

**BOSTON TOWNSHIP TRUSTEES
MINUTES OF THE REGULAR MEETING**

December 27, 2017

Present at this regular meeting of the Boston Township Trustees were Randy Bergdorf, Amy Anderson, Jerry Ritch; Fiscal Officer Catherine Anson; and Legal Counsel Edward C. Pulekins.

Trustee Chairperson Anderson called the meeting to order at 6:30 PM.

Prior to the start of official business, Anderson and Bergdorf recognized Ritch for his service to the township as trustee for the past 12 years. Bergdorf thanked Ritch for all he has given to the township and expressed thanks to his family in attendance for sharing him with us. "Thank you for your 12 years and all you have given to the township," stated Bergdorf. "You have made it easy for us to do our jobs." Anderson said the three trustees worked together for 12 years and worked well together. Ritch did a bang up job on the JEDDs and brought a lot to the board. "It was an honor and a privilege to work with you," stated Anderson.

Ritch said his experience as trustee was extremely rewarding and he enjoyed working with such dedicated trustees.

Police Report. The Valley Fire District was called to assist finding the driver of a car crash. The driver was located using their infrared camera. Ritch stated it was a pleasure working with the chief, and the department, and that police reports have been submitted on a timely basis making it easier to address problems.

Zoning. Schneider distributed the zoning report for this period. Items of note:

- The information will be ready soon to send to Bridle. Schneider will meet with him to provide the information and collect outstanding fees. If necessary, a cease and desist order will be put in place.
- The structure of the zoning fees will be revised to make the list easier to use. He will consult with other zoning boards using a test case to determine a more efficient layout.
- Paul Kaczmariski will recuse himself from the next Bektic hearing as he has a conflict of interest with the case. Another member of the BZA will be appointed as the chair of the hearing.
- Bergdorf will address the minor corrections to the zoning map and expressed appreciation to Pam Schneider for her promptness in sending in the zoning attendance information to Anson.
- Anson will send in the changes to the zoning resolution along with the required payment to the county zoning commission.

Correspondences.

- NOPEC has awarded the township a \$260 grant to implement energy efficiency or energy infrastructure projects benefitting our community. Details will be forthcoming.
- Epcon Lane is offering a discount to pay for pest control services on an annual instead of a monthly basis which will save approximately \$20 per year. MOTION by Bergdorf, seconded by Ritch, to pay Epcon Lane on an annual basis given our satisfaction with the company. Voting: All Yes. **[20171227-01]**

Approval of Minutes.

- MOTION by Bergdorf, seconded by Ritch, to approve the minutes of the special meeting held on December 13, 2017. Voting: All Yes. **[20171227-02]**

Township Buildings and Grounds. The board will meet next on January 18 at 6:30.

Boston/Cuyahoga Falls JEDD and Future Planning. Ritch will meet with new trustee William Clifton to brief him on the JEDD process and planning and will introduce him at the February JEDD meeting. An updated spreadsheet was distributed.

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Boston/Peninsula JEDD and Future Planning. Ritch will meet with new trustee William Clifton to brief him on the JEDD process and planning and will introduce him at the next JEDD meeting.

Valley Fire District Update. Anderson reported on the following:

- We are applying for a Bureau of Workers’ Comp grant to provide equipment and gear in the prevention of cancer. Dave Morehouse is taking the lead on this.
- The ski resorts have opened and we have scheduled extra shifts from 4 to 10 pm.
- Levitt and Kamp delivered a baby girl this month, their first delivery.
- Scott Duber is scheduling four people to take part in required swift water training for animal rescue.
- Tim Frecka has resigned from the department and Nolan Dylag has requested a leave of absence.

Road Department. Road Superintendent Adams distributed the report of activity for previous period. Items of note:

- The remote for one of the garage doors is malfunctioning. He requested permission to look into its repair.
- In response to a question from the trustees, he was called in for snow plowing on Christmas Eve and Christmas day.
- He expressed his congratulations to Ritch on his retirement from the board. Ritch responded that it was a pleasure to work with Adams and, speaking on behalf of the board, that he was a real find for the township.

Other Business.

Share-A-Christmas: Anderson expressed thanks to the Valley Fire District for distributing the gifts and food boxes. Packing of the boxes went well and the room was full of donations. Anderson referred to the Community News which listed everyone who helped with the project.

Appointments. The board will consider appointing alternate members to the zoning boards.

Appropriations. Reallocations.

ACCOUNT	ACCOUNT NAME	FROM	TO
1000-110-599-0000	Administration – Other	2075.08	
1000-110-311-0000	Accounting & Legal Fees		2075.00
1000-110-111-0000	Salaries – Trustees		0.04
1000-110-121-0000	Salary – Township Fiscal Officer		0.04
2181-110-150-0000	Compensation – Board Members	1235.24	
2181-110-190-0000	Salaries – Zoning		1235.24

Motion by Bergdorf, seconded by Ritch to approve reallocations as presented. Voting: All Yes. **[20171227-03]**

Purchase Orders.

Super B	ACCOUNT	ACCOUNT NAME	AMOUNT
49-2017	1000-110-311-0000	Accounting & Legal Fees	2075.00

Motion by Bergdorf, seconded by Ritch to approve reallocations as presented. Voting: All Yes. **[20171227-04]**

Approval of Payroll: Motion by Bergdorf, seconded by Ritch to approve the payroll as presented. Voting: All Yes. **[20171227-05]**

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Approval of Bills: Motion by Bergdorf, seconded by Ritch to approve the payroll as presented. Voting: All Yes. **[20171227-06]**

Executive Session:
Motion by Anderson, seconded by Ritch, to enter executive session to discuss personnel issues. The Fiscal Officer called roll:

Bergdorf: Yes Ritch: Yes Anderson: Yes

Motion passed. The trustees entered executive session at 7:17 PM. **[20171227-07]**

Motion by Anderson, seconded by Bergdorf, to enter regular session. The Fiscal Officer called roll:

Bergdorf: Yes Ritch: Yes Anderson: Yes

Motion passed. The trustees reconvened at 7:33 PM with no action taken during the session. **[20171227-08]**

APPOINTMENTS:
Anderson was sworn in for her next regular term as trustee (January 1, 2018 to December 31, 2021). Anson was sworn in as fiscal officer to complete the unexpired term of Joanne Noragon as of December 27, 2017 to March 31, 2020.

ADJOURNMENT:
MOTION by Bergdorf to adjourn. Voting: All Yes. Meeting duly adjourned at 7:37 PM. **[20171227-09]**

CHAIRMAN

CLERK