

**BOSTON TOWNSHIP TRUSTEES
MINUTES OF THE ORGANIZATIONAL MEETING**

JANUARY 9, 2013

Present at the organizational meeting of the Boston Township Trustees were Randy Bergdorf, Amy Anderson, Gerald Ritch, Fiscal Officer Joanne Noragon and legal counsel, Edward C. Pulekins. Trustee Amy Anderson called the meeting to order at 6:30 P.M.

The Trustees then proceeded to review the organizational structure of the township for the year 2013.

MOTION by Ritch, seconded by Bergdorf, that the Trustees continue to be paid monthly, on a monthly salary basis, and the amount of compensation be the maximum as set forth in Section 505.24 of the Ohio Revised Code and otherwise provided by law. All voting YES. [2013-0109-01]

MOTION by Ritch, seconded by Anderson, that the Trustees continue to be allowed to avail themselves to all benefits available by law. All voting YES. [2013-0109-02]

MOTION by Ritch, seconded by Anderson, that the Trustees request advances of local taxes from the Summit County Fiscal Officer if required . All voting YES. [2013-0109-03]

The Trustees then proceeded to establish the organizational structure of the township for the year 2013.

ORGANIZATIONAL MATTERS

MOTION by Ritch seconded by Bergdorf, that Amy Anderson be selected as Chairperson of the Board of Trustees for the year 2013. All voting: yes. [2013-0109-04]

MOTION by Anderson seconded by Ritch that Bergdorf be selected as Vice-chairperson of the Board of Trustees for the year 2013. All voting: yes. [2013-0109-05]

MOTION by Anderson seconded Ritch to retain Edward Pulekins as legal counsel for Boston Township for 2013 (12 month contract) at the following rates: \$50.00 per hour for all non-litigation work; \$98.00 per hour for work relating to litigation; expenses and advances of litigation and otherwise will also be reimbursed. All voting: yes. [2013-0109-06]

MOTION by Anderson seconded by Ritch that the Trustees would proceed to act as a Board in matters concerning the maintenance and repair of the roads within the Township. All voting: yes. [2013-0109-07]

MOTION by Anderson seconded by Ritch that Bergdorf be appointed as liaison to the Zoning Commission and to the Boston Township Hall Committee. All voting: yes. [2013-0109-08]

MOTION by Anderson seconded by Bergdorf that Ritch be appointed as liaison to the Peninsula Police Department. All voting yes. [2013-0109-09]

MOTION by Ritch seconded by Bergdorf to affirm Trustee Anderson as the township liaison and township member to the Valley Fire District Board of Trustees. The three year term ends on December 31, 2015. Voting yes: Bergdorf, Ritch. Anderson abstained. [2013-0109-10]

MOTION by Anderson seconded by Bergdorf that the regular meetings for 2013 be held on the second and fourth Wednesday of every month at 6:30 P.M. [2013-0109-11]

**BOSTON TOWNSHIP TRUSTEES
MINUTES OF THE ORGANIZATIONAL MEETING**

JANUARY 9, 2013

MOTION by Ritch seconded by Bergdorf to set the Fiscal Officer's salary as allowed by law, per the basis of the budget of Boston Township. All voting: yes. [2013-0109-12]

MOTION by Anderson, seconded by Ritch to retain Lida Flowers Brandt as Zoning Secretary for 2013 at a rate to be determined during the regular meeting. All voting: yes. [2013-0109-13]

MOTION by Bergdorf, seconded by Ritch, to retain Larry Sulzer as Zoning Inspector for 2013, at a rate to be determined during the regular meeting. All voting: yes.. All voting, YES. [2013-0109-14]

MOTION by Bergdorf, seconded by Ritch, to affirm the appointment of Doug Mayer as Assistant Zoning Inspector. All voting; YES. [2013-0109-15]

MOTION by Anderson seconded by Ritch that members of the Zoning Commission and the Zoning Board of Appeals be reimbursed \$35.00 per meeting, on a per diem basis, for expenses incurred to attend those meetings. Reimbursement will be made after the end of the calendar year and upon certification of meeting attendance by the Zoning Clerk. All voting: yes. [2013-0109-16]

MOTION by Ritch seconded by Anderson affirming the appointment of Randolph Bergdorf to the Union Cemetery Board for a three-year term ending on December 31, 2014. All voting: yes. [2013-0109-17]

MOTION by Ritch seconded by Bergdorf affirming the appointment of Patty Tesmer as the at-large member of the Union Cemetery Board for a three-year term ending on December 31, 2013. All voting yes. [2013-0109-18]

MOTION by Anderson seconded by Ritch that Timothy Tesmer be reappointed Road Superintendent for the year 2013, with health care benefits, to serve at the pleasure of the Board of Township Trustees. All voting: yes. [2013-0109-19]

MOTION by Anderson, seconded by Ritch that road department employee Doug Mayer be reappointed as a full time employee for the year 2013, with duties split between road and zoning work, at the discretion of the Trustees. All Voting: yes. [2013-0109-20]

MOTION by Anderson seconded by Bergdorf that all part-time employees of the township road department be paid \$12.00 per hour. All voting: yes. [2013-0109-21]

MOTION by Anderson seconded by Ritch that a driving record check of all employees who operate township vehicles be obtained. All voting: yes. [2013-0109-22]

MOTION by Anderson, seconded by Ritch, that all Township employees be given the following legal holidays pursuant to law: New Year's Day, Martin Luther King Day, President's Day, Memorial Day, Fourth of July, Veteran's Day, Labor Day, Columbus Day, Thanksgiving, the day after Thanksgiving, the day before Christmas and Christmas Day. All voting: yes. [2013-0109-23]

MOTION by Ritch, seconded by Bergdorf that the regular workday for Township hourly employees will remain at 7:30 A.M. until 4:00 P.M. with a one-half hour unpaid lunch. All voting: yes. [2013-0109-24]

MOTION by Bergdorf, seconded by Ritch, to continue the vacation schedule of the Township full-time employees as previously adopted:

**BOSTON TOWNSHIP TRUSTEES
MINUTES OF THE ORGANIZATIONAL MEETING**

JANUARY 9, 2013

One week (5 work days) after one full year of employment;
Two weeks (10 work days) after two full years of employment;
Three weeks (15 work days) after five full years of employment;
Four weeks (20 work days) after fifteen full years of employment.

There shall be no carryover of vacation days from one year to the next unless the prior written permission of the Trustees is given.

All voting: yes. [2013-0109-25]

MOTION by Bergdorf, seconded by Ritch, to allow 20 sick days per year in 2012 with an accumulation of 120 days of sick leave per Ohio Revised Code. All voting yes. [2013-0109-26]

MOTION by Bergdorf, seconded by Anderson that the current members of the various JEDD Boards continue to serve their terms pursuant to their original appointments. All, voting, YES. [2013-0109-27]

MOTION by Bergdorf, seconded by Anderson that Ritch be appointed as liason to the JEDD board. Voting Yes: Anderson and Bergdorf. Ritch abstained. [2013-0109-28]

MOTION by Ritch, seconded by Bergdorf, to adjourn. All voting yes. Meeting duly adjourned. [2013-0109-29]

CHAIRMAN

FISCAL OFFICER