

**BOSTON TOWNSHIP TRUSTEES
MINUTES OF THE REGULAR MEETING**

May 14, 2008

Present at this regular meeting of the Boston Township Trustees were Trustees Randy Bergdorf, Jerry Ritch and Amy Anderson; Fiscal Officer Joanne Noragon, and Legal Counsel Ed Pullekens. Trustee Chairperson Anderson called the meeting to order at 7:00 P.M.

Police Protection Report. Trustee Ritch reported the police overtime invoices have not been reviewed with Peninsula Mayor Fisher and Police Liaison Schneider.

Joint Meeting with Peninsula to discuss bicycle and running events: Trustee Ritch reported attending the joint meeting on May 12th, together with Trustees Anderson and Bergdorf. Peninsula Council passed an ordinance regulating bicycle and running races and events in Peninsula.

After discussion, **Motion** by Ritch, seconded by Bergdorf, that bicycle and running or jogging events within Boston Township be regulated as follows:

Policy and Procedure for Bicycle, Running and Jogging races/events in Boston Township:

Any organizer of a bicycle, running or jogging race or event that includes parts of Boston Township must comply with the following procedure:

1. A sixty day written notice must be submitted to the Boston Township Board of Trustees for the purpose of (a) notifying residents to minimize their inconvenience; (b) ensuring there is no conflict with other planned events.
2. A route map must be included with the written request.
3. The organizer must submit proof of insurance with the Township named as additional insured.
4. The Peninsula Police must be notified of the date and route, and engaged to coordinate and monitor traffic.
5. Valley Fire District must be notified of the date and route in the event EMS services are required.
6. A Summit County Parade and Assemblage permit must be obtained from the Summit County Executive, approved by the Summit County Sheriff, and submitted with the written request.

Failure to comply with any of the requirements will result in the event not being permitted in Boston Township.

Voting: All voting, YES. Motion passed

Prosecutor's Opinion on the Policy and Procedure for Bicycle, Running and Jogging races/events in Boston Township: **Motion** by Ritch, seconded by Bergdorf, that Legal Counsel Pullekens submit this Policy and Procedure to the Summit County Prosecutor for an opinion. Voting: All voting, YES. Motion passed

Zoning: Trustee Anderson noted that when the Zoning Commission addresses updating the Zoning Resolution, section 1202.2 concerning political signs, will have to be removed.

Zoning Inspector Sulzer reported that vendor permits have been issued to the Cuyahoga Valley Scenic Railroad for their Thomas the Tank event. The Summit County Board of Building Standards will inspect their tents.

Assistant Zoning Inspector Mayer reported in the All-Ohio matter that the Board of Zoning Appeals has ruled on the applications for 1) a sales office for retail and landscaping; 2) light industrial composting operations. The BZA approved the first and denied the second application. All-Ohio is still working on their site plan.

Mr. Mayer also reported that Suncrest Gardens was allowed 90 days to supply a new site plan and within the 90 day limit Mr. Mayer will have Summit County address the swale issue for the property adjoining Suncrest Gardens.

Approval of Minutes: The trustees reviewed the minutes of the April 23, 2008 meeting submitted by the Fiscal Officer. **Motion** by Ritch, seconded by Bergdorf, to approve the minutes as submitted. Voting: All voting, YES. Motion passed.

Correspondences. Fiscal Officer Noragon reviewed the various correspondence received by the Township. Trustee Anderson submitted for the file a letter from Summit County Engineer Greg Bachman's office updating a service request at 6614 Riverview Road to assess drainage concerns.

Township Buildings and Grounds. The lease has been submitted to the Boston Township Hall Committee for review at their regular meeting next week.

Trustee Ritch reported the BTHC has toured the building with the fire alarm company. The Summit County inspection is pending as well as an inspection by the Fire Chief for the purpose of enclosing the key pad.

Work on the basement office will commence May 19th, pending securing proof of a working septic system in order to obtain a Peninsula building permit.

Township offices: there will be a work session to discuss cost and scheduling of converting the former road garage to a proper meeting room.

Future Planning and JEDD. Trustee Ritch reported that Issue II funding opportunities will be discussed this week, and the Seasons Road pump station will be bid this week.

Valley Fire District: Trustee Anderson reported the smoke detectors are in house and will be distributed at the Pancake Breakfast on May 18th, and at the Memorial Day Parade. The program will be announced in the *Community News*, and smoke detectors will also be available at the station.

