

**BOSTON TOWNSHIP TRUSTEES
MINUTES OF THE REGULAR MEETING**

MARCH 9, 2005

Present at this regular meeting of the Boston Township Trustees were Randy Bergdorf, Amy Anderson, John Puchalsky, and legal counsel, Edward C. Pullekens and Clerk Joanne Noragon. Trustee Anderson called the meeting to order at 7:00 P.M.

The trustees asked that Edward C. Pullekens take the minutes of the meeting.

Nick Kostandaras, Sr: Nick Kostandaras, Sr., District 1 representative to Summit County Council addressed the Trustees. He pledged his support to the issues involving the Township. He outlined his position in regard to proposed tax abatements pending before Summit County Council.

Approval of Minutes: The trustees reviewed the minutes of the February 23, 2005 meeting as submitted by the clerk. **Motion** by Puchalsky, seconded by Bergdorf to approve the minutes as submitted. All Voting, Yes.

Correspondences. Clerk Noragon reviewed the various correspondences received by the Township.

Township Buildings and Grounds. The next meeting of the Boston Township Hall Committee will be Thursday, March 17, 2005. It was reported that there is a roof leak into Tim Tesmer's office along the east wall. The matter has been reported to the Boston Township Hall Committee (John Lahoski). John Puchalsky will follow up on the matter with Mr. Lahoski.

Police Protection Report. Trustee Anderson reviewed the February, 2005 report submitted by the Village of Peninsula Police Department. Chief McCue was present to answer any questions that the Trustees had in regard to coverage. Chief McCue reported that from his department's perspective, all is going well. His department is attempting to make its presence known. There has been some activity in the cemetery areas and the police department is on top of the issue.

Valley Fire District Update. Trustee John Puchalsky reported on the activities of the fire department. The National Park Service has verbally agreed to consider a 25-year lease for the proposed site for the new station. The fire board is exploring other options also. Mr. Puchalsky reported that the fire department has received a new heart defibrillator from Summit County. The trustees expressed their thanks to Nick Kostandaras, Sr, our representative to County Council, for obtaining the unit for the township. Mr. Puchalsky reported that the fire district has purchased new software that will improve its daily activities and its state reporting requirements. Nine members of the fire department are taking Firefighters II training. The cost is \$750.00 per person, but the fire district has received a grant amounting to \$400.00 per person to offset the cost.

The upgraded training will help improve the departments Workers' Compensation rating. Mr. Puchalsky reported that as of April 1 the weekend shifts will be modified due to budget considerations. The main problem with the budget is the large increase in the Workers' Compensation rates. The number of rescue runs has been on an increase, with over 70% being for residents of the fire district. Finally, Mr. Puchalsky reported that the annual pancake breakfast will be held on March 20, 2005.

Road Department. All is going well with the road department. It was reported that a resident on Center Street is installing steel pipes on the road right-of-way. Mr. Tesmer is looking into the matter. Engineer Bachman sent a letter to the trustees in regard to the status of various projects his department is working on in Boston Township. Tim Tesmer is still accepting applications for the part time position available with the road department. The survey request from the SASWMA was referred to Tim Tesmer.

Future Planning. The Trustees indicated that they are still planning the public meeting in the end of March to discuss the JEDD and associated issues. The Trustees will hold the meeting at the Township Hall on Wednesday, March 23, 2005 from 6:30 to 8:00 PM. The regular meeting of the Township Trustees will follow. Representatives from the County will be present. Al Schrader has indicated to Mr. Pullekens that he will be present. The Trustees will hold a work session next Wednesday to develop the agenda for the public meeting.

Zoning. The Trustees reviewed various issues in regard to zoning. Paul Kaczmarski, zoning inspector was present to update the Trustees on all current activities. Mr. Kaczmarski indicated that he had discussion with the planning director at Cuyahoga Falls, Fred Guerra, about the JEDD area. It is the goal that the zoning for the area can be developed and changed as needed with input from both Cuyahoga Falls and Boston Township. Mr. Kaczmarski reviewed a preliminary proposal for a senior housing community on route 8. There are reservations as to whether such a development is the best use of the property and goals for the area. The Boston Township Board of Zoning Appeals will hear the Stillwell-Blumenthal zoning request next month. Mr. Kaczmarski indicated that he is addressing various zoning violations in the township and will be following through on the problems areas. Finally, Mr. Kaczmarski reported that he is doing the final review of the application from the Everett Church and that he will probably be issuing a zoning certificate in the next day or so. It was noted that zoning secretary, Wes Bergdorf, will be released from the hospital on Saturday. The trustees expressed their wishes for a speed recovery for Wes.

