

**BOSTON TOWNSHIP TRUSTEES
MINUTES OF THE REGULAR MEETING**

January 10, 2007

Present at this regular meeting of the Boston Township Trustees were Randy Bergdorf, Amy Anderson, Jerry Ritch, and legal counsel, Edward C. Pullekens and Clerk Joanne Noragon. Trustee Chairperson Anderson called the meeting to order at 7:00 P.M.

Police Protection Report. Chief McCue from the Peninsula Police Department was present. He reviewed a written report for December 2006 regarding activities of the Peninsula Police Department in Boston Township. Chief McCue reported that the department's Sergeant, John Gioitta, has resigned and is taking a position with the police department at Case-Western Reserve University.

Zoning: Zoning Inspector Paul Kaczmarski was in attendance. He gave the trustees an updated report on matters that he is working on. Also present was Zoning Commission member Martin Griffith. Both reported that the Zoning Commission and the Board of Zoning Appeals have held a joint meeting. Both boards are reviewing the current zoning resolutions of the township and are discussing what areas should be addressed in possible zoning amendments and updates. Mr. Griffith gave a presentation of ideas in regard to the zoning on Akron-Cleveland Road-JEDD area. It was announced that the BZA and the Zoning Commission would be holding their respective meetings on the same night in order to better accommodate an applicant. Separate meetings will be held. The final details and exact meeting nights will be announced and properly advertised. Mr. Kaczmarski indicated that he and assistant zoning inspector Doug Mayer will be addressing the ongoing zoning violations on Akron-Cleveland Road within the next few weeks.

Approval of Minutes: The trustees reviewed the minutes of the December 28, 2006 meeting submitted by the clerk. **Motion** by Ritch seconded by Bergdorf, to approve the minutes as submitted. Voting, All voting, YES.

Correspondences. Clerk Noragon reviewed the various correspondences received by the Township. Trustee Anderson reviewed a letter received from the Cuyahoga Falls Municipal Court in regard to its proposed relocation to Stow Ohio.

Township Buildings and Grounds. It was noted that the offices of the Township Clerk have been moved, and the work in the garage area now occupied by the township road department is progressing. Trustee Ritch reported that the BTHC received a letter from Bob Hunker summarizing the situation with the Summit County Building Department in regard to the basement renovations in the wood school building. Trustee Ritch asked Paul Kaczmarski to review the correspondence.

Road Department. The road department is working on the renovations of the garage space/office where it has relocated. The winter has been mild to date. There were no problems with the recent snow.

Future Planning and JEDD. Trustee Jerry Ritch reported on the JEDD Board activities. The City of Cuyahoga Falls has not appointed the remaining members from Cuyahoga Falls to the JEDD zoning board. He indicated that the possibility of tying the Don El and Midway properties on Route 8 into the county sewer is looking promising at this point. Mr. Ritch again indicated that in his opinion the extension of sewer lines into the JEDD area will have to be developer driven.

Valley Fire District Update: Trustee Anderson reported that the Fire District is proceeding to prepare the necessary paperwork to place a renewal levy (at the present rate) for operations on the May ballot. The trustees had the regular and organizational meeting on January 9, 2007. Grover Miller was elected as chairman of

the Valley Fire District for 2007. The fireboard is looking into the possibility of addressing the current pay structure of the fire district. Joanne Noragon was appointed clerk for the Valley Fire District for 2007. The issues of the sign for the fire department and signage on Route 303 (flashing or otherwise) is being reviewed with the proper authorities. The fundraiser for John Puchalsky was successful, and additional information in that regard will be forthcoming.

Future Planning: No new information discussed.