The Fire District will be represented at the Memorial Day parade in the Township road garage. They will distribute coffee and donuts and will have the new squad on display.

In other Fire District business, Trustee Anderson announced that Paul Moledor, former member of the Valley Fire District and Fire District 1993 Firefighter of the Year has been sworn in this week as Fire Chief, Cuyahoga Falls.

Road Department: Trustee Anderson reported attending the dedication of the Everett Road project, together with Tim Tesmer and Doug Mayer of the Road Department. Everett Road will be improved from Riverview Road to Farmstead Road in Bath, Richfield and Boston. \$500,000 of the \$900,000 cost was funded through Representative Betty Sutton.

Trustee Ritch reported receiving a file of reports on accidents at the top of Quick Road from Peninsula Police Liaison Schneider. There have been a number of accidents due

to wet, slippery pavement. Trustee Ritch will contact the Summit County Engineer's Office to see if the pavement can be improved.

Doug Mayer reported that the old Woodridge signs have been collected and the new 2008 signs will be installed.

Tim Tesmer reported he has written to the Engineer's office concerning maintenance past 5853 Stanford Road, but has no reply to date.

Mr. Tesmer also reported the Township will now have to comply with Summit County illicit discharge regulations. The Township is required to sample and test outfall water for one year for pollution. He requested the Trustees schedule a Health Department representative to attend a Trustee meeting and further explain the requirement.

Other Business: The Fiscal Officer distributed and reviewed year to date financial reports; noted the UAN accounting computer will be replaced in June and the current computer will be available to the Zoning Department; and said Bill Jones from Industrial Appraisal had inspected the building on April 29th and will submit an appraisal.

Trustee Ritch asked Road Superintendent Tesmer to continue to monitor the State Purchasing Program to locate a small truck for use by the Road and Zoning Departments. The cost savings over using the large trucks for small projects justifies the purchase.

Joint Meeting with Peninsula to continue inside millage for Boston Union Cemetery: Trustee Bergdorf announced that Peninsula Village Council authorized continuation of their portion of inside millage. **Motion** by Bergdorf, seconded by Ritch, to approve the collection of .5 inside Township mills for Boston Union Cemetery operations. Voting: All voting, YES. Motion passed.

Recognition: Trustee Anderson announced a plaque has been prepared for Eagle Scout Jack Monegan, Troup 371. Mr. Monegan has earned 21 merit badges and was responsible for planning and overseeing the installation of 12 visitor benches at Hale Farm and Village. **Motion** by Anderson, seconded by Ritch, to recognize Jack Monegan as an outstanding citizen. Voting: All voting, YES. Motion passed

Appointments: At their April 23rd meeting, the Trustees appointed Douglas Petak to the Zoning Commission term expiring September 4, 2009, and offered Michael Kubiak a position as alternate member of the Board of Zoning Appeals. Mr. Petak indicated to the Trustees he wanted to serve in both positions. Because the Trustees believe this is injudicious, they will offer the following solution to Mr. Petak: if he decides by Friday, May 16th to accept the Zoning Commission appointment, he will be the appointed Zoning Commission member and can attend the May 27th Zoning Commission meeting as a voting member. If he would like the position as alternate to the Board of Zoning Appeals, he will be appointed to that position at the next regular Boston Township Board of Trustees meeting on May 28th.

Transfers: No transfers were made. For the record of sequential Star Ohio check numbers, the Fiscal Officer announced that Star Ohio check 5034 had been prepared but voided.

Bank Reconciliation: **Motion** by Ritch, seconded by Bergdorf, to approve the April bank reconciliation prepared by the Fiscal Officer.. Voting: All voting, YES. Motion passed

Approval of Payroll: **Motion** by Ritch, seconded by Bergdorf, to approve the payroll prepared by Fiscal Officer Noragon. Voting: All Voting, YES. Motion passed.

Approval for Payment of Bills: **Motion** by Ritch, seconded by Bergdorf, to pay the bills prepared by Fiscal Officer Noragon. Voting: All voting, YES. Motion passed.

Executive Sesson: Motion by Ritch, seconded by Bergdorf, to go into Executive Session to discuss legal matters. Voting: All voting, YES. Motion passed. The Trustees entered into Executive session at 8:15 P.M. The Trustees reconvened at 8:45P.M. The Trustees announced no action taken in Executive Session.

Motion by Ritch, seconded by Bergdorf to adjourn. All voting yes. Motion Passed. Meeting duly adjourned.

CHAIRMAN

FISCAL OFFICER