

**BOSTON TOWNSHIP TRUSTEES
MINUTES OF THE REGULAR MEETING**

September 27, 2006

Present at this regular meeting of the Boston Township Trustees were Randy Bergdorf, Amy Anderson, Jerry Ritch, and legal counsel, Edward C. Pullekens and Clerk Joanne Noragon. Trustee Chairperson Anderson called the meeting to order at 7:00 P.M.

Police Protection Report. No representative from the Peninsula Police Department was in attendance. Trustee Amy Anderson reported that there were 3 arrests in regard to burglaries in the Oak Hill Road area.

Zoning: The Northcoast PCS issue is still being explored. Mr. Pullekens has received correspondence from the legal counsel for Northcoast and will respond once he had the opportunity to review the records in question. It was reported that the Summit County Health District has sent a letter to the property owner of 4592 Northampton Road in regard to certain conditions that exist on the property. There was nothing to report in regard to the Don El Motel matter. Wes Bergdorf reviewed what the various zoning boards have been working on.

Approval of Minutes: The trustees reviewed the minutes of the September 13, 2006 Minutes submitted by the clerk. **Motion** by Bergdorf seconded by Ritch, to approve the minutes as submitted. ALL Voting, Yes. Motion Passed.

Correspondences. Clerk Noragon reviewed the various correspondences received by the Township.

Township Buildings and Grounds The estimate from Mojowowski Engineers in regard to engineering the parking lot area was reviewed. Other estimates have been requested. All will be reviewed by the Boston Township Hall Committee (BTHC). The township and the BTHC are attempting to locate the pins for the property lines. It was reported that the BTHC would repair the damaged door. The basement renovations in the wood schoolhouse are still on hold subject to the submission and approval of the plans by the Summit County Building Department. It was reported that the BTHC is in the process of having the roof on the vacant fire building repaired.

Valley Fire District Update Trustee Amy Anderson reported that the move to Dogwood Lane has been completed. The new garage is basically completed and the work on the office area is still in progress. The department is now fully operational out of the Dogwood Lane site (5287 Dogwood). An open house at the new site will be held on Sunday, October 22, 2006 from noon until 4PM. It was announced that the regular audit for the fire district is still in progress and it should be completed soon. Amy Anderson wanted to recognize the fact that many of the firemen have donated many hours of their time, including vacation time from their regular jobs, in working on the move to the new fire site. The trustees expressed their thanks to the Valley Fire District members for their dedicated service and work. The trustees also expressed their gratitude to the fire board for their dedicated work in following through with the construction of the new fire garage and the relocation of the station.

Road Department. Clerk Noragon reported that the Wetmore Guardrail Project is now completed. The road crew is working on the normal township mowing, etc. and all is on schedule. The road department submitted a list of projects suggested to be accomplished prior to the road department taking occupancy of the vacated fire building. The trustees reviewed and discussed the recommendations submitted. It was the position of the trustees that the various projects be prioritized and the matter will be reviewed at a future meeting. The township had discussions with the Boston Township Hall Committee in regard to a lease for the space vacated by the fire district. It is the understanding of the trustees that the BTHC is preparing a lease for review by the trustees. The Trustees asked that trustee Jerry Ritch communicate their thoughts to the BTHC in regard to the lease. It is anticipated that the township will vacate the current clerk's office and meeting room when a lease for the new space has been entered into.

Future Planning. Trustee Jerry Ritch reported on the JEDD Board activities. Nothing new has transpired since his last report. The City of Cuyahoga Falls is still in the process of appointing 2 members to the JEDD zoning board. Clerk Noragon reminded the

trustees that Summit County Engineer Greg Bachman would give a presentation at the October 25, 2006 meeting of the trustees. Seibert Keck Insurance Company will give a presentation at the October 11, 2006 meeting in regard to the township's insurance.

Other Business: The township employee handbook is still on the agenda. Clerk Noragon reported that the township has received a conditional renewal notice from Scotsdale Insurance subject to the implementation of certain written personnel policies. The Trustees scheduled a meeting for Wednesday, October 4, 2006 to review the draft of the township employee handbook. The meeting will be at 7:00 PM at the town hall. The township trustees indicated that the township would participate in the Cuyahoga Valley National Park White-Tailed Deer Management Plan Study.

CONTRACTS AND APPOINTMENTS The trustees discussed the vacancy on the Boston Township Zoning Commission. After discussion, **Motion** by Ritch seconded by Anderson to appoint Paul Baker to the Boston Township Zoning Commission for the term ending June 4, 2011. Voting: Anderson: YES; Bergdorf: NO; Ritch: YES. Mr. Baker was appointed.

APPROPRIATIONS: None

TRANSFERS/ADVANCES **Motion** by Bergdorf, seconded by Ritch to approve the following Transfers/Advances: Partial repayment of \$4,000.00 from 2191 (police) to 10000 (general fund). All Voting, YES. Motion passed. Clerk Noragon reported that she had projected that the Police Fund would be solvent through 2009 at the current millage. However, property tax collections are down 6% from last year and last year's \$15,000.00 tangible settlement in November will be about \$3,000.00 this year.

PURCHASE ORDERS: **Motion** by Bergdorf, seconded by Ritch to approve the following purchase orders:
SBC 49-2006. \$5,475.00, 2191-210-360. Balance of police contract.
SBC 50-2006. \$1,000.00, 1000-110-599. Other Expense
All Voting: YES.

BANK RECONCILIATION; NONE

APPROVAL OF PAYROLL: MOTION by Ritch, seconded by Bergdorf to accept the payroll as prepared by Clerk Noragon. All Voting YES. Motion passed.

APPROVAL FOR PAYMENT OF BILLS: MOTION by Bergdorf seconded by Ritch to pay the bills prepared by Clerk Noragon. Voting yes. -Bergdorf and Anderson. Passed

EXECUTIVE SESSION: **MOTION** by Anderson, seconded by Ritch to adjourn into executive session to discuss contract and personnel matters. Vote; Anderson: Yes; Bergdorf: Yes; Ritch: Yes. The trustees adjourned into executive session at 7:59 PM. At 8:50 PM the trustees reconvened the meeting. It was announced that contract and personnel matters were reviewed in executive session and that no formal vote or formal actions were taken.

MOTION by Bergdorf, seconded by Anderson to adjourn. All voting yes-Anderson and Bergdorf. Motion Passed. Meeting duly adjourned.

CHAIRMAN

CLERK