

**BOSTON TOWNSHIP TRUSTEES
MINUTES OF THE REGULAR MEETING**

September 13, 2017

Present at this regular meeting of the Boston Township Trustees were Randy Bergdorf, Amy Anderson, Jerry Ritch; Fiscal Officer Catherine Anson, and legal counsel Edward C. Pullekens.

Trustee Chairperson Anderson called the meeting to order at 6:30 PM.

Announcements.

- The trustees offered condolences to the families of Dewey Hanson, former Peninsula mayor, and Jim Spencer, a township resident.
- The meeting with representatives from the Summit County Fiscal Office to discuss the recent property appraisals was well attended; the audience was estimated at 10% of the population. Residents have continued to contact the trustees regarding the appraisals and Anderson stated that she will help residents request a re-appraisal before the October 1 deadline.

Police Protection Report. Chief Varga distributed the report of incidents. Items of note:

- There continues to be repeated problems at Storage Zone.
- Police coverage has been arranged for the steam engine events over the next two weekends.

Zoning. Zoning Inspector Mayer distributed the report of zoning activity for previous period. Items of note:

- He responded to a request for information from ODOT regarding billboard permits: our zoning regulations do not allow for billboards.
- Following up on the Barlow Road property, he noted that nothing was found there at the time of the visit.

Bergdorf stated that Majewski presented a plan for Seasons Road at the last meeting of the Zoning Commission and Pullekens stated that the meeting was excellent. Pullekens and Anson will take a look at the zoning expenses and fees to determine if the zoning fee schedule needs to be adjusted.

Correspondences. Fiscal Officer Anson reported:

- At the Township Association of Summit County meeting this month, a NOPEC representative stated that only a fraction of township residents would be automatically enrolled in the natural gas supplier consortium. One group of residents have already received the notification letter with an opt-out deadline. A second wave of residents will also receive the automatic enrollment letter with a new deadline to opt out. Townships are urged to notify residents who were not on the automatic enroll list that they could sign up for the NOPEC deal to take advantage of the cost savings. The trustees agreed to publicize the opportunity.

Approval of Minutes.

- Motion by Bergdorf, seconded by Ritch, to approve the minutes of August 23, 2017. Voting: All Yes. **[20170913-01]**
- Motion by Bergdorf, seconded by Ritch, to approve the minutes of special meeting held on August 30, 2017. Voting: All Yes. **[20170913-02]**

Township Buildings and Grounds. Trustee Bergdorf reported:

- The next meeting of the committee will be held on Thursday, September 14, 2017.

Boston/Cuyahoga Falls JEDD and Future Planning. The spreadsheet has been updated based on the supporting documentation.

**BOSTON TOWNSHIP TRUSTEES
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Boston/Peninsula JEDD and Future Planning. The spreadsheet has been updated with information on August but the July supporting documentation has not been received. Ritch reported that he has examined the prior documentation and that it appears that sometimes the payments are listed late due to the reporting schedule but all payments should be caught up eventually. There are also a few errors on the spreadsheet that should be corrected. He stated that we need to communicate more with John Stiegel on making sure the reports are accurate.

Valley Fire District Update. Trustee Anderson reported:

- The Village of Boston Heights honored several members of the Valley Fire District with a life-saving pin for their service in saving the lives of two people. The ceremony was well represented by the District.
 - Mike Kamp, Ed Yost, Matt Levitt, John Gordon, and Charlie Riedel were honored for saving the life of a cardiac arrest patient. The patient was on hand to present the pin to the personnel.
 - Carol Kiel, Ed Yost, Jeff Acomb, and Tony Yash were honored for saving the life of a person who had overdosed.
- The District received another SAFER grant. The \$45,400 three-year grant will provide funds for training, turnout gear, and instructor fees.
- Stats for this month: Village of Boston Heights (15), Boston Township (15), Mutual Aid (5), Peninsula (6).
- The Village of Boston Heights will hold their Fall Festival on October 7.

