

**BOSTON TOWNSHIP TRUSTEES
MINUTES OF THE REGULAR MEETING**

July 13, 2016

Present at this regular meeting of the Boston Township Trustees were Trustees Amy Anderson, and Jerry Ritch, Fiscal Officer Joanne Noragon, and Legal Counsel Ed Pullekens. Trustee Bergdorf was absent. Trustee Chairperson Anderson called the meeting to order at 6:30 P.M.

Police Protection Report: Chief Varga reported they have been busy with rescues and accidents. Due to the traffic congestion on 303 caused by one lane over the bike path being repaired, traffic is being detoured to Truxell/Kendall Road.

Peninsula Council Representative Dan Schneider distributed Council's proposed three year contract beginning 2017. The contract proposal has no increase the first year and a three percent increase each year thereafter. The Trustees will respond soon.

Zoning: Trustee Bergdorf's written reported stated:

- Todd Leibenaur has agreed to another five year term on the Board of Zoning Appeals.
- Mark Majewski of Northstar Planning made a presentation at the Zoning Commission meeting on July 12th, emphasizing areas the Zoning Commission may wish to consider first; specifically, a Planned Unit Development district for the Seasons Road area, the Kendall Park/Akron Cleveland intersection as a retail/services hub, and update the resolution to list possible uses instead of "deemed similar." He will compile his findings into a draft report that can be further modified and then start the process of meeting with property owners to get their feedback.
- He forwarded three addresses to Patrick Bravo for consideration of the Summit County Land Bank: 135 Kendall Park Road, 79 Geoppert Road and 234 Geoppert Road.

Zoning Inspector Mayer reported

- He has been unable to make contact with Mr. Bridle. The mechanic on the site tells him Mr. Bridle is still trying to work with the EPA and Summit County on the properties septic system, which is the missing part of his zoning application.
- 5079 Akron Cleveland Road, the former Louis Caporaletti property, has been sold to Enver Bektic, who wants to put a construction company on the property. He will submit an application.
- A garage is being built at 5833 Main Street, with no permit. No one was home at the residence; he will issue a violation.

The trustees discussed with Mr. Mayer his poor attention to detail, which is hampering the work of the Zoning Commission, the Board of Zoning Appeals and the Zoning Secretary. They instructed him

- All emails, documentations, applications, packets, etc. must go to all BZA members, Zoning Commission member, the Secretary, legal counsel Ed Pullekens, the Fiscal Officer and all three trustees.
- All hearing packets must be given to the BZA members, the Secretary and legal counsel two weeks prior to the hearing.
- Variance applications must have the addresses and names of people needing to be notified for the hearing provided by the applicant, as stated on the application. The Zoning Inspector must have these notifications in the hands of these people two weeks prior to the hearing.
- At a minimum, email and phone messages must be checked first thing each morning and before going home.
- All zoning time spent must be put in log form and submitted with the pay sheet for that time period.

A copy of these requirements was handed to Mr. Mayer, and one placed in his personnel file.

Correspondence: The Fiscal Officer reviewed correspondence received since the last meeting.

Approval of Minutes: **Motion** by Ritch, seconded by Anderson to approve the minutes of the June 22, 2016 regular meeting. Voting: All Voting, YES. Motion passed. **[2016-0713-01]**

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Township Buildings and Grounds: Trustee Bergdorf's report stated the next meeting of the BTHC is July 21st at 7:30 PM. He thanked the road crew for regrading and reseeding the east and south sides of the wood building. "It looks great!"

Boston/Cuyahoga JEDD and Future Planning: No report.

Boston/Peninsula JEDD: No report.

Valley Fire District: Trustee Anderson reported forty three calls in June; thirteen in Boston Heights, eighteen in Boston Township, eight in Peninsula and four mutual aid calls. At the next meeting the trustees will decide the type of levy they will put on the November ballot. They met with Northfield Center last week. Northfield Center will have a levy increase on the November ballot, to fund a department. If it fails, they will negotiate with Valley for a protection contract. Valley Fire will meet with the Safety Committee of Boston Heights to come to a conclusion about that contract, which expires soon.

Road Department: Road Superintendent Adams reported the cost for blocks from Medina Supply to build a bin will be \$1,400.00. **Motion** by Ritch, seconded by Anderson to approve the expense. Voting: All Voting, YES. Motion passed. **[2016-0713-02]**

In other road business, ditch repairs will begin next week on Hines Hill Road, across from the old church. Ditch erosion is compromising the pavement. It will be regraded and reshaped. They will need a cruiser for traffic control for occasional unloading of stone.

Other Business: Trustee Bergdorf has submitted his resignation from the Union Cemetery Board. **Motion** by Ritch, seconded by Anderson to accept the resignation, with reluctance. Voting: All Voting, YES. Motion passed. **[2016-0713-03]**

Motion by Anderson, seconded by Ritch to appoint Jerry Ritch to the vacated position of Union Cemetery Board Trustee, term expiring December 31, 2018. Voting: All Voting, YES. Motion passed. **[2016-0713-04]**

Appointments: **Motion** by Ritch, seconded by Anderson to appoint Tod Leibenauer to the Zoning Commission for the five year term to expire 9/4/2021. Voting: All Voting, YES. Motion passed. **[2016-0713-05]**

Reallocations: **Motion** by Ritch, seconded by Anderson to approve the reallocation of \$1,300.00 from 1000-100-599, Other, to 100-120-599, Building and Grounds, Other; and \$50,000.00 from 1000-110-599, Other, to 1000-210-360, Police Contracted Services. Voting: All Voting, YES. Motion passed. **[2016-0713-06]**

Purchase Orders: **Motion** by Ritch, seconded by Anderson to approve purchase orders 39-2016, \$1,300.00, 1000-120-599, Building and Grounds, Other Expense; and 40-2016, \$50,000.00 to 1000-210-360, Police Contracted Services. Voting: All Voting, YES. Motion passed. **[2016-0713-07]**

Bank Reconciliation: **Motion** by Ritch, seconded by Anderson to approve the June bank reconciliation. Voting: All Voting, YES. Motion passed. **[2016-0713-08]**

Approval of Payroll: **Motion** by Bergdorf, seconded by Ritch, to approve the current payroll. Voting: All voting, YES. Motion passed. **[2016-0713-09]**

Approval for Payment of Bills: **Motion** by Bergdorf, seconded by Ritch, to pay the bills prepared by the Fiscal Officer. Voting: All voting, YES. Motion passed. **[2016-0713-10]**

Executive Session: **Motion** by Anderson, seconded by Ritch, to enter executive session to discuss litigation. The Fiscal Officer called roll:

Bergdorf	Absent
Ritch	Yes
Anderson	Yes

Motion passed.

[2016-0713-11]

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The trustees entered executive session at 7:20 p.m.

Motion by Anderson, seconded by Ritch, to enter regular session The Fiscal Officer called roll:

Bergdorf	Absent
Ritch	Yes
Anderson	Yes

Motion passed. **[2016-0713-12]**

The trustees reconvened at 7:45 p.m.

The Trustees announced no action taken.

Motion Ritch, seconded by Anderson, to adjourn. All voting yes. Meeting duly adjourned.
[2016-0713-13]

CHAIRMAN

FISCAL OFFICER