

**BOSTON TOWNSHIP TRUSTEES
MINUTES OF THE REGULAR MEETING**

September 9, 2009

Present at this regular meeting of the Boston Township Trustees were Trustees Randy Bergdorf, Jerry Ritch and Amy Anderson; Fiscal Officer Joanne Noragon, and Legal Counsel Ed Pullekens. Trustee Chairperson Anderson called the meeting to order at 6:30 P.M.

Police Protection Report: No police representative was present. Trustee Ritch reported he will work with Sgt. Rentz to see that the township receives proper reports at township meetings until Chief McCue returns.

Zoning: No zoning inspector was present. Trustee Ritch reported the Rueddy property matter has been turned over to the Summit County Prosecutor, according to Bob McDowell, the Summit County Building Standards attorney.

Trustee Bergdorf reported on the last monthly zoning personnel meeting. They are compiling a book of forms used. The layout of the new office space was discussed. They also discussed ways to move the zoning resolution changes forward.

Approval of Minutes: The trustees reviewed the minutes of the August 26, 2009 meeting submitted by the Fiscal Officer. **Motion** by Bergdorf, seconded by Ritch, to approve the minutes as submitted. Voting: All Voting, YES. Motion passed.

[2009-0909-01]

Boston Township Bi-Centennial (January 15, 1811): Trustee Bergdorf reported the first meeting of the Bi-Centennial Committee will be held September 16th at 6:30 in the Boston Township road garage. Anyone interested in participating can contact him.

Correspondence: Fiscal Officer Noragon reviewed the various correspondence received by the Township.

Township Buildings and Grounds. Trustee Ritch reported the parking lot striping will be laid out and done by the Township Road Department. Rick Haury has volunteered to look over the "patio" area and present ideas. Trustee Bergdorf reported the Hall Committee will be replanting a tree in the island area.

Future Planning and JEDD. Trustee Ritch reported that Virgil Arrington, Cuyahoga Falls Legal Director, said the JEDZ structure and enterprise documents will go to Legal Counsel Pullekens for review this week.

Valley Fire District: Trustee Anderson reported the Fire District Board of Trustees discussed securing revenue for the District and will consider putting an operating levy on the May ballot.

Road Department: Road Superintendent Tesmer reported the big truck is in the shop for replacement of both rusted rear corner posts, at a cost of \$1,400.00. Winter came on too soon for the job to be done last year on the fifteen year old vehicle.

He also reported the Road Department will be cutting back brush and trees to make a bigger turn around at the end of Geoppert; the tar kettle pump has been installed and the tar kettle is back in operation; he has made a log sheet to be used by any township employee or official using the pick-up truck. He will meet next week with Tim Boley, Summit County drainage engineer next week to review the Whaley Road culvert.

Other Business: The Fiscal Officer said the Township's vehicle and equipment use policy should be updated to include MVR checks and use of cell phones. After discussion, **Motion** by Ritch, seconded by Bergdorf, to adopt the following Vehicle and Equipment Use Policy:

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BOSTON TOWNSHIP RESOLUTION 2009-0909-02

VEHICLE AND EQUIPMENT USE

Use of township property, including vehicles, must be approved in advance by the township trustee(s) or appropriate department head.

Township-owned vehicles should be used in place of private vehicles whenever practical, and travelers are encouraged to carpool to the same function.

Employees who drive on township business, in private or township-owned vehicles must provide proof of a valid driver's license and allow the township to annually check their record of traffic violations such as DUI and reckless operation.

Employees who drive their private cars on township business must be prepared to show proof of liability insurance under a policy that complies with Ohio/Revised Code Section 4509.51.

If a township employee is involved in a motor vehicle accident within Boston Township's jurisdiction that incurs over \$500 worth of damage to either vehicle OR results in an injury to either party the State Highway Patrol should be called to take the report.

Employees who drive on township business, in private or township-owned vehicles must pull off the road and park the vehicle before using a cell phone for taking or making a call or text message.

Voting: Voting YES: Bergdorf, Ritch. Voting NO; Anderson. Motion passed.

Senior Snowplowing Program: After discussion, **Motion** by Ritch, seconded by Bergdorf, to continue the program for the 2009/2010 winter season. Voting: All Voting, YES. Motion passed. **[2009-0909-03]**

Legal Counsel Pullekens will prepare a specification package to be distributed to snowplowing services interested in the job.

Appointments: There will be a notice in the next issue of *Your Community News* requesting applications for the Zoning Commission and Board Alternates be submitted by the October 14th regular meeting.

Appropriations: **Motion** by Bergdorf, seconded by Ritch, to approve the supplemental appropriation of \$474.82 from 1000-110-389 (Other Insurance) to 1000-110-231 (Worker's Comp). Voting: All Voting, YES. Motion passed. **[2009-0909-04]**

Transfers/Advances: **Motion** by Bergdorf, seconded by Ritch, to approve the transfer of \$19,275.00 from Star Ohio General Fund to First Merit General Fund, Star Ohio Check 5048 signed by Joanne Noragon and Amy Anderson. Voting: All Voting, YES. Motion passed. **[2009-0909-05]**

Purchase Orders: **Motion** by Bergdorf, seconded by Ritch, to approve Purchase Order 21-2009, Ray Bertolini Trucking, \$19,275.00, 1000-330-360, National Park Service Road Projects. Voting: All Voting, YES. Motion passed. **[2009-0909-06]**

Bank Reconciliation: **Motion** by Bergdorf, seconded by Ritch, to approve the August 2009 bank reconciliation prepared by the Fiscal Officer. Voting: All Voting, YES. Motion passed. **[2009-0909-07]**

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Approval of Payroll: **Motion** by Bergdorf, seconded by Ritch, to approve the payroll prepared by Fiscal Officer Noragon. Voting: All Voting, YES. Motion passed.
[2009-0909-08]

Approval for Payment of Bills: **Motion** by Bergdorf, seconded by Ritch, to pay the bills prepared by Fiscal Officer Noragon. Voting: All voting, YES. Motion passed.
[2009-0909-09]

Executive Sesson: **Motion** by Bergdorf, seconded by Ritch, to go into Executive Session to review litigation matters. Voting: All voting, YES. Motion passed.
[2009-0909-10]

The Trustees entered into Executive session at 7:30 P.M. The Trustees reconvened at 7:45 P.M. The Trustees announced no action taken.

Motion by Bergdorf, seconded by Ritch to adjourn. All voting yes. Meeting duly adjourned.
[2009-0909-11]

CHAIRMAN

FISCAL OFFICER