

**BOSTON TOWNSHIP TRUSTEES
MINUTES OF THE REGULAR MEETING**

December 14, 2005

Present at this regular meeting of the Boston Township Trustees were Randy Bergdorf, Amy Anderson, John Puchalsky, and legal counsel, Edward C. Pullekens and Clerk Joanne Noragon. Trustee Chairperson Anderson called the meeting to order at 7:00 P.M.

The trustees asked that Edward C. Pullekens take the minutes of the meeting.

Chairperson Anderson cited for the record that this is Trustee John Puchalsky's last month as Township Trustee. Trustee Anderson indicated that upon her review she ascertained that Mr. Puchalsky had never been chairperson of the board of township trustees during his tenure on the board. Thereupon, Trustee Anderson indicated that she was resigning her position as chairperson of the Boston Township Trustees immediately. Further, **MOTION** by Trustee Anderson that John Puchalsky be elected as Chairperson of the Boston Township Trustees effective immediately. Said motion was seconded by Trustee Randy Bergdorf. Vote: Anderson, YES; Bergdorf, YES; Puchalsky, abstain. John Puchalsky was duly elected as Chairperson of the Boston Township Trustees.

CONTRACTS AND APPOINTMENTS The next item of business was to review the rubbish bid documents opened at the November 22, 2005 meeting. The clerk indicated that she had reviewed the bids received and they appear to be in order. The clerk proceeded to review the financial aspects of each quoted bid. The Clerk circulated a breakdown summary of each bid received, i.e., a bid from J & J Refuse, and a bid from R & R Sanitation. After discussion, **MOTION** by Puchalsky, seconded by Anderson to accept the bid of J & J Refuse as set forth in the written bid documents as the lowest and best bid. Vote: Anderson, YES, Puchalsky, YES, Bergdorf YES. The 2006 rubbish contract was awarded to J & J Refuse. The service is for once weekly garbage and trash collection at the cost of \$2.46 per bag with unlimited pickup (homeowners provide bags/cans per month of \$14.85.) Related costs are set out in the bid documents as contained in the summary sheet attached hereto.

Police Protection Report. Chief McCue from the Peninsula Police Department was present. He provided the trustees with a written report for the month of November 2005. He indicated Peninsula Police would participate in the "Shop with a cop" program this week. He stated that it is hard to believe that a year has passed under the current contract. He felt that the transition of the Peninsula Police Department as the contracted police provider for the township has gone very well. The trustees thanked Chief McCue for his department's open communication with the Township.

JEDD matter. Special legal counsel, Al Schrader, addressed the trustees. He indicated that his office would file the JEDD documents tomorrow, December 15, 2005 with the Summit County Council. He will keep the township informed on all matters associated with the progression of the matter through county council.

Approval of Minutes: The trustees reviewed the minutes of the November 22, 2005 meeting submitted by the clerk. **Motion** by Bergdorf, seconded by Puchalsky to approve the minutes as submitted. All Voting, Yes

Correspondences. Clerk Noragon reviewed the various correspondences received by the Township.

Township Buildings and Grounds The parking lot drainage issue is still being reviewed. Per the contractors looking into the matter, nothing can be done until the Spring. The parking lot stripping project also cannot be done until next year.

Valley Fire District Update. Trustee John Puchalsky reported on the current happenings in the fire department. He reported that the fireboard met last night. Among the items discussed was the proposed relocation of the fire station to the Dogwood Lane cite. As previously reported, the NPS has given its approval of the relocation. The NPS is working on the proposed lease for review by the fireboard. The fireboard is submitting preliminary building plans to the NPS for its review. Hopefully, everything will come together within the next few weeks. Mr. Puchalsky reported that the entire insurance package carried by the fire district has been reviewed and updated. The cost has basically stayed the same, but the overall coverage has improved. A problem has developed in regard to the dispatch contract with Richfield. The fire chief is working on the matter. The clerk of the Valley Fire District may resign if his new job opportunity works out. The district should know of his status within the next 30 days. Finally, the new radio system

hopefully will be functional within the next few weeks. The fire district is waiting delivery of the final units to complete the system. The fire district has asked the township and the village for possible assistance in regard to improvements on the Dogwood Lane site. The trustees will review its legal authority in that regard and will also have the matter reviewed by the township's insurance carrier.

Road Department. Trustee Anderson reported that she has received a complaint relative to the senior snowplowing. The trustees reiterated for the record, that the plowing is ordered when the road superintendent determines that at least 4 inches of snow has fallen. So far the ice and snow control has proceeded smoothly.

Future Planning. The Trustees expressed their hope that all goes well with the documents being filed with Summit County Council in regard to the JEDD with the City of Cuyahoga Falls.

