

**BOSTON TOWNSHIP TRUSTEES
MINUTES OF THE REGULAR MEETING**

October 25, 2006

Present at this regular meeting of the Boston Township Trustees were Randy Bergdorf, Amy Anderson, Jerry Ritch, and legal counsel, Edward C. Pullekens and Clerk Joanne Noragon. Trustee Chairperson Anderson called the meeting to order at 7:00 P.M.

Best Wishes to John Puchalsky. The Trustees extended get well wishes to retired Township Trustee John Puchalsky. They wished him a speedy recovery.

Police Protection Report. No representative from the Peninsula Police Department was in attendance. There was no police report.

Zoning: Attorney Pullekens reviewed Summit County Ordinance 2002-154 wherein Summit County established Riparian Setbacks within Summit County. Copies were given to the trustees. As written, the legislation applies to all unincorporated areas of the county. However, townships that have adopted the regulations into their zoning codes will have the variance applications heard by the township's Board of Zoning Appeals. Townships that have not adopted the legislation in their zoning codes, and do not have their own riparian setback regulations shall have variance applications submitted to the Summit County Planning Commission. Mr. Pullekens suggested the matter be referred to the Boston Township Zoning Commission for its review and comment. Tim Tesmer, who was in attendance, indicated that he would review the matter at a storm water management meeting that he will be attending tomorrow. Zoning inspector Paul Kaczmarek reviewed the matters that he has been working on with the Trustees.

Summit County Engineer Report: Summit County Engineer Greg Bachman and his staff member Brian Stormer were present. Mr. Bachman provided the trustees with a written summary of projects that his office was working on in the Township. Mr. Bachman further answered all questions posed by the Trustees.

Approval of Minutes: The trustees reviewed the minutes of the October 11, 2006 submitted by the clerk. **Motion** by Bergdorf seconded by Ritch, to approve the minutes as submitted. All Voting: Yes. Motion Passed.

Correspondences. Clerk Noragon reviewed the various correspondences received by the Township.

Seibert-Keck Insurance: Shelley White, Account Manager for Seibert-Keck Insurance Agency, Inc. was present. She provided the Trustees with a written Insurance Proposal for the period January 1, 2007 to January 1, 2008, including premium costs. She answered the questions posed by the Trustees. The Trustees took the matter under advisement and will review the matter in more detail at the next meeting of the Township Trustees.

Township Buildings and Grounds. The Trustees heard a report from Tim Tesmer in regard to the parking lot drainage improvement. It was reported that the new roof has been installed on the vacated fire department building. There was damage to 3 garage windows, but the damage was repaired. The trustees reviewed 3 quotes for the cleaning and painting of the interior of the fire department building, which will be occupied by the Township's road department. It was reported that the present meeting room of the Township would be vacated tomorrow, October 26, 2006. The Boston Township Hall Committee has rented the space to Pam Burda. There was discussion about the status of the basement area in the wood building. Apparently, the renovation plans have not

been presented to and/or approved yet by Summit County. Trustee Jerry Ritch will follow through on the matter.

Valley Fire District Update. Trustee Amy Anderson reported the open house at the new fire garage building on October 22, 2006 was well attended. She thanked the township clerk, township trustees and legal counsel for attending. She again expressed her appreciation to Chief Charlie Riedel for the time he contributed to making the move. Trustee Anderson reported that the regular state audit of the Valley Fire District is still in progress. The Trustees commended the Board of Trustees of the Valley Fire District (present members and past members) for their hard work in bringing the new fire garage to a reality. The fire district has an equipment levy on the November 7, 2006 ballot. An operational levy will need to be placed on the ballot in 2007.

JEDD Board: Trustee Jerry Ritch indicated that there have been no activities since the last meeting in regard to the JEDD Board. The law director for the City of Cuyahoga Falls has advised him that Cuyahoga Falls will be filling positions on the JEDD board soon. A meeting has been set for November 6, 2006 with Summit County to review the possibility of extending Summit County sewers to the area. Trustee Jerry Ritch will try to attend. Marty Griffith, of the Boston Township Zoning Commission, will also attend. After discussion, **MOTION** by Ritch, seconded by Bergdorf to nominate Mary Blumenthal as the Township's alternate to the JEDD Board. All voting, YES.

Road Department. No lease has been received from the BTHC. Tim Tesmer, Road Superintendent reported that a guardrail will be installed on Hines Hill Road where EQ industries has been excavating. Summit County is monitoring the situation. Tim Tesmer indicated that he has not ordered the parking signs for Stanford Road yet. He reviewed the cost with the Trustees. The trustees indicated that they wanted the matter expedited.

Future Planning. The potluck dinner is set for November 11, 2006. Nina Alvis will set up her "Community Doors" display for the evening.

Other Business: The township employee handbook was reviewed. Legal counsel and the trustees reviewed corrections and additions. After review, **MOTION** by Ritch, seconded by Bergdorf to adopt the township employee book as corrected. All Voting, YES.

Clerk Noragon circulated new cost proposals for the health insurance coverage for township employees for the coming year. The matter has been reviewed with the covered employees. The trustees took the matter under advisement and the health insurance will be reviewed further at the next meeting of the trustees.

Clerk Noragon reviewed her progress in regard to her upkeep of the zoning book. Issues have risen in regard to certain matters that were apparently reviewed and/or passed by the zoning commission but apparently not forwarded by the zoning commission to the trustees for action. Legal counsel will forward a memo of procedure to the zoning commission. Clerk Noragon will follow through to see if she can locate the paperwork in question. The trustees indicated that the matter is of importance. The matters may have to be reviewed again by the zoning commission and processed accordingly.

Clerk Noragon reported in her review of prior minutes that she noted, Resolution 97-0108-18 that the township had approved an annual clothing allowance for road department employees of \$150.00 per year. There was discussion with Trustee Bergdorf that the intent of the allowance was to subsidize the cost of safety clothing that the employees were required to wear. The trustees will review the matter of the ongoing clothing allowance later.

Attorney Pullekens indicated that he forwarded to Trustee Bergdorf proposed language requested by the trustees to be included in the deed to transfer the cemetery property to Boston Heights. The Trustees indicated that they did not want to review the matter at this time. Mr. Pullekens indicated that as he previously stated, he was not billing for the work to finalize the matter. The Trustees will review the matter at a later time.

CONTRACTS AND APPOINTMENTS: None

APPROPRIATIONS: None

TRANSFERS/ADVANCES: None

PURCHASE ORDERS: None

BANK RECONCILIATION; None

APPROVAL OF PAYROLL: **MOTION** by Ritch, seconded by Bergdorf to accept the payroll as prepared by Clerk Noragon. All Voting YES. Motion passed.

APPROVAL FOR PAYMENT OF BILLS: **MOTION** by Bergdorf seconded by Ritch to pay the bills prepared by Clerk Noragon. All Voting: YES.

MOTION by Bergdorf, seconded by Anderson to adjourn. All voting yes. Motion Passed. Meeting duly adjourned.

CHAIRMAN

CLERK