

**BOSTON TOWNSHIP TRUSTEES
MINUTES OF THE REGULAR MEETING**

January 24, 2018

Present at this regular meeting of the Boston Township Trustees were Randy Bergdorf, Amy Anderson, Bill Clifton; Fiscal Officer Catherine Anson; and Legal Counsel Edward C. Pullekens.

Trustee Chairperson Anderson called the meeting to order at 6:30 PM.

Condolences were offered to the families of Township resident Barbara Burge and Peninsula resident Jim Christ.

Police Protection Report.

Zoning. Schneider submitted a report of recent activity. Items of note:

Correspondences. The fiscal officer reported on recently received items.

1. Garbage Bids:

MOTION by Anderson, seconded by Bergdorf, to accept the bid submitted by Kimble.

Voting: All Yes.

[20180124-01]

2. Road Contract: The board discussed the agreement to join the county in providing striping to roads listed and approved at the last meeting. Given that Stine Road is likely to be re-paved in 2019, the board agreed to remove Stine from the current list of roads to be striped.

MOTION by Bergdorf, seconded by Clifton, to enter into a contract with the county to provide road striping for the amount listed at the last meeting minus Stine Road. Voting: All Yes.

[20180124-02]

3. SWAT Agreement with Stow:

MOTION by Anderson, seconded by Clifton, to accept the contract with Stow which is overseeing area SWAT services at no cost to the Township per Chief Varga.

Voting: All Yes.

[20180124-03]

4. NOPEC Grant Agreement:

MOTION by Clifton, seconded by Bergdorf, to accept the preliminary grant agreement with NOPEC based on the grant amount approved at the last board meeting and to name Anson as the authorized person for the online system.

Voting: All Yes.

[20180124-04]

5. Mileage Certification:

MOTION by Anderson, seconded by Clifton, to accept certification of road mileage in the Township as prepared by Adams. Voting: All Yes.

[20180124-05]

Approval of Minutes.

- MOTION by Bergdorf, seconded by Anderson, to approve the minutes of the organizational meeting held on January 10, 2018. Voting: All Yes by Bergdorf and Anderson. **[20180124-02]**
- MOTION by Bergdorf, seconded by Anderson, to approve the minutes of the regular meeting held on January 10, 2018. Voting: All Yes by Bergdorf and Anderson. **[20180124-02]**

Township Buildings and Grounds. Bergdorf reported on the previous meeting:

- The board will not renew the agreement with Howard Hanna realtors for the rental of the Quarry Room. While a long-term tenant is desired, the immediate plan to make the room available for occasional rentals similar to the other two rooms.

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Boston/Cuyahoga Falls JEDD and Future Planning. Clifton met with Ritch to be briefed on the JEDD situations.

Boston/Peninsula JEDD and Future Planning. Clifton will attend the next meeting tentatively to be held on January 24 at 6:00 at the Township Hall Meeting Room just prior to the next board meeting. Dan Schneider will contact all participants and confirm the day and time.

Valley Fire District Update. Anderson stated that the next meeting will held January 15.

Road Department. Road Superintendent Adams distributed the report of activity for previous period. Items of note:

- He expressed thanks to Peninsula for assisting with snow removal December 30-31.
- As mentioned at earlier meetings, we have the opportunity to join the County on road contracts at a bulk price for 2018. At this time, the board decided not to approve repaving of any township roads. Part of the contract will provide for road striping. Adams stated that this was last done in 2014 and is not a requirement for our road classifications but that the board may want to consider re-striping for safety reasons. We have approximately 5.7 miles of double yellow striping and 11.4 miles of single white striping at an estimated cost of \$2451 and \$3420 respectively. A formal agreement should be approved at the next meeting. MOTION by Bergdorf, seconded by Clifton, to approve white and yellow striping of Oak Hill, Major, Stine, and Hines Hill road at an estimated cost of \$5,871. Voting: All Yes. **[20180124-03]**

Other Business.

Anderson reported:

- The township lost a resident recently; she offered condolences on behalf of the board to the family of Richard Parker and to his wife Gloria.
- Boston Township will host the quarterly meeting of the two Bostons, the two Richfields, and Peninsula on Thursday, January 18 at 8:30 AM.

Appointments. None

Appropriations. Reallocation.

ACCOUNT	ACCOUNT NAME	FROM	TO
1000-110-599-0000	General-Other	1704.00	
1000-110-345-0000	General-Advertising		1000.00
1000-110-381-0000	General-Property Insurance Premiums		704.00

Motion by Bergdorf, seconded by Clifton, to approve the reallocations as listed.