Zoning The Trustees reviewed various zoning issues. The trustees have directed that the Boston Township Zoning Commission look at the business corridor zoning resolutions, especially in the JEDD areas to determine if updates should be proposed. The need of professional review was discussed. The zoning boards are still reviewing the fee structure charged by the township for zoning. A comparison with fees charged by other communities has been completed. The position of zoning inspector and the possibility of the need of an assistant zoning inspector was discussed. The matter will be reviewed at a later meeting.

Other Business: The Sagamore Hills-Stanford Road maintenance issue was again reviewed. The Trustees will be contacting the township's Summit County Council member for his thoughts about the vacation of the road.

Clerk Noragon reported that the township has received a \$780.71 settlement check from the auditor in regard to the estate of Anthony DeNigris. The clerk will verify that the check was properly sent to the township.

Clerk Noragon reported that the township is a member of the North Akron Chamber of Commerce. Membership allows the township to receive a significant discount on its health insurance with Anthem.

The January 11, 2006 meeting will be the organizational meeting unless the trustees want an earlier session. The township will tentatively plan to swear in the newly elected officials whose terms begin on January 1, 2006 at the December 28, 2005 meeting.

Clerk Noragon reported that in response to the registered letter forwarded to Ron Summers in regard to the unpaid culvert costs, payment has been made. Clerk Noragon is looking into the possibility of forwarding similar letters to the delinquent cell tower owners.

Clerk Noragon reported that the road department needed a new television (used for weather updates)-\$120.00 and a new Printer-\$145.00, including a 3-year replacement warranty. \$40.00 in coupons was applied to the cost. **MOTION** by Puchalsky, seconded by Anderson to approve the expenditure. All voting, YES.

Clerk Noragon reported that \$50.00 is still remaining in the Genovese fund monies after purchase of the television.

Clerk Noragon reported that Seibert-Keck, the township's current insurance provider, will be at the December 28, 2005 meeting to review proposed coverages for next year.

The trustees discussed the signage maintained by the Peninsula Chamber of Commerce on the town hall properties. The issue will be subject to further discussion at a later meeting of the trustees.

Motion by Randy Bergdorf, seconded by John Puchalsky, to approve the First Merit Bank N.A. Resolution regarding authorization of said depository, First Merit Bank N.A. to accept the authorized signatures of Joanne Noragon, Clerk, Gerald A. Ritch, Trustee, Randolph Bergdorf, Trustee, and Amy Z. Anderson, Trustee as of January 1, 2006. A copy of said Resolution is attached hereto. All voting, YES.

APPROPRIATIONS: **Motion** by Puchalsky, seconded by Bergdorf to approve the following appropriations submitted by the clerk:

Supplemental: \$200 to 1000-110-345 (advertising) from 1000-110-315 (election expense).

Supplemental: \$1000 to 1000-110-221 (medical/hospitalization) from 1000-110-315.

All voting, YES.

TRANSFERS/ADVANCES **Motion** by Puchalsky, seconded by Bergdorf to transfer the sum of \$7,7000 from Star Ohio to First Merit to pay the salt invoice. All Voting, YES. Star Ohio check 5003 was signed by Clerk Noragon and trustee Amy Anderson.

PURCHASE ORDERS: **Motion** by Puchalsky, seconded by Bergdorf to approve the following purchase orders:

42-2005, \$200, 1000-110-345, advertising (super blanket)
43-2005, \$5000, 1000-110-311, accounting & legal (super blanket)
44-2005, \$1000, 1000-110-221, medical/hospitalization (super blanket)
45-2005, \$500, 1000-110-383, fidelity bond premiums (super blanket)

All voting, YES.

BANK RECONCILIATION; **Motion**by Puchalsky, seconded by Bergdorf to approve the November 2005 bank reconciliation report submitted by Clerk Noragon. All voting, YES.

APPROVAL OF PAYROLL: MOTIONby Puchalsky, seconded by Bergdorf to accept the payroll as prepared by Clerk Noragon. All voting yes.

Clerk Noragon reported that she discovered a discrepancy in Tim Tesmer's overtime pay caused by not understanding how the UAN system calculates overtime. The problem has been resolved with the overpayment being deducted from the next two paychecks of Mr. Tesmer.

APPROVAL FOR PAYMENT OF BILLS: MOTION by Puchalsky seconded by Bergdorf to pay the bills prepared by Clerk Noragon. All voting yes.

MOTION by Randy Bergdorf, seconded by John Puchalsky to adjourn. All voting yes. Meeting duly adjourned.

CHAIRMAN

CLERK