Road Department. Road Superintendent Adams distributed the report of zoning activity for previous period. Items of note:

- The last scheduled brush pick-up for the season will be on Monday, October 2.
- Leaf pick-up will begin around November 1 depending on demand.
- The lift cylinder on the big truck requires repair and is estimated at \$600 to \$800.
- He received one estimate to repair the parking lot for the Town Hall for information purposes. The \$42,000 cost will include excavation to provide a solid base for the chip and seal coating and, based on his experience, is a good quote. The trustees agreed that this cost was prohibitive to taking further action. Adams indicated that we might save funds by joining the county in their bid for a lower-cost bundled quote expected in January.
- Likewise, some of the township roads need professional attention. While he has been patching spots, gradual deterioration of roads is occurring. We can tag on the county proposal for this purpose as well. The trustees requested that Adams put together a list of priorities.

Anderson reported:

- Boston Mills Road will be closed for 40 days beginning September 14.
- The county will hold a public hearing at council chambers on September 25 at 4:00 PM to discuss the closing of the Everett Connector. A viewing of the site will be held on September 15 at 2:00 PM at Everett and Oak Hill.

Other Business. None

Appointments. None

Appropriations. Reallocation.

FUND	NAME	FROM	TO
1000-110-314-0000	Admin – Tax Collections Fees	30.00	
1000-110-345-0000	Admin – Advertising		30.00
2181-110-190-0000	Zoning – Salaries	230.00	
2181-130-345-0000	Zoning – Advertising		230.00

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Motion by Bergdorf, seconded by Ritch, to approve the reallocations as listed.

Voting: All Yes.

[20170913-03]

Purchase Orders. Super Blanket.

PO#	ACCOUNT	ACCOUNT NAME	\$AMOUNT
39-2017	2181-130-345-0000	Zoning – Advertising	230.00
40-2017	1000-110-345-0000	Admin – Advertising	30.00

Motion by Bergdorf, seconded by Ritch, to the purchase orders as listed. Voting: All Yes.

[20170913-04]

Bank Reconciliation. Motion by Bergdorf, seconded by Ritch to approve the bank reconciliation as presented. Voting: All Yes.

[20170913-05]

Approval of Payroll: Motion by Bergdorf, seconded by Ritch to approve the payroll as presented. Voting: All Yes.

[20170913-06]

Approval of Bills: Motion by Bergdorf, seconded by Ritch to approve the payroll as presented. Voting: All Yes.

[20170913-07]

Executive Session:

Motion by Anderson, seconded by Ritch, to enter executive session to discuss personnel issues. The Fiscal Officer called roll:

Bergdorf: Yes

Ritch: Yes

Anderson: Yes

Motion passed. The trustees entered executive session at 7:10 PM.

[20170913-08]

Motion by Anderson, seconded by Bergdorf, to enter regular session. The Fiscal Officer called roll:

Bergdorf: Yes

Ritch: Yes

Anderson: Yes

Motion passed. The trustees reconvened at 7:44 PM with no action taken during the session.

[20170913-09]

Appointments. A brief discussion was held regarding hiring for the position of zoning inspector. Motion by Bergdorf, seconded by Ritch, to hire John Schneider for the position of zoning inspector replacing Doug Mayer starting September 15, 2017 at a salary of \$450 for September and \$900 per month thereafter with a 90-day probationary period. Voting: All Yes.

[20170913-10]

Schneider will be asked to attend an orientation meeting next week with the trustees and legal counsel for a work session with no action to be taken.

Zoning. Bergdorf reported that the Zoning Commission will hold a hearing on October 10 regarding the two minor text amendments to the zoning code.

MOTION by Bergdorf, seconded by Anderson to adjourn. Voting: All Yes. Meeting duly adjourned at 7:54 PM.

[20170913-11]

CHAIRMAN

CLERK