

**BOSTON TOWNSHIP TRUSTEES
MINUTES OF THE ORGANIZATIONAL MEETING**

January 10, 2018

Present at this organizational meeting of the Boston Township Trustees were Amy Anderson, Randy Bergdorf, and Bill Clifton; Fiscal Officer Catherine Anson; and Legal Counsel Edward C. Pullekens.

Trustee Clifton was sworn in prior to the meeting.

Trustee Chairperson Anderson called the organizational meeting to order at 6:30 PM.

Bergdorf welcomed Clifton to the board and asked that he talk a little about his background.

He and his wife Nancy have been residents of Peninsula since 1992 with time off for an Alaskan residency with SOHIO/BP for which he worked for 36 years before recently retiring. He has been active on Peninsula committees including the planning and sewer committees. He and his wife are members of the United Methodist Church and his wife is an active local volunteer.

1. The Trustees reviewed the organization structure of the township for 2018 to make the following resolutions:
 - a. MOTION by Bergdorf, seconded by Clifton, that the Trustees continue to be paid monthly, on a monthly salary basis, and the amount of compensation be the maximum as set forth in Section 505.24 of the Ohio Revised Code and otherwise provided by law. Voting: All Yes. [20180110-01-S]
 - b. MOTION by Bergdorf, seconded by Clifton, that the Trustees continue to be allowed to avail themselves to all benefits available by law. Voting: All Yes. [20180110-02-S]
2. The Trustees established the organizational structure of the township for the year 2018 to make the following resolutions:
 - a. MOTION by Bergdorf, seconded by Clifton, that Amy Anderson be selected as Chairperson of the Board of Trustees for the year 2018. Voting: All Yes. [20180110-03-S]
 - b. MOTION by Anderson, seconded by Clifton, that Bergdorf be selected as Vice-chairperson of the Board of Trustees for the year 2018. Voting: All Yes. [20180110-04-S]
 - c. MOTION by Bergdorf, seconded by Clifton, to retain Edward Pullekens as legal counsel for Boston Township for 2017 (monthly contract) at the following rates: \$50.00 per hour for all non-litigation work; \$98.00 per hour for work relating to litigation; expenses and advances of litigation and otherwise will also be reimbursed. Voting: All Yes. [20180110-05-S]
 - d. MOTION by Bergdorf, seconded by Clifton, that the Trustees would proceed to act as a Board in matters concerning the maintenance and repair of the roads within the Township. Voting: All Yes. [20180110-06-S]
 - e. MOTION by Anderson, seconded by Clifton, that Bergdorf be appointed as liaison to the Zoning Boards and to the Boston Township Hall Committee. Voting: All Yes. [20180110-07-S]
 - f. MOTION by Anderson, seconded by Clifton, that the regular meetings for 2018 be held on the second and fourth Wednesday of every month at 6:30 P.M. Voting: All Yes. [20180110-08-S]
 - g. MOTION by Bergdorf, seconded by Clifton, to set the Fiscal Officer's salary as allowed by law, per the basis of the budget of Boston Township. Voting: All Yes. [20180110-09-S]
 - h. MOTION by Bergdorf, seconded by Clifton, to retain Pam Schneider as Zoning Secretary for 2018, at her current salary of \$425/month, to serve at the pleasure of the board. Voting: All Yes. [20180110-10-S]
 - i. MOTION by Bergdorf, seconded by Clifton, to retain John Schneider as Zoning Inspector for 2018, at his current salary of \$900/month, to serve at the pleasure of the board. Voting: All Yes. [20180110-11-S]
 - j. MOTION by Bergdorf, seconded by Clifton, to appoint Jerry Ritch as alternate to the Zoning Board of Appeals for a term ending December 31, 2018. Voting: All Yes. [20180110-12-S]

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- k. MOTION by Bergdorf, seconded by Clifton, that members of the Zoning Commission and the Zoning Board of Appeals be reimbursed \$35.00 per meeting, on a per diem basis, for expenses incurred to attend those meetings. Reimbursement will be made after the end of the calendar year and upon certification of meeting attendance by the Zoning Clerk. Voting: All Yes. **[20180110-13-S]**
- l. MOTION by Bergdorf, seconded by Clifton, that Ronald Adams be reappointed Road Superintendent for the year 2018 at his current salary of \$24/hour, to serve at the pleasure of the board. Voting: All Yes. **[20180110-14-S]**
- m. MOTION by Bergdorf, seconded by Clifton, that road department employee Doug Mayer be reappointed as a part-time employee at his current salary of \$18.21/hour, to serve at the pleasure of the board. Voting: All Yes. **[20180110-15-S]**
- n. MOTION by Bergdorf, seconded by Clifton, that all part-time seasonal employees of the township road department be paid \$12.00 per hour. Voting: All Yes. **[20180110-16-S]**
- o. MOTION by Bergdorf, seconded by Clifton, that a driving record check of all employees who operate township vehicles be obtained by the Peninsula Chief of Police. Voting: All Yes. **[20180110-17-S]**
- p. MOTION by Bergdorf, seconded by Clifton, that all Township full-time employees be given the following legal holidays: New Year's Day, Martin Luther King Day, President's Day, Memorial Day, Fourth of July, Veteran's Day, Labor Day, Columbus Day, Thanksgiving, the day after Thanksgiving, the day before Christmas and Christmas Day. Voting: All Yes. **[20180110-18-S]**
- q. MOTION by Bergdorf, seconded by Clifton, that the regular workday for Township hourly full-time employees will remain at 7:00 A.M. until 3:30 P.M. with a one-half hour unpaid lunch. Voting: All Yes. **[20180110-19-S]**
- r. MOTION by Bergdorf, seconded by Clifton, to continue the vacation schedule of the Township full-time employees as previously adopted:
- One week (5 work days) after one full year of employment;
 - Two weeks (10 work days) after two full years of employment;
 - Three weeks (15 work days) after five full years of employment;
 - Four weeks (20 work days) after fifteen full years of employment.
- There shall be no carryover of vacation days from one year to the next unless the prior written permission of the Trustees is given. Voting: All Yes. **[20180110-20-S]**
- s. MOTION by Bergdorf, seconded by Clifton, to allow 20 sick days per year in 2018 with an accumulation of 120 days of sick leave per Ohio Revised Code for all full-time employees. Voting: All Yes. **[20180110-21-S]**
- t. MOTION by Bergdorf, seconded by Clifton, that the current members of the various JEDD Boards serve their terms pursuant to their original appointments. Voting: All Yes. **[20180110-22-S]**
- u. MOTION by Bergdorf, seconded by Anderson, that Clifton be appointed as liaison to the Cuyahoga Falls JEDD board. Voting: All Yes. **[20180110-23-S]**

MOTION by Bergdorf, seconded by Anderson to adjourn. Voting: All Yes. Meeting duly adjourned at 7:54 PM. **[20180110-24-S]**

CHAIRMAN

CLERK