

**BOSTON TOWNSHIP TRUSTEES
MINUTES OF THE REGULAR MEETING**

September 27, 2017

Present at this regular meeting of the Boston Township Trustees were Randy Bergdorf, Amy Anderson, Jerry Ritch; Fiscal Officer Catherine Anson, and legal counsel Edward C. Pullekens.

Trustee Chairperson Anderson called the meeting to order at 6:31 PM.

Police Protection Report. Officer Westfall distributed the report of incidents. Items of note:

- The stolen truck was recovered in Akron but no progress on the missing backhoe.
- Incidents from a few years ago at a local property were resolved.
- Police coverage will be in place for Halloween.

Zoning. Zoning Inspector Schneider distributed the report of zoning activity for previous period. Items of note:

- He is quickly coming up to speed on the position and on outstanding zoning matters.
- A discussion of the collection zoning fees revealed that the estimated costs of a public hearing have not been collected prior to the meeting. In addition to variance filing fee, \$200 in up-front public hearing costs should be collected prior to the public hearing. After the hearing, when the actual cost of the court reporter and the advertisement invoice have been received, those costs will be calculated against each case and either a refund or additional bill will be issued. In no case shall a variance be given if fees are outstanding.
- Much progress has been made in clearing up pending zoning cases. The Bridle case is close to being resolved pending issuance of the court transcripts, adherence to the conditions and standards listed in the transcripts, and payment of all fees and outstanding invoices. No advertising is done for a continuance but other costs (such as, court reporter and transcription fees).
- The board agreed that the zoning report can be sent out to all zoning members even though additional material may be added prior to any of the zoning meeting.

Bergdorf reported that Mr. Majewski will attend the zoning meeting on October 10.

Correspondences. Nothing of note.

Approval of Minutes.

- Motion by Bergdorf, seconded by Ritch, to approve the minutes of September 13, 2017. Voting: All Yes. **[20170927-01]**

Township Buildings and Grounds. Trustee Bergdorf reported:

- The Hall Committee met with Ohio Edison to convert inside and outside lights to LEDs.
- They are looking to address the sound issue in the rooms on the first floor.
- Bergdorf and Anderson attended the Peninsula meeting for businesses last Thursday regarding the proposed sewer project. The estimated cost is \$5 million with construction possibly taking place summer of 2019.

Boston/Cuyahoga Falls JEDD and Future Planning. Nothing to report.

Boston/Peninsula JEDD and Future Planning. Nothing to report.

Valley Fire District Update. Trustee Anderson reported:

- A mailer is being prepared to announce the operating levy renewal which will be placed on the ballot this November.
- An Open House will be held at the Peninsula station on October 8 from noon to 3:00 PM.

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Road Department. Road Superintendent Adams distributed the report of activity for previous period. Items of note:

- Five roads are in need of professional resurfacing. The board requested Adams select just a few for the coming year, grouping them for efficiency. The roads will then be reported to the county for bundling with their list for the best price.
- Anson will prep the salt contract for Peninsula for the board to sign.
- Signs: He will replace the missing s-curve sign and order “Children Playing” signs in response to recent citizen complaints over speeding on residential streets. At the request of Ritch, the bike sign at a local intersection will be moved to provide greater visibility.
- The board requested that the leaf pickup date be moved forward because of the dry season. Adams will work jointly with Peninsula for the two-man job since we’re down a worker.

Other Business.

- **Trash Contract:** Our trash contract is up in January 2018 and will need to go out to bid. Pulekins will start the process.
- **Open Checkbook Site:** The Boston Township Open Checkbook site has been created. The board examined a screenshot of the site and approved the site. Anson will send approval so that the site can be made available to the public.
- **Budget Commission:** The 2018 financial reports from the Budget Commission were circulated to board member for their acceptance.
Motion by Bergdorf, seconded by Ritch, to approve the Budget Commission’s report on estimated tax income for 2018 . Voting: All Yes. **[20170927-02]**
- **Emergency Management Workshop:** Anson received a reminder from the county that no one from Boston Township registered for the workshop. Anson agreed to go. Anderson has attended in the past and may attend on the alternate date.
- **December Bazaar:** Anderson reported that an ad for vendors was placed in the Akron Beacon Journal. No commercial vendors will be accepted. The road garage will be used as well as the Quarry Room is it isn’t rented by then.
- **Library Anniversary Celebration** will be held on October 14 from 4:00 to 8:00 PM at the Town Hall.

Appointments. None

Appropriations. Reallocation.

ACCOUNT	ACCOUNT NAME	FROM	TO
1000-110-599-0000	Admin-Other, Other Expenses	4000.00	
1000-110-314-0000	Admin-Tax Collection Fees		4000.00*
1000-110-599-0000	Admin-Other, Other Expenses	400.00	
1000-110-345-0000	Admin-Advertising		100.00
1000-110-410-0000	Admin-Office Supplies		300.00

*Health District fee on the 8/2017 Real Estate Settlement

Anson stated that the reallocation was done to correct an under-appropriation in tax fees; she subsequently discovered that the included in the tax fees was a \$3,878.76 Health District Fee which is traditionally charged against 1000-420-370 for the semi-annual charge. The charge will be transferred to the correct account.

The board, in examining the list of fund accounts traditionally used by Boston Township, discussed the two zoning funds (General Zoning: 1000-130 and Zoning: 2181-130). Next year’s budget allocation should include a method of tracking all zoning expenses to compare against zoning income.

Motion by Bergdorf, seconded by Ritch, to approve the reallocations as listed.
Voting: All Yes. **[20170927-03]**

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Purchase Orders. Super Blanket.

#	ACCOUNT	ACCOUNT NAME	AMOUNT
41-2017	1000-110-410-0000	Admin-Office Supplies	300.00
42-2017	1000-110-345-0000	Admin-Advertising	100.00

Motion by Bergdorf, seconded by Ritch, to the purchase orders as listed. Voting: All Yes. **[20170927-04]**

Approval of Payroll: Motion by Bergdorf, seconded by Ritch to approve the payroll as presented. Voting: All Yes. **[20170927-05]**

Approval of Bills: Motion by Bergdorf, seconded by Ritch to approve the payroll as presented. Voting: All Yes. **[20170927-06]**

Executive Session:

Motion by Anderson, seconded by Ritch, to enter executive session to discuss contracts. The Fiscal Officer called roll:

Bergdorf: Yes Ritch: Yes Anderson: Yes

Motion passed. The trustees entered executive session at 7:38 PM. **[20170913-07]**

Motion by Anderson, seconded by Bergdorf, to enter regular session. The Fiscal Officer called roll:

Bergdorf: Yes Ritch: Yes Anderson: Yes

Motion passed. The trustees reconvened at 7:56 PM with no action taken during the session. **[20170913-08]**

MOTION by Bergdorf, seconded by Anderson to adjourn. Voting: All Yes. Meeting duly adjourned at 7:57 PM. **[20170927-09]**

CHAIRMAN

CLERK