

**BOSTON TOWNSHIP TRUSTEES
MINUTES OF REGULAR MEETING AND
ORGANIZATIONAL MEETING**

DECEMBER 28, 2006

Present at the regular and organizational meeting of the Boston Township Trustees were Randy Bergdorf, Amy Anderson, Gerald Ritch, legal counsel, Edward C. Pullekens and Joanne Noragon, Clerk. Trustee Amy Anderson called the meeting to order at 7:00 P.M.

Police Protection Report. Peninsula Police Chief McCue was present. He updated the trustees on his department's activities in the township. A written report was presented. Chief McCue briefed the Trustees on various issues, including check fraud and credit card fraud. He urged everyone to use caution to protect their credit information.

Zoning: Assistant zoning inspector Doug Mayer was present. He indicated that there was nothing new to report. His meeting with zoning inspector Paul Kaczmarski was cancelled. Hopefully, the meeting will be held at the beginning of the year so that the outstanding zoning concerns can be addressed. It is Doug Mayer's understanding that Paul Kaczmarski is addressing the water runoff issue on Akron-Cleveland Road.

Approval of Minutes: The trustees reviewed the minutes of the December 13, 2006 meeting submitted by the clerk. **Motion** by Ritch seconded by Bergdorf, to approve the minutes as submitted. Voting, All voting, YES.

Correspondences. Clerk Noragon reviewed the various correspondences received by the Township.

Township Buildings and Grounds. Trustee Ritch reported that the Boston Township Hall Committee has been notified that the basement plans prepared under the direction of Bob Hunker have not been approved. Mr. Ritch is attempting to get an update of the situation from Bob Hunker. Discussion was had in regard to relocation of the road department office into the new space so that the clerk's office can be moved by into the space currently being occupied by the road superintendent. The road department is working to expedite the move.

JEDD. Trustee Jerry Ritch reported that there were no updated JEDD Board activities. The City of Cuyahoga Falls has not appointed the remaining members from Cuyahoga Falls to the JEDD zoning board. Mr. Ritch did report that he has been informed that County Council has approved the increase in sewer rates for the Route 8 area. It appears that an understanding may be reached to allow the Don El and the trailer park property to connect to the county sewer system. Mr. Ritch further reported that he has learned that any expansion of the sewer system in the Township Akron-Cleveland Road area may be delayed due the projected widening of Route 8.

Valley Fire District Update. Trustee Anderson reported that the fire board met on December 26, 2006 to handle various end of the year matters. The organizational meeting for the fire board will be held on January 9, 2007. The work in the kitchen area of the renovated offices is progressing. The results of the benefit for John Puchalsky have not yet been announced.

Road Department. Clerk Joanne Noragon reported that the township road mileage must be certified to the Summit County Engineer by January 19, 2007. It was reported that ODOT now measures roads with satellite and GPS calculations. Based on the original data, the township lost .31 miles on Stanford in the ODOT calculation. Tim Tesmer followed-up on the matter with the Summit County Engineer. After further

review, the loss was revised to .08 miles. The township has 12.19 miles of township roads, down from 12.27 miles as previously reported. After discussion **MOTION** by Ritch, seconded by Bergdorf, to accept the Mileage Certification as presented by the Summit County Engineer. All voting; YES. It was reported that all is going well with the road department activities. Because of the mild weather, the road department has been able to devote time to the renovation of the new road department office space.

Future Planning. No report

Other Business: Clerk Noragon reported that she has researched the possibility of acquiring a new copier for the township. After much research, it was her opinion that the township purchase a new copier from Buckeye Office Solutions at a cost of approximately \$450.00. **MOTION** by Ritch, seconded by Bergdorf to authorize Clerk Noragon to purchase a copier from Buckeye Office Solutions as presented. All Voting : YES. Clerk Noragon presented the trustees with a written 2006 income statement. She reported that year to date the township's income has exceeded expensed by \$11,351.00.

