

RECORD OF PROCEEDINGS

Minutes of the regular meeting of the Boston Township Board of Trustees *Meeting*

1999-2000, 2000-2001, 2001-2002, 2002-2003

Held

January 08, 2003

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Present were trustees Amy Anderson, Randolph Bergdorf, and John Puchalsky, legal counsel Edward Pullekens and clerk Frank Kaczmarek.

Trustee Bergdorf called the meeting to order at 7:03 P.M.

Contracts: **MOTION** by Puchalsky, seconded by Anderson, to execute the Policing Contract with the Sheriff and Summit County. All "aye". **MOTION** by Puchalsky, seconded by Anderson, to execute the Refuse Collection Contract with J & J Refuse. All "aye".

ORGANIZATIONAL RESOLUTIONS FOR 2003

MOTION by Anderson, seconded by Puchalsky, that Randolph Bergdorf be selected as Chairperson of the Board of Trustees for the year 2003. All "aye".

MOTION by Puchalsky, seconded by Bergdorf, that Anderson, be selected as Vice-Chairperson of the Board of Trustees for the year 2003. All "aye".

MOTION by Anderson, seconded by Bergdorf, to retain Edward Pullekens as legal counsel for Boston Township for 2003 (12 month contract) at the following rates: \$ 50.00 per hour for all non-litigation work; \$ 95.00 per hour for work relating to litigation; expenses and advances of litigation and otherwise will also be reimbursed. All "aye".

MOTION by Anderson, seconded by Puchalsky, that the Trustees would proceed to act as a Board in matters concerning the maintenance and repair of the roads within the Township. All "aye".

MOTION by Anderson, seconded by Puchalsky, that Bergdorf be appointed as liaison to the Zoning Commission and to the Boston Township Hall Committee. All "aye".

MOTION by Puchalsky, seconded by Bergdorf, that Anderson, be appointed as liaison to the Summit County Sheriff's Department. All "aye".

MOTION by Anderson, seconded by Bergdorf, reaffirming the appointment of John Puchalsky as the Boston Township liaison and member to the Valley Fire District Board of Directors. The three year term ends on December 31, 2003. All "aye".

MOTION by Anderson, seconded by Puchalsky, that the regular meetings for 2003 be held on the second and fourth Wednesday of every month, at 7:00 P.M.. All "aye".

MOTION by Anderson, seconded by Puchalsky, to set the Clerk's salary as allowed by law, per the basis of the budget of Boston Township. All "aye".

MOTION by Anderson, seconded by Puchalsky, to retain Wesley Bergdorf as Zoning Secretary, for 2003, at the rate of \$ 3600 per year, to be paid on a monthly basis. Voting "aye" were Puchalsky and Anderson. Randolph Bergdorf abstained.

MOTION by Anderson, seconded by Puchalsky, to retain Paul Kaczmarek as Zoning Inspector, for 2003, at the rate of \$ 7200 per year, paid on a monthly basis. All "aye".

There was discussion concerning Zoning Board of Appeals and Zoning Commission members. There were no appointments made to either group at this time. **MOTION** by Anderson, seconded by Puchalsky, that members of the Zoning Commission and the Zoning Board of Appeals be reimbursed \$ 30.00 per meeting, on a per-diem basis, for expenses incurred to attend those meetings. Reimbursement will be made after the end of the calendar year and upon certification of meeting attendance by the Zoning Clerk. Voting "aye" were Anderson and Puchalsky. Randolph Bergdorf abstained.

