

**BOSTON TOWNSHIP TRUSTEES
MINUTES OF THE REGULAR MEETING**

June 14, 2006

Present at this regular meeting of the Boston Township Trustees was Randy Bergdorf, Amy Anderson, Jerry Ritch, and legal counsel, Edward C. Pullekens and Clerk Joanne Noragon. Trustee Chairperson Anderson called the meeting to order at 7:00 P.M.

Police Protection Report. Chief McCue was present and he reviewed the May 2006 report with the trustees. Chief McCue reported that Riverview Road is now open. There will be a partial closure of Route 303 from July 10 to July 25 due to culvert replacements. Chief McCue reported that Jean Wurzbacher is retiring and a retirement party is being planned. More information in that regard will be forthcoming. The Spaghetti Dinner sponsored by the police department for the senior citizens of the community will be held on July 22, 2006 from 5-7 PM.

Zoning: The Northcoast PCS issue is still being looked into. It was reported that Bill Rickenbacher, a member of the BZA, is moving and his written resignation is forthcoming. A replacement will have to be named upon receipt of his formal resignation. There was a discussion on the residency requirements of members of the township zoning boards, and the minutes of May 10, 2006 were reviewed. The trustees will look to possible interested citizens to fill the position. The trustees reviewed various other miscellaneous issues in regard to zoning.

Approval of Minutes: The trustees reviewed the minutes of the May 25, 2006 meeting submitted by the clerk. **Motion** by Ritch, seconded by Bergdorf, to approve the minutes as submitted. All Voting, Yes

Correspondences. Clerk Noragon reviewed the various correspondences received by the Township.

Township Buildings and Grounds. The trustees reviewed the outstanding issues in regard to the salt sheds. At this point the consensus of the Trustees is to attempt to repair the existing sheds at a nominal cost while continuing to study the feasibility of doing more extensive renovations and/or replacement of the units. The parking lot striping was discussed. Issues with use of the parking areas by citizens who do repairs, etc. on adjacent property, etc, were referred to the Boston Township Hall Committee. The Trustees reviewed in detail the proposed layout prepared by K2A Architects in regard to the soon to be vacated fire department space as well as the current space occupied by the Township. The Trustees will continue their review of the current as well as projected needs of the township for space. The Trustees hope to be able to discuss the matter in detail with the BTHC at the July 20, 2006 meeting of the BTHC. The entire matter will be reviewed further at a future meeting of the Trustees. In regard to the roof issue involving the Fire Station property, Trustee Anderson indicated that she has suggested that a meeting be set up between the Township Trustees, the BTHC and the Valley Fire District to review the ongoing dispute. The Trustees agreed that a meeting would be in order. Ms. Anderson reported that the Fire Board has agreed to a meeting. The Trustees suggested that the Fire Board obtain reports/estimates in regard to the state of the roof and correction of the problems. Trustee Anderson indicated that she would discuss the matter with Grover Miller, Chairman of the Fire Board.

Valley Fire District Update. Trustee Amy Anderson reported regarding her discussion with the fireboard concerning the roof issue. Ms. Anderson indicated that she urged that the meeting of all parties involved be held ASAP in order that the

issues can be resolved. Ms. Anderson also indicated that there may be a problem with the large doors in the fire department. This issue will also be on the agenda of the planned future meeting of interested parties. Ms. Anderson gave the trustees a summary of what was happening and progress in regard to the construction of the new fire district garage on Dogwood Lane. Finally, Ms. Anderson reported that the new clerk (Joanne Noragon) has taken over for George Haramis, and that she is reviewing all the records of the department. A decision has been made for the fire district's finances to be placed with the state authorized UAN accounting system. Ms. Anderson indicated that the fireboard has been pleased with the work the new clerk has been doing.

Road Department. The Stanford Road issue was discussed. Clerk Noragon reported that she reviewed the gas tax distribution charts at tax.ohio.gov, under the government tab. They show amounts but not method of calculation. Using some reasonable assumptions, Clerk Noragon reported that the township would lose about \$1500.00 in tax dollars if Stanford Road were vacated. She indicated that she would get a verified amount from the state if the township is serious about the vacation of the road.

Clerk Noragon reported that there was a meeting on Friday, May 26th to review compliance for the CDBG project. Present: Jim Lytle, Tim Tesmer, Joanne Noragon, Michelle Dolenic, and Sara Leedham. Ms. Noragon reported that the township will receive a letter of citation because the project was not advertised in a minority newspaper (although no advertising was required). Otherwise, all is in order and on schedule. We will be required to post a sign stating the work is underwritten by CDBG funds. We have borrowed a sign from Mogadore.

Future Planning. The Clerk indicated that the May 2, 2006 election results in regard to the JEDD and police levy have been certified by the Summit County Board of Elections. The Trustees began their initial discussions in regard to the members of the various advisory groups that are named in the JEDD documents. Al Schrader's office has been contacted about issues concerning dates, times, etc. He will be out of town until next week.

Other Business: Clerk Noragon reminded the Trustees that time will have to be set aside to review the employee handbook draft that has been prepared. The Trustees will review their materials and set a time for a future meeting to review the proposed handbook.

Clerk Noragon reported that the Alternative Tax Budget document has been completed and returned to the Summit County Fiscal Office.

Clerk Noragon reported that the State Audit has been completed and no modifications were required. A notice was received and reviewed in regard to the fact there were four errors involving purchase orders.

The Clerk and Trustees reviewed Al Schrader's invoices. Ms. Anderson was going to contact the prosecutor's office in regard to certain topics involving the prosecutor's office and Mr. Schrader.

Clerk Noragon reviewed the Township's income statement. YTD income is \$6,000.00 over expense.

CONTRACTS AND APPOINTMENTS: None

APPROPRIATIONS: None

TRANSFERS/ADVANCES: None

PURCHASE ORDERS: **Motion** by Ritch, Seconded by Bergdorf to approve the following purchase orders:

SBC 48-2006, \$5,000-1000-110-599 Other Expense

PO 3-2006--\$18,150.00,Lytle Construction

All Voting; YES

BANK RECONCILIATION; **MOTION** by Bergdorf, seconded by Ritch to accept the bank reconciliation for the month of May 2006. All Voting: YES

APPROVAL OF PAYROLL: **MOTION** by Bergdorf, seconded by Ritch to accept the payroll as prepared by Clerk Noragon. All voting yes.

APPROVAL FOR PAYMENT OF BILLS: **MOTION** by Bergdorf seconded by Ritch to pay the bills prepared by Clerk Noragon. All voting yes.

MOTION by Bergdorf, seconded by Ritch to adjourn. All voting yes. Meeting duly adjourned.

CHAIRMAN

CLERK