CONTRACTS AND APPOINTMENTS: None

APPROPRIATIONS: **Motion** by Ritch, seconded by Bergdorf to approve the following appropriations as presented by Clerk Noragon:

Supplemental: \$180.61 from 1000-110-213 (Medicare) to 1000-110-210 (OPERS).

Supplemental: \$1290.25 from 2021-330-360 (contracted services) to 2021-330-190 (other salaries).

All Voting, YES.

TRANSFERS/ADVANCES **Motion** by Ritch, seconded by Bergdorf to approve the following transfer: \$2735.75 from Star Ohio Zoning to First Merit Zoning, Star Ohio check #5013, signed by Joanne Noragon and Amy Anderson. All Voting, YES

PURCHASE ORDERS: **Motion** by Ritch, seconded by Bergdorf to approve the following purchase order:

SBC 55-2006, \$993.68, 1000-110-221, medical hospitalization balance.

All Voting; YES.

BANK RECONCILIATION; None

APPROVAL OF PAYROLL: **MOTION** by Bergdorf, seconded by Ritch to accept the payroll as prepared by Clerk Noragon. All Voting YES. Motion passed.

APPROVAL FOR PAYMENT OF BILLS: **MOTION** by Bergdorf seconded by Ritch to pay the bills prepared by Clerk Noragon. All voting, YES

MOTION by Ritch, seconded by Bergdorf, that the Trustees continue to be paid monthly, on a monthly salary basis, and the amount of compensation be the maximum as set forth in Section 505.24 of the Ohio Revised Code and otherwise provided by law. All voting YES.

MOTION by Ritch, seconded by Anderson, that the Trustees continue to be allowed to avail themselves to all benefits available by law. All voting YES.

The Trustees then proceeded to establish the organizational structure of the township for the year 2007.

ORGANIZATIONAL MATTERS

MOTION by Ritch seconded by Bergdorf, that Amy Anderson be selected as Chairperson of the Board of Trustees for the year 2007. All voting: yes.

MOTION by Ritch seconded by Anderson that Bergdorf be selected as Vice-chairperson of the Board of Trustees for the year 2007. All voting: yes.

MOTION by Anderson seconded Bergdorf to retain Edward Pullekens as legal counsel for Boston Township for 2007 (12 month contract) at the following rates: \$50.00 per hour for all non-litigation work; \$98.00 per hour for work relating to litigation; expenses and advances of litigation and otherwise will also be reimbursed. All voting: yes.

MOTION by Anderson seconded by Ritch that the Trustees would proceed to act as a Board in matters concerning the maintenance and repair of the roads within the Township. All voting: yes.

MOTION by Anderson seconded by Ritch that Bergdorf be appointed as liaison to the Zoning Commission and to the Boston Township Hall Committee. All voting: yes.

MOTION by Anderson seconded by Bergdorf that Ritch be appointed as liaison to the Peninsula Police Department. All voting yes.

MOTION by Ritch seconded by Bergdorf to appoint Trustee Anderson as the township liaison and township member to the Valley Fire District Board of Directors. The three-year term ends on December 31, 2009. All voting: yes.

MOTION by Anderson seconded by Bergdorf that the regular meetings for 2007 be held on the second and fourth Wednesday of every month at 7:00 P.M. All voting: yes.

MOTION by Ritch seconded by Bergdorf to set the Clerk's salary as allowed by law, per the basis of the budget of Boston Township. All voting: yes.

MOTION by Anderson, seconded by Ritch to retain Wesley Bergdorf as Zoning Secretary for 2007 at the rate of \$4,800.00 per year, to be paid on a monthly basis at the rate of \$400.00 per month. Voting yes: Ritch and Anderson. Randolph Bergdorf abstained.

MOTION by Bergdorf, seconded by Ritch, to table the appointment of a Zoning Inspector for 2007 until the next meeting of the Trustees. The Trustees wanted to discuss the appointment with current zoning inspector, Paul Kaczmariski. All voting, YES.

