

**BOSTON TOWNSHIP TRUSTEES
MINUTES OF THE REGULAR MEETING**

May 10, 2006

Present at this regular meeting of the Boston Township Trustees were Randy Bergdorf, Amy Anderson, and legal counsel, Edward C. Pullekens and Clerk Joanne Noragon. Trustee Jerry Ritch was not in attendance. Trustee Chairperson Anderson called the meeting to order at 7:00 P.M.

Police Protection Report. Peninsula Councilman Jay Pedone and Chief McCue were present. Chief McCue acknowledged Trustee Anderson's letter of thanks to the Chief for his support of the police levy and the support of his officers. Chief McCue presented the trustees a written report for the activities of the Peninsula Police in Boston Township for the month of April 2006. Chief McCue reviewed with the Trustees various problems that have developed in regard to traffic control during Blossom events. He indicated that he met with the Blossom officials and is attempting to work through the issues. The Village Police sponsored dinner for the senior citizens in the village and township is set for Saturday, July 22. Additional information will be forthcoming. Chief McCue reported that his department is prepared for Memorial Day and the Boston Township High School celebration.

Nick Kostandaras, Sr.: Nick Kostandaras, Sr, representative from Summit County Council was present. He congratulated the township in passing the JEDD and the police levy. He indicated that his office was prepared to assist the township in any matters. He reviewed issues that he has been working on as the township's representative to Summit County Council.

Zoning: Zoning inspector Paul Kaczmarski was present at the meeting. He reviewed in detail the matters he is working on including the issuing of citations to unlicensed vehicles; the Stillwell matter, and matters in general involving the business corridor. Mr. Kaczmarski asked for permission to look into the possibility of purchasing a digital camera for zoning purposes. He indicated that he would look into the matter further and report back to the trustees. The issue involving the possible vacancy in the Board of Zoning Appeals was discussed. Mr. Pullekens indicated that members of the township zoning commission and the township board of zoning appeals must be residents of the unincorporated territory in the township. (ORC. 519.04 and ORC 519.13).

In regard to the Northcoast PCS matter, Clerk Noragon reported that the interim owner of the north tower on the Suncrest property has not paid \$3,640 in inspection fees. The clerk indicated that it might not be cost effective to pursue the matter. Legal Counsel, Ed Pullekens reported that a Cleveland law firm has left a call at his office in response to the letter he has sent out in regard to the matter. He will follow through on the matter.

Approval of Minutes: The trustees reviewed the minutes of the April 19, 2006 special meeting submitted by the clerk. **Motion** by Bergdorf seconded by Anderson, to approve the minutes as submitted. All Voting, Yes.

The trustees reviewed the minutes of the April 26, 2006 regular meeting submitted by the Clerk. **Motion** by Bergdorf seconded by Anderson, to approve the minutes as submitted. All Voting, Yes.

Correspondences. Clerk Noragon reviewed the various correspondences received by the Township.

Township Buildings and Grounds. The Trustees had a discussion in regard to the salt shed. Clerk Noragon reported that Doug Mayer has some ideas in regard to the issue. The Trustees will review the matter with him. The trustees indicated that it might be best to hold off on the shed repair/replacement until next year in order that a more

detailed study of the issue can be had. The parking lot is being looked at by the BTHC in regard to possible stripping, etc. The matter will be reviewed with the BTHC. The next meeting of the BTHC is May 18, 2006.

Valley Fire District Update. Trustee Amy Anderson reported that the Valley Fire District has appointed Joanne Noragon clerk of the Valley Fire District subject to the legal opinion that is being prepared by the Summit County Prosecutor's office. Amy Anderson reported that the bid process for the new station garage on Dogwood Lane is in process. The bids will be opened on May 19, 2006 and reviewed by the fireboard at a special meeting on May 20, 2006. Two new firefighters were added to the fire district, Mark Freca and Brent Bergdorf.

Road Department. Clerk Noragon reported that the CDBG quote from Lytle has been increased to \$18,150.00 as a result of higher fuel costs (grant is \$15,000). Tim Tesmer has five quotes. Mr. Tesmer will have the pre-construction conference as scheduled. **MOTION** by Bergdorf, seconded by Anderson, to authorize the project to proceed with Lytle in the sum of \$18,150. All voting, YES.

As was discussed with Nick Kostandaras, Sr., Mr. Kostandaras spoke with Rosemary Snell, a Sagamore Hills Township Trustee. Ms. Snell indicated that Sagamore is not interested in helping pay the cost of maintaining Stanford Road. Kostandaras further reported that he spoke with Andrea Volozone, Greg Bachman's assistant who indicated that the engineer used to plow Stanford as a courtesy to the Township, but ceased when there was a difference of opinion between the clerk and the engineer over salt. However, she will bring the matter to the engineer's attention. Clerk Noragon reviewed in detail with Mr. Kostandaras her position in regard to the salt issue. Clerk Noragon stated that the township has paid for the plowing; the current issue is maintaining the road—all parties should be focused on the issue at hand. Mr. Kostandaras indicated that he appreciated the information about the salt/plowing issues that the township has with the county.

