

**BOSTON TOWNSHIP TRUSTEES
MINUTES OF THE REGULAR MEETING**

June 11, 2008

Present at this regular meeting of the Boston Township Trustees were Trustees Randy Bergdorf, Jerry Ritch and Amy Anderson; Fiscal Officer Joanne Noragon, and Legal Counsel Ed Pullekens. Trustee Chairperson Anderson called the meeting to order at 7:00 P.M.

Possible Township web site: The Trustees heard a presentation from Ron Higgins of Cognate, Inc. giving an overview of web site layouts and content. The Trustees agreed to hold a future work session with Mr. Higgins to discuss specific content and get his quote for building and hosting a site that can be maintained by township personnel.

Police Protection Report. No representative of the Peninsula Police Department was present. Trustee Ritch reported meeting with Peninsula representatives to negotiate the two unpaid court overtime invoices. The February invoice is for \$635.98 and the April invoice is for \$92.38. Because the township has not been presented court overtime invoices during the previous contract, exception was taken to paying them. The negotiation resulted in the township paying the referenced invoices at 50%, and paying future invoices in full if they have all supporting documentation. **Motion** by Ritch, seconded by Bergdorf, to pay court overtime invoices as stated. Voting: All voting, YES. Motion passed.

Zoning: Zoning Inspector Sulzer reported he has been contacted by Mr. Miller of Boston Mills/Brandywine concerning the Boston Mills ArtFest zoning requirements. The Fiscal Officer will invoice Boston Mills/Brandywine for vendor's licenses required at the end of the event.

Mr. Sulzer reported that Suncrest Garden's 30 day notice to provide a current site plan expired in March and no site plan has been received to date. In addition, he is trying to reconstruct the township's record of the problem of drainage from Suncrest Gardens to Mr. Bogart's property to the north. He is working with Mr. Bogart.

The Pro-Tree application for a zoning permit, returned to them by Mr. Sulzer because supporting documentation was not accurate, has been mailed back to Mr. Sulzer essentially unchanged. They need to address the errors in the application before it can proceed.

Mr. Sulzer also reported receiving an acknowledgement from Michael Duff and Susan Black of his correspondence regarding the easement swap with the National Park Service and thanking him for his help.

Approval of Minutes: The trustees reviewed the minutes of the May 28, 2008 meeting submitted by the Fiscal Officer. **Motion** by Ritch, seconded by Anderson, to approve the minutes as submitted. Voting: All voting, YES. Motion passed.

Correspondences. Fiscal Officer Noragon reviewed the various correspondence received by the Township.

Township Buildings and Grounds. The Trustees reviewed the language revision in Item Number 9 – Historic Acknowledgements and Restrictions as follows: "Due to the historic nature of the premises any exterior structural change, alterations, improvements or additions will be reviewed with the Lessor. Lessee agrees to diligently protect the historic fabric and environment of the building and site."

Motion by Ritch, seconded by Bergdorf, to approve the lease with the revision. Voting: All voting, YES. Motion passed.

Trustee Ritch reported that basement construction is proceeding well; a decision will be made next week concerning the lower level pad configuration; and that Mr. Mayer is obtaining quotes on meeting room renovations and checking with Peninsula concerning permits.

Future Planning and JEDD. Trustee Ritch reported that the sewer trunk line and pump station are on schedule; the Township is closer to having sewer and water on Akron-Cleveland Road.

Valley Fire District: Trustee Anderson reported that she was not at the Board of Trustees meeting on June 10, but could report the District will offer positions to two candidates, Jerry Justiss, member of the Akron Fire Department and Jeffery Smigelski, member of the Brecksville Fire Department. In addition the District has been awarded the NPS Wildland Firefighting matching grant and will apply for an ODNR grass fire grant.

Road Department: No report. In anticipation of purchasing a small truck for use by the road and zoning department, **Motion** by Ritch, seconded by Bergdorf, to join the State Purchasing Program. Voting: All voting, YES. Motion passed.

Other Business: The Fiscal Officer announced the alternative tax budget has been filed. Fiscal Officer Noragon also reported too many technical problems with a single phone line for voice, fax and answering machine equipment. **Motion** by Ritch, seconded by Bergdorf, to approve adding a third phone line. Voting: All voting, YES. Motion passed.

Trustee Anderson reported that Ryan Homes is no longer the developer at Twin Lakes, formerly Tamsin Park. The new developer is proposing three storey apartments at the back of the development; current residents are attempting to block the construction.

The annual Senior Spaghetti Dinner, hosted by the Peninsula Police Department and Boston Township Trustees will be held on July 26 at the Township Hall at 5 P.M.

Transfers: **Motion** by Ritch, seconded by Bergdorf, to approve the transfer of \$12,800.89 from Star Ohio Police Fund to First Merit Police fund (2191), Star Ohio check 5035 signed by Joanne Noragon and Amy Anderson. Voting: All voting, YES. Motion passed.

Bank Reconciliation: **Motion** by Ritch, seconded by Bergdorf, to approve the May bank reconciliation prepared by the Fiscal Officer. Voting: All voting, YES. Motion passed.

Approval of Payroll: **Motion** by Ritch, seconded by Bergdorf, to approve the payroll prepared by Fiscal Officer Noragon. Voting: All Voting, YES. Motion passed.

Approval for Payment of Bills: **Motion** by Ritch, seconded by Bergdorf, to pay the bills prepared by Fiscal Officer Noragon. Voting: All voting, YES. Motion passed.

Executive Session: **Motion** by Ritch, seconded by Bergdorf, to go into Executive Session to discuss legal matters. Voting: All voting, YES. Motion passed. The Trustees entered into Executive session at 8:00 P.M. The Trustees reconvened at 9:00 P.M. The Trustees announced discussion of the necessity of accurate zoning records.

Motion by Ritch, seconded by Bergdorf, to implement the following procedure for all Public Hearings held by the Board of Zoning Appeals:

- 1) A court reporter will be engaged for any Public Hearing
- 2) Legal Counsel will be present to represent the Board of Zoning Appeals

3) The Board of Zoning Appeals will follow a procedural agenda at Public Hearings

Voting: All voting, YES. Motion passed.

Motion by Ritch, seconded by Bergdorf to adjourn. All voting yes. Meeting duly adjourned.

CHAIRMAN

FISCAL OFFICER