MOTION by Bergdorf, seconded by Ritch, to table the appointment of Doug Mayer as assistant zoning inspector until the next meeting. All voting; YES.

MOTION by Bergdorf, seconded by Ritch, to clarify for the record that Zoning Inspector Paul Kaczmariski and Assistant Zoning Inspector Doug Mayer continue in their current positions until further action by the Trustees. All voting: YES.

There was discussion concerning the Zoning Board of Appeals and Zoning Commission members. There were no appointments made to either group at this time.

MOTION by Anderson seconded by Ritch that members of the Zoning Commission and the Zoning Board of Appeals be reimbursed \$35.00 per meeting, on a per diem basis, for expenses incurred to attend those meetings. Reimbursement will be made after the end of the calendar year and upon certification of meeting attendance by the Zoning Clerk. Voting "yes" were Anderson and Ritch. Bergdorf abstained.

MOTION by Ritch seconded by Anderson reaffirming the appointment of Randolph Bergdorf to the Union Cemetery Board for a three-year term ending on December 31, 2008. Voting yes: Anderson and Ritch. Bergdorf abstained.

MOTION by Anderson seconded by Bergdorf to reappoint Wes Bergdorf and Martin Griffith as township representatives to the Cuyahoga Valley Communities Council for the year 2007. All voting: yes.

MOTION by Anderson seconded by Ritch that Timothy Tesmer be reappointed Road Superintendent for the year 2007 to serve at the pleasure of the Board of Township Trustees. All voting: yes.

Discussion followed concerning the compensation paid to the Road Superintendent.

MOTION by Anderson seconded by Bergdorf that the Road Superintendent be paid \$21.00 per hour for the year 2007. All voting: yes.

MOTION by Anderson, seconded by Bergdorf that road department employee Doug Mayer be reappointed as a full time road department employee for the year 2007, with health care benefits. All Voting: YES.

MOTION by Anderson, seconded by Bergdorf that full time road department employee Doug Mayer be paid \$15.25 per hour for the year 2007, with health care benefits. All voting: yes.

MOTION by Anderson seconded by Bergdorf that all part-time employees of the township road department be paid \$10.50 per hour. All voting: yes.

MOTION by Anderson, seconded by Ritch, that all Township employees be given the following legal holidays pursuant to law: New Year's Day, Martin Luther King Day, President's Day, Memorial Day, Fourth of July, Veteran's Day, Labor Day, Columbus Day, Thanksgiving, the day after Thanksgiving, the day before Christmas and Christmas Day. All voting: yes.

MOTION by Ritch, seconded by Bergdorf that the regular workday for Township hourly employees will remain at 7:30 A.M. until 4:00 P.M. with a one-half hour unpaid lunch. All voting: yes.

MOTION by Bergdorf, seconded by Ritch, to continue the vacation schedule of the Township full-time employees as previously adopted:

One week (5 work days) after one full year of employment;
Two weeks (10 work days) after two full years of employment;
Three weeks (15 work days) after five full years of employment;
Four weeks (20 work days) after fifteen full years of employment.
There shall be no carryover of vacation days from one year to the next unless the prior written permission of the Trustees is given.

All voting: yes.

MOTION by Bergdorf, seconded by Ritch, to allow 20 sick days per year in 2004 with an accumulation of 120 days of sick leave per Ohio Revised Code. All voting yes.

MOTION by Bergdorf, seconded by Ritch that the current members of the various JEDD Boards continue to serve their terms pursuant to their original appointments. All, voting, YES.

TEMPORARY APPROPRIATIONS: Clerk Noragon presented the trustees with the proposed temporary appropriations for the township for 2007. After review and discussion, **MOTION** by Ritch, seconded by Bergdorf to accept the Temporary Appropriations presented by the clerk. All voting, YES.

MOTION by Ritch, seconded by Randy Bergdorf, to adjourn. All voting yes. Meeting duly adjourned.

CHAIRMAN

CLERK