Clerk Noragon reported that CVNP has approved two projects in the Township. The Hines Hill bank stabilization proposal and the Wetmore guard rail proposal. The funding level has dropped to 75%. The CVNP will fund up to \$11,565.00 or 75% of the Hines Hill project; \$4,400.00 or 75% of Wetmore. The Trustees asked that legal counsel Ed Pullekens review the written agreements forwarded by the CVNP. The trustees will address the matters at the next meeting.

MOTION by Bergdorf, seconded by Anderson to pay Doug Mayor's exam fee for the CDL exam, not to exceed \$50.00. Clerk Noragon reported that she checked with other communities (Springfield, Bath and Peninsula) and said communities reimbursed their employees for the CDL exam fee. All VOTING, YES.

Future Planning. The JEDD and Police Levy issues were passed by the voters of the unincorporated areas of Boston Township. The Trustees expressed their thanks to the voters and all the individuals who promoted the levies. The JEDD issues will be followed through on once the election has been certified by the Summit County Board of Elections. The issue in regard to the fact that there was confusion as to who was able to vote on the JEDD was reviewed by the trustees. Apparently, the Board of Elections requested, and received, an opinion from the Summit County Prosecutor in regard to who could vote on the issue. The prosecutor issued an opinion that only electors in the unincorporated areas of the township could vote. A copy of the prosecutor's opinion was never given to the township or the township's legal council for the JEDD matter, Al Schrader.

Other Business: The proposed Township Employee Handbook will be reviewed by the trustees at a future meeting.

The trustees expressed their thanks to Mr. Prussak for allowing the township to store equipment in his barn this winter.

Clerk Noragon reviewed various financial statements for the township. She reported that year to date income is up \$4,750 over last year; expense is up \$8,060 over last year; for a net operating loss of \$3,310 over last year. Clerk Noragon reported that the township is in the lowest revenue cycle of the last police levy; that revenue is down \$8,700 over last year. The decrease in the police revenue plus the increase in the cost of the police contract constitute the biggest portion of the operating loss. Overall, the clerk indicated that the township is okay.

CONTRACTS AND APPOINTMENTS:	NONE
APPROPRIATIONS:	NONE
TRANSFERS/ADVANCES	NONE
PURCHASE ORDERS:	Motion by Bergdorf, seconded by Anderson to approve purchase order 1-2006, Valley Ford, \$24,299.00 (1000-330-740-Equipment): new Truck. All Voting, YES

BANK RECONCILIATION;	Motion by Bergdorf, seconded by Anderson to approve the April, 2006 bank reconciliation presented by Clerk Noragon, All Voting, YES.
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APPROVAL OF PAYROLL: **MOTION** by Bergdorf, seconded by Anderson to accept the payroll as prepared by Clerk Noragon. All voting yes.

APPROVAL FOR PAYMENT OF BILLS: **MOTION** by Bergdorf seconded by Anderson to pay the bills prepared by Clerk Noragon. All voting yes.

EXECUTIVE SESSION: **MOTION** by Anderson, seconded by Bergdorf, to go into executive session to discuss personnel matters. Voting: Anderson: YES; Bergdorf: YES. The trustees entered executive session at 8:15 pm. At 8:40 pm, the trustees ended the executive session and reported back into regular session. The Trustees indicated the various personnel issues were discussed.

ROAD DEPARTMENT COMPENSATION: The Township Clerk presented to the Trustees a written report in regard to the wages paid to the township road department employees. A complete summary was presented relating to the wages paid by Boston Township and the wages paid by other comparable communities. The last time the trustees did a review of the wage structure was approximately 10 years ago. After much discussion, it was the consensus of the trustees that the wage structure of the township road department should be adjusted to be in line with other communities. Clerk Noragon reported that the township finances could support a pay increase. After a lengthy discussion, **Motion** by Anderson, seconded by Bergdorf to increase the pay of Tim Tesmer, road superintendent, to \$21.00 per hour effective immediately (May 11, 2006). Vote: All YES. **Motion** by Anderson, seconded by Bergdorf to increase the pay of Doug Mayer, full time road department employee, to \$15.25 per hour effective immediately (May 11, 2006). All voting, YES. Motion by Anderson, seconded by Bergdorf, to modify the job description of road department employee, Doug Mayer, to include the duties of assistant zoning inspector, with no additional pay. All Voting, YES. The added responsibilities of Mr. Mayer as assistant zoning inspector will be defined by Mr. Kaczmarek, who will discuss these responsibilities at a future meeting of the trustees.

MOTION by Bergdorf, seconded by Anderson to adjourn. All voting yes. Meeting duly adjourned.

CHAIRMAN

CLERK