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MOTION by Puchalsky, seconded by Anderson, reaffirming the appointment of Randolph Bergdorf to the Union Cemetery Board, for a three year term, ending on December 31, 2005. Voting "aye" were Puchalsky and Bergdorf. Anderson abstained.	03 0108 15
MOTION by Puchalsky, seconded by Anderson, reaffirming the appointment of Patricia Tesmer to the Union Cemetery Board, for a three year term, ending on December 31, 2004, pending concurrence with Peninsula Village. Voting "aye" were Puchalsky and Bergdorf. Anderson abstained.	03 0108 16
MOTION by Anderson, seconded by Puchalsky, to re-appoint Wes Bergdorf and Martin Griffith as representatives to the Cuyahoga Valley Communities Council for the year 2003. All "aye".	03 0108 17
MOTION by Puchalsky, seconded by Anderson, that Timothy Tesmer be re-appointed Road Superintendent for the year 2003 to serve at the pleasure of the Board of Township Trustees.	03 0108 18
Discussion followed concerning compensation paid to the Road Superintendent. MOTION by Puchalsky, seconded by Anderson, that the Road Superintendent be paid \$ 16.00 per hour, effective January 1, 2003. All "aye".	03 0108 19
MOTION by Bergdorf, seconded by Puchalsky, that all Township employees be given the following legal holidays pursuant to law: New Year's Day, Martin Luther King Day, President's Day, Memorial Day, Fourth of July, Veteran's Day, Labor Day, Columbus Day, Thanksgiving, the day after Thanksgiving, the day before Christmas and Christmas Day. All "aye".	03 0108 20
MOTION by Puchalsky, seconded by Bergdorf, that the regular work day for Township hourly employees will remain at 7:30 A.M. until 4:00 P.M. with a one-half hour unpaid lunch. All "aye".	03 0108 21
MOTION by Puchalsky, seconded by Bergdorf, to continue the vacation schedule of the Township full-time employees as previously adopted: One week (5 work days) after one full year of employment; Two weeks (10 work days) after two full years of employment; Three weeks (15 work days) after five full years of employment; Four weeks (20 work days) after fifteen full years of employment. All "aye".	03 0108 22
MOTION by Puchalsky, seconded by Bergdorf, to allow 20 sick days per year in 2003, with an accumulation of 120 days of sick leave, per Ohio Revised Code. All "aye".	03 0108 23
Correspondence Since the Last Meeting: Kaczmarek reviewed or read all correspondence received since the last meeting.	
Boston Township Buildings and Grounds: • Boston Township Hall Committee: Anderson asked for a status report on the "Bell Tower Restoration Project. Bergdorf agreed to investigate and report at a future meeting.	
Road Department Activity: Bergdorf read a request from Tim Tesmer that the meeting agenda for February 12, 2003, include a presentation regarding NPDES by a representative of the Summit Soil & Water Conservation District. Anderson agreed to handle arrangements.	
Future Planning: Pullekens reviewed a letter from Attorney, Al Schrader, regarding the former Tamsin Park property, and indicated that he would invite Mr. Schrader to the next meeting of the Board.	
Zoning Update: Wes Bergdorf reviewed Zoning Commission and Board of Zoning Appeals activity since the last meeting.	

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Other Business: **MOTION** by Puchalsky, seconded by Anderson, that a payment, in the amount of \$ 300.00, be sent to the Cuyahoga Valley Communities Council , as the Township's "fair share" for membership in the council for 2002. All "aye". The 2003 Temporary Appropriations (see attached), prepared by Clerk Frank Kaczmarek, were reviewed by the Trustees. **MOTION** by Anderson, seconded by Puchalsky, to approve the appropriations as presented. All "aye".

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Approval of Payroll: **MOTION** by Anderson, seconded by Puchalsky, to approve the payroll as presented. All "aye". Clerk Kaczmarek indicated that, because of a clerical error, the members of the Board had been underpaid for the last seven months of 2002. He mentioned that he had called the State Auditor's Regional office on January 6 and was told that "with the approval of the Board of Trustees, the total amount underpaid, could be added to the monthly salary for January 2003". **MOTION** by Anderson, seconded by Puchalsky, that the total amount underpaid each of the Board members in 2002, be added to their regular monthly salary for January 2003. All "aye".

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MOTION by Anderson, seconded by Puchalsky, to adjourn the meeting. All "aye". The meeting was duly adjourned at 8:55 PM.

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Chairman

Clerk