Other Business: John Puchalsky gave a report on the Summit County Health Department meeting that he attended. Among the issues discussed were the septic inspections; the clean up of the Parker Tire property; West Nile virus spraying; and the financial crisis that the Health Department will face if the proposed state budget cuts go

into effect. Mr. Puchalsky circulated printed material he obtained at the meeting to the trustees.

Ms. Anderson reported that Brad Hansen has submitted information in regard to the annual bicycle race his organization sponsors. The trustees discussed the matter and had no objections to the event as long as the proper insurance coverage is produced. Ms. Anderson will follow through on the matter.

The trustees reviewed the various issues that are being discussed concerning the Quarry.

In regard to the proper procedures to use in utilizing checks with Star Ohio, clerk Noragon reported that she called Tim Solierie, the lead auditor on our last audit. He said if the township wanted to be more comfortable, the trustees should make a policy and put it in the minutes. He suggested that the township include all the safeguards in the minutes and then observe them. The safeguards would be:

1. Two signatures must be on the check; the clerk and one trustee.
2. Whenever a check is written, it must be included in the minutes.
3. Checks must be written sequentially and appear sequentially in the minutes.
4. Write "Boston Township" on the "payable to" line of every check when the checkbook is received from Star Ohio.

The auditor stressed that using a Star Ohio checkbook having only one signature required to transfer money from the investment account to the primary checking account would not be an audit issue.

Motion by Puchalsky, seconded by Bergdorf, to allow the Clerk to utilize checks to transfer the funds of the Township on deposit with Star Ohio and to adopt the safeguards as set forth above, items 1 through 4. All the safeguards shall be followed for all transfers using the checks. All Voting, YES.

Clerk Noragon is still waiting on word as to whether Peninsula approved the payment dates in the police contract to coincide with the tax settlement dates. She indicated that she will follow through on the matter.

Clerk Noragon reported to the Trustees that the Township can purchase a new truck from the general fund or the Permissive Motor Vehicle License Tax. The Township currently has \$7,200.00 in the PMVL and its income is about \$4,200.00 per year. The township has not spent any of the funds in the last 2 years.

Clerk Noragon reviewed the Permanent Appropriations with the Trustees and answered the questions raised in the discussion. **Motion** by Bergdorf, seconded by Puchalsky, to accept the Permanent Appropriations as prepared by the clerk. All voting, YES.

CONTRACTS AND APPOINTMENTS: None

APPROPRIATIONS: None. Clerk Noragon will properly file the Permanent Appropriations approved above.

TRANSFERS/ADVANCES **None**

PURCHASE ORDERS: **Motion** by Puchalsky, seconded by Bergdorf to approve the following purchase orders as presented by Clerk Noragon:

31-2005	Zoning office Supplies	\$500.00	1000-130-410-0000
32-2005	Machinery, equipment, fur.	\$500.00	1000-330-740-0000

All VOTING, Yes.

BANK RECONCILIATION; **MOTION** by Puchalsky, seconded by Bergdorf to approve the bank reconciliation for the month of February, 2005 as presented by Clerk Noragon. All Voting, YES.

APPROVAL OF PAYROLL: **MOTION** by Puchalsky, seconded by Bergdorf to accept the payroll as prepared by Clerk Noragon. All voting yes.

APPROVAL FOR PAYMENT OF BILLS: **MOTION** by Puchalsky seconded by Bergdorf to pay the bills prepared by Clerk Noragon. All voting yes.

MOTION by Randy Bergdorf, seconded by John Puchalsky to adjourn. All voting yes. Meeting duly adjourned.

CHAIRMAN

CLERK