

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 1000

Held

19

BOSTON TOWNSHIP TRUSTEES MINUTES OF THE REGULAR MEETING January 28, 2004

Present at this regular meeting of the Boston Township Trustees were Randy Bergdorf, Amy Anderson, John Puchalsky, and legal counsel, Edward C. Pulekins and Clerk Frank Kaczmarek. Trustee Chairman, Amy Anderson, called the meeting to order at 7:00 P.M.

The trustees asked that Edward C. Pulekins take the minutes of the meeting.

Correspondences. Clerk Kaczmarek reviewed the various correspondences received by the Township.

Police Protection Report. No report had been received by the township. Trustee Anderson indicated that she had a complaint with the sheriff's department inasmuch as personnel changes are being made without notifying the township. She says she has learned of recent changes from other sources. She will address the matter with the Sheriff's office.

Township Buildings and Grounds. The Boston Township Hall Committee in conjunction with the Boston Township Trustees are in the process of reviewing the insurance coverage on the Township properties being leased by the BTHC. Seibert Keck has provided a summary of coverage's currently on the properties. Judy Lahoski on behalf of the BTHC will review the entire coverage issue to confirm that the proper amounts of insurance are on the properties. Randy Bergdorf reported that he had received a letter from the Village of Peninsula in regard to certain repairs/improvements that are needed for the sidewalks around the townhall buildings. The letter will be referred to the BTHC for action. The trustees reported that the basement in the wood building is being upgraded by the BTHC to install dehumidifiers, etc. to allow use of the space.

Valley Fire District Update. John Puchalsky indicated that he had nothing new to report.

Road Department. The trustees reported that Tim Tesmer has indicated that the roof over the garage is in dire need of repair. John Puchalsky will follow through on the matter and report back to the trustees. The county has been contacted about confirmation of the current arrangement for snow removal, etc. between the Township and County Engineer. Hopefully, a meeting can be set up to resolve all questions. Gene Kaczmarek indicated that he has been advised that there is currently a salt shortage due to the bad weather.

Future Planning. The Trustees executed the JEDD and Annexation Agreements prepared by attorney Al Schrader. Said agreements were previously approved by the township.

Zoning. Wes Bergdorf reviewed the actions of the various zoning boards.

Zoning inspector Paul Kaczmarek advised the Trustees that he has identified other violations in the township and that he will be preparing letters to the landowners accordingly.

Other Business: The Trustees indicated that they had completed interviews of individuals who expressed an interest in the position of Township Clerk when the vacancy occurs on April 1, 2004 due to the fact that no one ran in the election for the position. The Trustees were of the opinion that Joanne Noragon was the best qualified candidate.

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 504-B

Held

19

CONTRACTS AND APPOINTMENTS: MOTION by Puchalsky, seconded by Bergdorf to appoint Joanne Noragon to the position of township clerk upon the vacancy of the office as of April 1, 2004, subject to all the applicable provisions of the Ohio Revised Code. All voting, YES.

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MOTION by Puchalsky, seconded by Anderson to appoint Joanne Noragon to the position of clerical assistant for the township for a period to end on or before March 31, 2004, with a pay rate set for part-time township employees, \$10.50 per hour. All voting, YES. The matter will be reviewed with Ms. Noragon and discussed further by the Trustees at the next meeting.

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APPROPRIATIONS: NONE

PURCHASE ORDERS: MOTION by Puchalsky, seconded by Bergdorf, to approve the following Purchase Orders submitted by Clerk Kaczmarek:

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PO 3-2004	1,538.00	1000-110-382-0000
BC 21-2004	500.00	1000-110-389-0000

All voting, YES.

ADVANCES: NONE

APPROVAL OF PAYROLL: MOTION by Puchalsky, seconded by Bergdorf to approve the payroll as submitted by Clerk Kaczmarek. All voting, YES.

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MOTION FOR PAYMENT OF BILLS: MOTION by Puchalsky, seconded by Bergdorf, to pay the bills prepared by Clerk Kaczmarek. All voting, YES.

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MOTION by Puchalsky seconded by Bergdorf to adjourn. All voting yes. Meeting duly adjourned.

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CHAIRMAN

CLERK