Other Business: Clerk Noragon reported that the Township's year-end financial statements have been completed and filed with Auditor of State of Ohio. She has asked that legal counsel prepare and arrange to have published notices as required by law. Clerk Noragon reported that there are two end of the year audit issues that she wanted to make the trustees aware of. The county deposited a tax settlement for year 2006, but provided no detail until January 4, 2007. The monies were deposited in the General Fund in 2006 and transferred to the appropriate fund in 2007, subsequent to the 2006 close of accounting records. There was also an issue with the end of the year Star Ohio balance. Clerk Noragon indicated that she has documented the matters in the event that any questions are raised during the next township audit. Clerk Noragon indicated that the trustees have been invited to attend the February 12, 2007 meeting of the Peninsula Village Council. The Trustees asked that Clerk Noragon contact the Village to see if the matter can be moved to March 2007 due to conflicts in the schedules of the trustees. Clerk Noragon reported that the phone line will be installed in her office on Friday and that the copier will be delivered soon. The trustees discussed the securing of the township records. This matter will be reviewed by the trustees at the next meeting. The Trustees commended Nick Kostandaras for being elected by his colleagues to serve as President of Summit County Council for 2007. Amy Anderson indicated that she has been asked to accept a position on the Cuyahoga Community Council Board. The matter is being reviewed to see if she must be an official township representative to serve on the board.

CONTRACTS AND APPOINTMENTS: There was discussion in regard to the appointment of the zoning inspector and assistant zoning inspector for the year 2007. **MOTION** by Ritch, seconded by Bergdorf to appoint Paul Kaczmariski zoning inspector for the year 2007 at the rate of \$7,200.00 per year. All Voting, YES. Motion passed. **MOTION** by Ritch, seconded by Bergdorf to appoint Doug Mayer assistant zoning inspector in conjunction with his road responsibilities, at the current rate of \$15.25/hour. All voting, YES. Motion passed

APPROPRIATIONS: NONE

TRANSFERS/ADVANCES: Motion by Ritch, seconded by Bergdorf to approve the following transfers/advances:

1. \$18,018.48 from Star Ohio General Fund to First Merit General Fund and \$22,055.35 from Star Ohio Police Fund to First Merit Police Fund. Total = \$40,073.83-Star Ohio Check 5014, signed by Joanne Noragon and Amy Anderson.
2. Advance \$18,018.48 from General fund to Police Fund.
3. Transfer \$37.08 from General Fund to Road and Bridge; \$519.03 from General Fund to Police Protection to properly distribute the 12-29-06 tangible exempt settlement made with no supporting information.

All Voting, YES. Motion passed.

PURCHASE ORDERS: **Motion** by Ritch, seconded by Bergdorf to approve the following purchase orders:

Purchase Order:

1-2007, \$160,965.00, 2191-210-360, Contracted Services, to Peninsula Village for 2007 police protection contract.

Then and Now:

2-2007, \$342.81, 1000-110-599
3-2007, \$1,084.92, 1000-760-730
4-2007, \$266.66, 2031-330-351
5-2007, \$64.43, 2021-330-323
6-2007, \$795, 1000-110-313
7-2007, \$84.46, 1000-120-341
8-2007, \$500.00, 1000-310-360
9-2007, \$77.76, 1000-330-353
10-2007, \$23.50, 1000-110-599
11-2007, \$620.34, 1000-120-323

All Voting, YES. Motion passed.

BANK RECONCILIATION; **Motion** by Ritch, seconded by Bergdorf to approve the bank reconciliation presented by Clerk Noragon for the month of December 2006. All voting, YES.

APPROVAL OF PAYROLL: **MOTION** by Ritch, seconded by Bergdorf to accept the payroll as prepared by Clerk Noragon. All Voting YES. Motion passed.

APPROVAL FOR PAYMENT OF BILLS: **MOTION** by Ritch seconded by Bergdorf to pay the bills prepared by Clerk Noragon. Voting yes.-Bergdorf and Anderson. Motion Passed . The Dominion East Ohio Gas bill was not paid inasmuch as the township received an estimated bill that does not appear to be correct. Clerk Noragon is looking into having the meters read in order that a corrected billing can be issues.

MOTION by Bergdorf, seconded by Ritch to adjourn. All voting yes. Motion Passed. Meeting duly adjourned.

CHAIRMAN

CLERK