

**BOSTON TOWNSHIP TRUSTEES
MINUTES OF THE REGULAR MEETING**

November 8, 2006

Present at this regular meeting of the Boston Township Trustees were Randy Bergdorf, Amy Anderson, Jerry Ritch, and legal counsel, Edward C. Pullekens and Clerk Joanne Noragon. Trustee Chairperson Anderson called the meeting to order at 7:00 P.M.

Police Protection Report. No report.

Zoning: The Trustees discussed in detail the matter of the zoning resolutions of the township. The clerk has been able to find documentation for all issues except for the cell tower matter. Susan DeChamp of the Summit County Planning commission indicated to Clerk Noragon that the planning commission has no record of submission from the zoning commission in 1997 in regard to the cell tower resolution. The Trustees reviewed the memo in regard to zoning issued by legal counsel Ed Pullekens. The Trustees asked that Wes Bergdorf, zoning secretary, review the matter with the zoning commission and have the zoning commission to review the matters in question and to proceed to follow through with the zoning amendments in accordance with the law. The trustees reviewed the letter from Gary Evans, West Barlow Road, to James McCue Peninsula Police chief. The matter was forwarded to zoning inspector Paul Kaczmarski for his review.

Approval of Minutes: The trustees reviewed the minutes of the October 25, 2006 meeting submitted by the clerk. **Motion** by Ritch seconded by Bergdorf, to approve the minutes as submitted. Voting, All voting, YES.

Correspondences. Clerk Noragon reviewed the various correspondences received by the Township.

Township Buildings and Grounds. The parking lot drainage project is progressing. It should be completed in the next few days. Trustee Ritch indicated that he spoke with Robert Hunker in regard to the basement issue in the wood building. Mr. Hunker indicated that everything would be filed with the Summit County Building Department within the next few days. Hopefully, the basement space will be available for occupancy by February 2007. The estimates for the painting of the garage were reviewed. After discussion, **MOTION** by Ritch, seconded Bergdorf, to accept the estimate of Centaur Painting in the amount of \$3,700.00. Voting: YES-Bergdorf; Yes-Ritch, Abstain- Anderson-Motion passed.

Valley Fire District Update. Trustee Anderson reported that the fire levy passed by a margin of 2 to 1. She thanked everyone for their support. The next board meeting of the Valley Fire District is set for Tuesday, November 14, 2006 at 7:00 PM at the fire station. Trustee Anderson reported that the fire district has been approached by the Village of Peninsula about the possibility of subleasing land from the fire district for use by the Village's road department. A presentation will be made to the fire district by the village.

Road Department. Road Superintendent Tim Tesmer was present and reviewed the activities of the road department. Every thing is ready in regard to winter preparations. The parking lot project is progressing, as is the leaf pickup. Tim Tesmer indicated that the Cuyahoga Valley National Park road assistance project grants are due soon. He has prepared 3 proposals-tree removal projects for Oak Hill Road and Stanford Road and a chip & seal project for Wetmore Road. The Trustees asked that he also prepare a proposal for the removal of unneeded streetlights. The issue of the no parking signs for Stanford Road was reviewed. Due to the cost of the no parking

signs (approximately \$1,300.00) the Trustees and Mr. Tesmer is looking into the feasibility of installing a road-closed sign. This will be reviewed at a later meeting.

Future Planning and JEDD. Trustee Jerry Ritch reported on the JEDD Board activities. The City of Cuyahoga Falls has not appointed the remaining members from Cuyahoga Falls to the JEDD zoning board. The income tax in the JEDD area is in place. The first income tax collection is due November 30, 2006. Clerk Noragon reported to the Trustees of her review of what businesses have submitted their paperwork to the City of Cuyahoga Falls. She will follow through on the matter. In regard to the JEDD, Mr. Ritch and Martin Griffith reported that they met with Summit County officials about extending sewer to the JEDD area. At this point, any sewer extensions appear to be at least 2 years away. Temporary sewer solutions are being reviewed in regard to the Don El property and the trailer park property. The community potluck dinner is set for November 11, 2006 at 6:00 PM.

Other Business: The township employee handbook was circulated by the clerk to the Trustees and legal counsel. Clerk Noragon has given the required employees copies of the handbook. The trustees reviewed the various health care proposals received by the township for full time employees. The matter was tabled until later in the meeting.

The Trustee discussed the Senior/Disabled Citizen snowplowing program. To date 6 applications have been returned.

Clerk Noragon reported that the last TASC meeting of the year would be held on November 14, 2006. Mo Darwish, ODOT District Four Deputy Director will give a presentation.

Clerk Noragon in her financial report stated that the year to date expenses are \$11,000.00 over revenue. However, she noted that the expenses include \$24,000.00 for a new truck.

Clerk Noragon passed out keys to the Trustees for the meeting room.

The Trustees had preliminary discussions in regard to the community Christmas baskets. The trustees will administer the program as they have in the past. Woodridge school students are having a canned food drive to assist the project.

CONTRACTS AND APPOINTMENTS: None

APPROPRIATIONS: None

TRANSFERS/ADVANCES: None

PURCHASE ORDERS: **Motion** by Ritch, seconded by Bergdorf to approve the following purchase order:

SBC 53-2006. 1000-110-519, Dues and fees, \$50.00.

All Voting, YES. Motion passed.

BANK RECONCILIATION; **Motion** by Ritch, seconded by Bergdorf to approve the bank reconciliation presented by Clerk Noragon for the month of October 2006. All voting, YES.

APPROVAL OF PAYROLL: **MOTION** by Ritch, seconded by Bergdorf to accept the payroll as prepared by Clerk Noragon. All Voting YES. Motion passed.

APPROVAL FOR PAYMENT OF BILLS: **MOTION** by Ritch seconded by Bergdorf to pay the bills prepared by Clerk Noragon. Voting yes.-Bergdorf and Anderson. Motion Passed

EXECUTIVE SESSION: **Motion** by Anderson, seconded by Ritch to go into executive session to discuss personnel issues. Voting: Anderson-Yes, Ritch-Yes, Bergdorf-Yes. The trustees went into executive session at 8:30 pm.

The Trustees reported back into regular session at 8:55 pm. It was reported that no official actions were taken in the executive session that was called to review personnel issues.

OTHER MATTERS: There was further discussion in regard to the health insurance for the full time employees of the township. After review, **Motion** by Ritch, seconded by Bergdorf to accept insurance option #1 with Anthem, at an annual premium of \$18,808.68, a 4.87% increase over the previous year. Employees will continue to pay 10% of the cost. All voting, YES.

 There was further discussion in regard to the CVNP grant applications. After review, **MOTION** by Bergdorf, seconded by Ritch to authorize Road Superintendent Tim Tesmer to submit the 3 proposals he prepared as well a proposal for the removal of the unused streetlights. All Voting- YES.

MOTION by Bergdorf, seconded by Ritch to adjourn. All voting yes. Motion Passed. Meeting duly adjourned.

CHAIRMAN

CLERK