

**BOSTON TOWNSHIP TRUSTEES
MINUTES OF THE REGULAR MEETING**

August 9, 2006

Present at this regular meeting of the Boston Township Trustees were Randy Bergdorf, Amy Anderson, Jerry Ritch, and legal counsel, Edward C. Pullekens and Clerk Joanne Noragon. Trustee Chairperson Anderson called the meeting to order at 7:00 P.M.

Police Protection Report. Chief McCue was present to review the monthly report of the Peninsula Police. He outlined the various activities and calls that the Peninsula Police responded to in the Township. The Peninsula Police has been very busy during the month of July and the first part of August 2006.

Zoning: The Northcoast PCS issue is still under review. Zoning Inspector Paul Kaczmarek was present and he reported on the activities of the zoning boards and on the work he and assistant zoning inspector Doug Mayer are doing. The township zoning officials now carry photo identification cards to identify themselves when they approach a landowner. After discussion, the Trustees authorized that the Township Clerk purchase Microsoft Office software for the township zoning computer. **Motion** by Ritch, seconded by Bergdorf to authorize the expenditure to purchase the Microsoft Office software. All voting, YES.

Approval of Minutes: The trustees reviewed the minutes of the July 26, 2006 meeting submitted by the clerk. **Motion** by Ritch seconded by Bergdorf, to approve the minutes as submitted. All Voting, Yes

Correspondences. Clerk Noragon reviewed the various correspondences received by the Township.

Township Buildings and Grounds. Trustee Ritch reported that the basement renovation project is on hold inasmuch as there is an issue with proper permits that were to be obtained by the BTHC. Mr. Ritch indicated that Robert Hunker, representative of the BTHC, is following through with the matter. It was reported that Mr. Hunker of the BTHC has requested copies of the proposed building layout of space that the Township may want after the Valley Fire District vacates its space. Mr. Ritch indicated that the roof repair project is moving forward by the BTHC. Finally, Mr. Ritch finally indicated that the BTCH was still working on the drainage upgrade issue for the parking lot.

Valley Fire District Update. Trustee Amy Anderson presented an update in regard to the construction of the new fire garage on the Dogwood Lane site. The steel is projected to arrive on August 11, 2006. Ms. Anderson reported one of the problems at the present time is having Ohio Edison install a new utility pole. The trenching of the electrical and telephone lines cannot be completed until the new pole has been installed. Ms. Anderson reported that she is attempting to make direct contact with Ohio Edison to discuss the matter. The building is proceeding basically on schedule. The Fire Board did authorize the purchase of filler material to act as a base for the parking and drive areas, inasmuch as the material anticipated from ODOT may not be available when needed.

Road Department. It was reported that the road department is proceeding with its normal summer activities, mowing, etc. Clerk Noragon indicated that she will keep abreast on all grant applications when they become available. Clerk Noragon reported that the CDBG project in the Akron-Cleveland Road area has been completed and the proper paperwork will be submitted for payment.

Future Planning. Mr. Ritch presented a summary of his work in attempting to implement the various JEDD boards. Mr. Ritch indicated that he will hopefully meet with Virgil Arrington, Law Director of Cuyahoga Falls, within the next week to review various outstanding issues. Mr. Ritch stated that it was his understanding that Cuyahoga Falls has appointed their representatives to the JEDD Board. The trustees discussed the township's representatives for the JEDD District Zoning Committee. After discussion, **MOTION** by Ritch, seconded by Bergdorf to appoint Martin Griffith and Mary Blumenthal as the Township's representatives to the JEDD District Zoning Committee. All Voting, YES. Clerk Noragon reported that she has been in contact with the City of Cuyahoga Falls in regard to the property taxes owed per the Tamsin Park annexation agreement.

Other Business: The trustees indicated that they would hold a meeting in regard to the proposed employee handbook within the near future. Clerk Noragon distributed an updated Income Statement to the Trustees. She indicated that income exceeded revenue for the month and that the year to date revenue shortfall has improved since last month. The shortfall is approximately \$17,000.00 down from approximately \$25,000.00 from last month. Finally, Clerk Noragon reminded the trustees that the next TASC meeting is set for September 12, 2006.

CONTRACTS AND APPOINTMENTS: After discussion, **Motion** by Bergdorf, seconded by Ritch to reappoint Gordon Mathias to the Boston Township Board of Zoning Appeals for a new 5 year term ending on June 3, 2011. All voting, YES.

APPROPRIATIONS: None

TRANSFERS/ADVANCES **Motion** by Ritch, seconded by Bergdorf to approve the transfer of \$13,000.00 from Star Ohio to the general fund, Star Ohio check 5008 signed by Joanne Noragon and Trustee Amy Anderson. All Voting, YES.

PURCHASE ORDERS: **Motion** by Ritch, seconded by Bergdorf to approve the following purchase order: 4-2006, \$12,800.00, Bertolini Trucking for Hines Hill/NPS grant. All voting, YES.

BANK RECONCILIATION; **Motion** by Ritch, seconded by Bergdorf to approve the bank reconciliation for the month of July 2006. All Voting, YES.

APPROVAL OF PAYROLL: **MOTION** by Ritch, seconded by Bergdorf to accept the payroll as prepared by Clerk Noragon. All voting yes.

APPROVAL FOR PAYMENT OF BILLS: **MOTION** by Ritch seconded by Bergdorf to pay the bills prepared by Clerk Noragon. All voting yes.

MOTION by Bergdorf, seconded by Ritch to adjourn. All voting yes. Meeting duly adjourned.

CHAIRMAN

CLERK