

**BOSTON TOWNSHIP TRUSTEES
MINUTES OF THE REGULAR MEETING**

April 26, 2017

Present at this regular meeting of the Boston Township Trustees were Randy Bergdorf, Amy Anderson, Jerry Ritch, and legal counsel, Edward C. Pullekens. Trustee Chairperson Anderson called the meeting to order at 7:00 P.M.

Trustee Anderson announced Fiscal Officer Joanne Noragon could not be present for the meeting. The Trustees expressed their wishes for a speedy recovery for Joanne Noragon.

Deputy Fiscal Officer, Catherine Anson, was not able to attend the meeting.

Motion by Bergdorf, seconded by Ritch to have legal counsel, Edward C. Pullekens, take the minutes of the meeting. All Voting: Yes. [2017-0426-01].

Trustee Anderson indicated that since Fiscal Officer Joanne Noragon's illness, steps have been taken to by the Deputy Fiscal Officer pay the necessary bills. At this point, once Fiscal Officer Joanne Noragon returns to work, she will review and pay any unpaid bills and she will ascertain that all the necessary reports, documentation, etc. is in order. Hopefully, Joanne Noragon will be able to work within the next week.

Police Protection Report. The Trustees reviewed the information emailed by Chief Varga in regard to the activity in the township. Officer Westfall was present at the meeting. There was a discussion in regard to issues that have come to light with the change in the law in regard to the operation of bicycles on the roads. Officer Westfall indicated that the police department is monitoring the situation.

Zoning: Zoning Inspector Doug Mayer presented an oral summary of his activities since the last meeting and indicated that he continues to go to meetings and field calls. No written report was prepared by the zoning inspector. Randy Bergdorf indicated that the Zoning Commission is beginning the process of updating the zoning resolution in regard to accessory buildings. Any changes that may be proposed will require public hearings and review by the County. The Trustees again reminded and instructed Zoning Inspector, Doug Mayer, to forward copies of all zoning applications with attachments and related documents to each member of the Zoning Commission and the Board of Zoning Appeals, as well as to the Zoning Clerk and Legal Counsel. The Zoning Inspector suggested that the Boston Township Zoning Resolution be amended to require each applicant to submit nineteen (19) copies of the site plan contents and zoning application forms (Section 803.04-Boston Township Zoning Resolution). The matter was referred to the Zoning Commission for its review.

An updated fee schedule will be prepared by the Zoning Inspector for the review and approval of the Trustees in regard to zoning fees. The new fees should reflect the actual basic costs associated with the processing of a zoning application—especially when legal notices and a court reporter are needed. The Zoning Inspector and Zoning Clerk will provide their suggestions as to the proposed fees to the Trustees.

In regard to the Bridle property—5649 Akron-Cleveland Road—it was reported that a legal notice was published in the Akron Beacon Journal on April 23, 2017. The Zoning Inspector will confirm the status of the application Mr. Bridle filed and see that the matter is set for hearing before the BZA.

In regard to the Boston Township Business Corridor JEDD Plan, Trustee Bergdorf indicated that he has had communication with Mr. Majewski about his status in completing the plan. Mr. Majewski is planning to attend the May 9, 2017 Zoning Commission meeting. Trustee Bergdorf will also contact Mr. Majewski to get a list of property owners and businesses he has spoken to in regard to the plan that is formulating. The Trustees will discuss with Mr. Majewski his recommendations and his suggestions in regard to implementing the plan.

**BOSTON TOWNSHIP TRUSTEES
MINUTES OF THE REGULAR MEETING**

April 26, 2017

Trustee Bergdorf reported that Ray Hatch's term on the BZA is up in June. He will contact Mr. Hatch to see if he is interested in serving another term.

Approval of Minutes: Due to the illness of the Fiscal Officer, the minutes from the prior meetings and the special meeting will be presented at the next meeting for review and approval.

Correspondences. No correspondences were reviewed. Amy Anderson did note that she had a telephone conference with Josh Mandel's office in regard having the Township financial records put online. Mr. Mandel's office has indicated that the prior problems with going on line have been resolved and that his office will assist in the process should the trustees decide to proceed. The matter will be reviewed when Fiscal Officer Joanne Noragon returns to work.

Township Buildings and Grounds. Trustee Bergdorf indicated that the no parking signs for the parking lot should be installed soon—the signs will be in stock within the next few days. It was noted that the illumination light on the outside flag is dim---the road department will review and correct the issue.

Boston/Cuyahoga Falls JEDD and Future Planning. No report.

Boston/Peninsula JEDD and Future Planning: Trustee Ritch indicated that the fiscal officer for the Village of Peninsula has revised the format of the monthly financial report of the JEDD given to the township. The new format clarifies the financial sharing between Boston Township and the Village of Peninsula per the terms of the JEDD agreement.

Valley Fire District Update. Trustee Amy Anderson reported that the meeting of the Valley Fire District was held Monday, April 16, 2017. Trustee Anderson announced that the annual pancake breakfast is scheduled for the 1st Sunday in May –May 7, 2017. Additional information will be forthcoming. Finally, Trustee Anderson reported on staff changes and current activities of the Fire District. The Fire District are in the process of selling the retired tanker.

Road Department. The township road superintendent presented a written report to the trustees in regard to work completed and/or in progress. The trustee again agreed that the Boston Cemetery looks great.

Road Superintendent, Ron Adams, reported that a used dump bed for the township's large truck is available. The current dump bed is 22 years old and has had multiple repairs over the years and is currently in need of sand blasting and painting. Ron Adams indicated that if the used dump bed is procured, it will last the remainder of the service life of the truck. Ron Adams recommended that the Trustees authorize the purchase and installation the available bed. After discussion, motion by Anderson seconded by Ritch to authorize the purchase and installation of the available dump bed at a cost not to exceed \$4,000.00 as presented in the information submitted to the trustees by Ron Adams. All Trustees voting YES. [2017-0426-02].

There was discussion in regard to authorizing Ron Adams and Doug Mayer to be added to the approved users of the township credit card to purchase road and maintenance products. After discussion, Motion by Bergdorf, seconded by Anderson to authorize the use of the credit card at the direction and under the supervision of Joanne Noragon, Fiscal Office.

Appointments: Trustee Bergdorf will follow with Ray Hatch in regard to his serving another term on the Board of Zoning Appeals.

**BOSTON TOWNSHIP TRUSTEES
MINUTES OF THE REGULAR MEETING**

April 26, 2017

Approval of Payroll: Motion by Bergdorf, seconded by Ritch to approve the payroll as presented. **All voting YES** [2017-0426-03].

MOTION by Bergdorf, seconded by Ritch to adjourn. All voting yes. Meeting duly adjourned at 8:00 PM.

CHAIRMAN

CLERK