ROAD AND BRIDGE FUND				\$	15,900
2141 HINES HILL REMEDIATION				\$	6,866
2181 ZONING FUND				\$	22,140
2191 POLICE PROTECTION LEVY FUND				\$	252,710
2231 PERMISSIVE MOTOR VEHICLE LICENSE TAX FUND				\$	10,600
GRAND TOTAL OF ALL FUNDS				\$	847,251

Amy Anderson seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

YES	Amy Anderson
YES	Randolf S. Bergdorf
YES	William Clifton

Adopted March 28, 2018 Catherine Anson
Fiscal Officer, Boston Township