Voting: All Yes.

[20180124-04]

Purchase Orders. Super Blanket.

Super B	ACCOUNT	ACCOUNT NAME	AMOUNT
1-2018	1000-110-230-0000	Workers' Compensation	5000.00
2-2018	1000-110-311-0000	Accounting & Legal Fees	10,000.00
3-2018	1000-110-313-0000	UAN Fees	3100.00
4-2018	1000-110-314-0000	Tax Collection Fees	3000.00
5-2018	1000-110-342-0000	Postage	100.00
6-2018	1000-110-345-0000	Advertising	500.00
7-2018	1000-110-381-0000	Property Insurance Premiums	7723.00
8-2018	1000-110-383-0000	Fidelity Bond Premiums	100
9-2018	1000-110-410-0000	Office Supplies	500
10-2018	1000-110-599-0000	Other-Other Expenses	50,000.00

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11-2018	1000-120-321-0000	Rents & Leases	1790.00
12-2018	1000-120-323-0000	Repairs & Maintenance	800.00
13-2018	1000-120-341-0000	Telephone	2500.00
14-2018	1000-120-351-0000	Electricity	1200.00
15-2018	1000-120-253-0000	Natural Gas	1500.00
16-2018	1000-120-599-0000	Other-Other Expenses	800.00
17-2018	1000-130-150-0000	Compensation-Zoning Board Members	3200.00
18-2018	1000-290-370-0000	Payment to Another Political Subdivision	800.00
19-2018	1000-290-599-0000	Other-Other Expenses	625.00
20-2018	1000-310-360-0000	Contracted Services	6000.00
21-2018	1000-330-323-0000	Repairs & Maintenance	30,000.00
22-2018	1000-330-420-0000	Operating Supplies	10,000.00
23-2018	1000-420-370-0000	Payment to Another Political Subdivision	8000.00
24-2018	1000-760-730-0000	Improvement of Sites	3000.00
25-2018	2011-330-323-0000	Repairs & Maintenance	1000.00
26-2018	2011-330-420-0000	Operating Supplies	2000.00
27-2018	2011-330-430-0000	Small Tools & Minor Equipment	1000.00
28-2018	2031-330-314-0000	Tax Collection Fees	200.00
29-2018	2031-330-323-0000	Repairs & Maintenance	6400.00
30-2018	2031-330-351-0000	Electricity	2000.00
31-2018	2031-330-353-0000	Natural Gas	2000.00
32-2018	2031-330-420-0000	Operating Supplies	3000.00
33-2018	2031-330-430-0000	Small Tools & Minor Equipment	2500.00
34-2018	2181-130-599-0000	Other-Other Expenses	3000.00
35-2018	2191-210-314-0000	Tax Collection Fees	3000.00
36-2018	2191-210-360-0000	Contracted Services	249,690.00
37-2018	2231-330-323-0000	Repairs & Maintenance	5300.00
38-2018	2231-330-420-0000	Operating Supplies	5300.00
39-2018	1000-330-323-0000	Repairs & Maintenance – Salt	30,000.00

Motion by Bergdorf, seconded by Clifton, to the purchase orders as listed. Voting: All Yes. **[20180124-05]**

Approval of Payroll: Motion by Bergdorf, seconded by Clifton to approve the payroll as presented. Voting: All Yes. **[20180124-06]**

Approval of Bills: Motion by Bergdorf, seconded by Clifton to approve the payroll as presented. Voting: All Yes. **[20180124-07]**

Executive Session:

Motion by Anderson, seconded by Clifton, to enter executive session to discuss personnel issues. The Fiscal Officer called roll:

Bergdorf: Yes

Clifton: Yes

Anderson: Yes

Motion passed. The trustees entered executive session at 7:51 PM. **[20180124-08]**

Motion by Anderson, seconded by Bergdorf, to enter regular session. The Fiscal Officer called roll:

Bergdorf: Yes

Clifton: Yes

Anderson: Yes

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Motion passed. The trustees reconvened at 8:51 PM with no action taken during the session. **[20180124-09]**

ANNOUNCEMENT: Anderson reported that she recently received a check of \$750 from Western Reserve Racing/Crooked Trail Runners as a gift to the Share-A-Christmas fund given to offset the inconvenience to the community for all of the races held in the township.

MOTION by Bergdorf, seconded by Clifton to adjourn. Voting: All Yes. Meeting duly adjourned at 8:53 PM. **[20180124-10]**

CHAIRMAN

CLERK