

**BOSTON TOWNSHIP TRUSTEES
MINUTES OF THE REGULAR MEETING**

November 22, 2017

Present at this regular meeting of the Boston Township Trustees were Randy Bergdorf, Amy Anderson, Jerry Ritch; Fiscal Officer Catherine Anson; and Legal Counsel Edward C. Pullekens.

Trustee Chairperson Anderson called the meeting to order at 6:35 PM.

Announcements:

- The board expressed get well wishes to Peninsula councilperson Mary Booth.
- Officer Lydia Morrow has resigned from the police department to accept a full time position with Doylestown Police Department.
- Officer Paul Brimlow has been hired as a new auxiliary officer.

Police Report. Office Westfall distributed the report of police activity and indicated that things have been quiet.

Zoning. Schneider distributed the zoning report for this period. Items of note:

- He is collecting additional information on the regulations for short-term zoning from local jurisdictions.
- The Bridle situations continues to be problematic. Hearing costs are still outstanding and the property is in violation of township zoning ordinances, ODOT regulations, and local fire codes. Schneider was advised by the board to address the zoning violations with a cease and desist order and to contact ODOT and Valley Fire regarding issuance of their citations.
- A Barlow Road property may be in violation of operating a business from a residential address. The deed to the property is still in the name of the long-deceased owner. Pullekens will notify Schneider of the legal contact regarding this unresolved ownership; Schneider will then contact the current resident to determine his legal counsel in order to resolve the two situations.
- Bergdorf reported that Mazuski is moving forward on a recommendation for development of Seasons Road.
- Bergdorf indicated that a few parcels on the current zoning map will need to be re-coded.
- The Bektic case is scheduled for the next BZA meeting.

Correspondences.

- Anson reported on a letter from the Summit County Department of Community & Economic Development requesting that we register for LUCA Option 2.a. to partner with the county in reporting street centerlines and addresses for the Census. Bergdorf usually sends in this census report and he is fine with partnering with the county to avoid duplication of effort.

Approval of Minutes.

- MOTION by Bergdorf, seconded by Ritch, to approve the minutes of November 8, 2017. Voting: All Yes. **[20171122-01]**

Township Buildings and Grounds. Due to a lack of quorum, no meeting took place this month. The board will meet next in January.

Boston/Cuyahoga Falls JEDD and Future Planning. The combined check for September and October has been received and an updated spreadsheet was distributed at the meeting.

Boston/Peninsula JEDD and Future Planning. The updated report was distributed at the meeting. Charges for the Basket of Life line item appear under the Cuyahoga Conservancy.

Valley Fire District Update. Anderson reported:

- Firefighters will assist with the following community Christmas celebrations:

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- The Township Community Christmas Party held on December 6.
- The Village of Boston Heights Santa Delivery: December 10
- Share-A-Christmas: December 16
- A grant proposal from the Ohio Bureau of Workers' Compensation is being considered.
- We are finishing the changeover to the new radio system this month.
- Two more firefighters have completed training and are now certified swift water technicians: Kevin Dupre and Joel McVey.
- Equipment to help with rope and ledges rescue have been authorized at \$850.
- The Valley Fire District Board of Trustees recommend that Richard Slocum be reappointed as the at-large member for the board. He has proven to be a valuable member. MOTION by Bergdorf, seconded by Ritch, to approve the re-appointment of Richard Slocum to the Valley Fire District Board of Trustees.
Voting: All Yes. **[20171122-02]**

Road Department. Road Superintendent Adams distributed the report of activity for previous period. Items of note:

- The last day for leaf pickup is set for December 8.
- He will be meeting with Village and County engineers to discuss and begin application for grants to resurface our section of Stine Road.
- Anderson stated that Barlow Road doesn't get enough traffic to warrant resurfacing over other roads in need of repair.

Other Business.

- **Training for Fiscal Officer:** Since Anson holds similar position for the Valley Fire District and Boston Township, she requested that each board split of the mandatory and additional training for clerks/fiscal officers. She attended the \$100 all-day conference in October sponsored by the Auditor's Office and requested funds to attend an all-conference on human resource issues ("Human Resources for Anyone with Newly Assigned HR Responsibilities" for \$149) and Ohio Township Association Winter Conference in Columbus (conference cost is \$50; hotel for 3 nights is estimated at \$540). Anderson stated that the VFD approved the request. MOTION by Bergdorf, seconded by Ritch to approve the cost of the training to be split with the Valley Fire District. Voting: All Yes **[20171122-03]**
- **December Bazaar:** Anderson requested help in setting up for the Christmas Bazaar at 7:00 AM on December 2.
- **Share-a-Christmas:**
 - Anderson stated that Woodridge has already given us a check for the event.
 - Westfall stated that boxes are ready to be delivered to the Town Hall for use in distributing the items to families.
- **Celebrate Christmas in Peninsula:** Bergdorf stated that Anderson did a good job putting up the Christmas tree for the Library's 12th annual Mini Tree Display. Melissa Mitchell created the hand-painted ornaments for the Nightmare Before Christmas themed tree.

Appropriations. Reallocation. None

Purchase Orders. None

Bank Reconciliation: None

Approval of Payroll: Motion by Bergdorf, seconded by Ritch to approve the payroll as presented. Voting: All Yes. **[20171122-04]**

Approval of Bills: Motion by Bergdorf, seconded by Ritch to approve the payroll as presented. Voting: All Yes. **[20171122-05]**

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Executive Session:

Motion by Anderson, seconded by Ritch, to enter executive session to discuss contracts. The Fiscal Officer called roll:

Bergdorf: Yes Ritch: Yes Anderson: Yes

Motion passed. The trustees entered executive session at 7:30 PM. **[20171122-06]**

Motion by Anderson, seconded by Bergdorf, to enter regular session. The Fiscal Officer called roll:

Bergdorf: Yes Ritch: Yes Anderson: Yes

Motion passed. The trustees reconvened at 7:24 PM with no action taken during the session. **[20171122-07]**

APPOINTMENTS:

MOTION by Bergdorf, seconded by Ritch, to contract with Reminger Co. regarding employment practices. Voting: All Yes. **[20171122-08]**

MOTION by Bergdorf, seconded by Anderson to adjourn. Voting: All Yes. Meeting duly adjourned at 7:44 PM. **[20171122-09]**

CHAIRMAN

CLERK