

RECORD OF PROCEEDINGS

Minutes of the special meeting of the Boston Township Board of Trustees Meeting

MEETING RECORD NUMBER 001 1994 MAY 1994

Held

December 29, 1993

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Present were Trustees Randy Bergdorf, Daniel Schneider and John Puchalsky, Clerk Frank Kaczmarshi and Legal Counsel Ed Pulehins.

Chairman Bergdorf called the meeting to order at 7:10 P.M..

The first order of business was to have been the opening of bids for the installation of windows in the Township Hall. No bids were received.

The clerk read the minutes of the regular meeting of December 22, 1993.

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MOTION by Schneider to accept the minutes of the meeting of December 22, 1993 as read, was seconded by Bergdorf. Voting "yes" were Schneider, Puchalsky and Bergdorf.

The clerk then read all correspondence received since the last meeting.

Boston Township Building and Grounds:

Window Project: The windows for the window replacement project have been delivered and are being stored in the Township Hall Meeting area. Legal Counsel Pulehins recommended that, since no bids have been submitted, Mr. Lahoski be asked for a list of individuals or firms with whom the trustees might be able negotiate for the installation of the windows. Chairman Bergdorf indicated that he would contact the County for their recommendations and Trustee Puchalsky agreed to discuss the situation with Mike Rickenbacher of Rickenbacher Construction and Mr. Lahoski. Trustee Schneider will ask Doug Anderson for any ideas he may have, regarding the installation of the windows.

Grants: No report.

Boston Township Hall Committee: No report.

Oak Hill Road Project: Clerk Kaczmarshi reported that the final disbursement from the OPWC has been made, and he gave a complete report on the financial status of the project.

Joint Fiscal Study Group: Trustee Puchalsky reported that, since the last meeting, he had no further information regarding the Joint Fiscal Study Group report.

Police Department: Trustee Puchalsky indicated that, since the last meeting, he had no new information regarding the Police Department.

Valley Fire District: Trustee Schneider reported that the next meeting of the Fire Board would be held at 6:00 P.M., Thursday, December 30, 1993.

Tennis Courts: Clerk Kaczmarshi reported that he has not heard from Mr. Clapp, regarding the proposed lease agreement.

Road Department: Chairman Bergdorf mentioned that he had received a complaint from Mr. Ben Lahoski regarding a damaged street sign at Morris Drive and Riverview Road.

Vacation of Canal Street: No report.

Vacation of Wheatley/Oak Hill Roads: No report.

Status of Requests Submitted to NPS: Chairman Bergdorf reported that, to date, he has not received a reply.

Street Lights to be Removed: The Trustees indicated that they would develop a list of street lights to be removed.

Future Planning: Chairman Bergdorf indicated that Sandra McKew of PK&G has not contacted him since last week's meeting.

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TOWNSHIP LEGAL RESOLUTIONS, ORDINANCES AND RESOLUTIONS		
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<u>Zoning:</u> No report.		
<u>Other Business:</u>		
Clerk Kaczmarzki discussed each of the blanket certificates he recommended be opened.		
MOTION by Schneider, seconded by Puchalsky, to approve blanket certificates # 87, # 88, # 89, # 90 and # 91. Voting "yes" were Bergdorf, Puchalsky and Schneider.	93-1229 -02	
Clerk Kaczmarzki discussed each of the pending warrants included on the attached list.		
MOTION by Schneider to pay all bills as presented, was seconded by Puchalsky. Voting "yes" were Bergdorf, Puchalsky and Schneider.	93-1229 -03	
Clerk Kaczmarzki presented the current payroll.		
MOTION by Schneider to approve the payroll, as presented, was seconded by Puchalsky. Voting "yes" were Bergdorf, Puchalsky and Schneider.	93-1229 -04	
A long discussion followed concerning the bids for the Township Insurance package. The bids had been opened at the December 22, 1993, meeting and discussion was tabled until the present meeting. The discussion included not only the costs from each bidder but also the advantages and disadvantages of traditional insurance, pools and risk management groups.		
MOTION by Puchalsky to accept the bid presented by Personal Insurance, through Seibert-Kech, at an annual premium of \$ 7324.00, was seconded by Schneider. Voting "yes" were Bergdorf, Schneider and Puchalsky.	93-12 -05	
<u>ORGANIZATIONAL RESOLUTIONS FOR 1994</u>		
MOTION by Schneider, seconded by Puchalsky, that Randolph Bergdorf be elected Chairman of the Board of Trustees for the year 1994. Voting "yes" were Puchalsky, Schneider and Bergdorf.	93-1229 -06	
MOTION by Bergdorf, seconded by Puchalsky, that Daniel Schneider be elected as Vice-Chairman of the Board of Trustees for the year 1994. Voting "yes" were Puchalsky, Bergdorf and Schneider.	93-1229 -07	
The 1994 Temporary Annual Appropriation Resolution prepared by Frank Kaczmarzki, was reviewed by the Trustees. MOTION by Schneider, seconded by Puchalsky, to approve the Temporary Annual Appropriation Resolution (copy attached). Voting "yes" were Bergdorf, Puchalsky, and Schneider.	93-1229 -08	
MOTION by Schneider, seconded by Puchalsky, to retain Edward Pullshins as legal counsel for Boston Township for 1994 (12 month contract) at the following rates: \$50.00 per hour for all non-litigation work; \$95.00 per hour for work relating to litigation; expenses and advances of litigation and otherwise will also be reimbursed. Voting "yes" were Bergdorf, Puchalsky and Schneider.	93-1229 -09	
MOTION by Bergdorf, seconded by Schneider, that the Trustees would proceed to act as a Board in matters concerning the maintenance and repair of the roads within the Township. Voting "yes" were Puchalsky, Schneider and Bergdorf.	93-1229 -10	
MOTION by Puchalsky, seconded by Schneider, that Randolph Bergdorf be appointed as liaison to the Zoning Commission and to the citizen's group concerning the Township buildings. Voting "yes" were Schneider, Puchalsky and Bergdorf.	93-1229 -11	

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BOSTON TOWNSHIP BOARD OF TRUSTEES MEETING

Held	December 29, 1993 [page 3]	19
93-1229 -12	MOTION by Schneider, seconded by Bergdorf, that John Puchalsky be appointed as liaison to the Peninsula Police Department. Voting "yes" were Bergdorf, Schneider and Puchalsky.	
93-1229 -13	MOTION by Bergdorf, seconded by Puchalsky, that the regular meetings for 1994 be held on the second and fourth Wednesday of every month, at 7:00 P.M. Voting "yes" were Schneider, Puchalsky and Bergdorf. There was a discussion concerning the Valley Fire District Board of Directors and it was understood that Daniel Schneider would continue in his present term as the Township member on that Board.	
93-1229 -14	MOTION by Schneider, seconded by Puchalsky, to set the Clerk's salary as allowed by law, per the basis of the budget of Boston Township. Voting "yes" were Bergdorf, Puchalsky and Schneider. Discussion followed, concerning Trustee compensation and method of payment. The Trustees decided to accept less than the current maximum of \$8000.00 per year for Townships with the budgets between \$1,500,000.00 and \$3,500,000.00.	
93-1229 -15	MOTION by Bergdorf, seconded by Schneider, to set the Trustees' salaries at \$7200.00 per year to be paid in equal monthly payments. Voting "yes" were Puchalsky, Schneider and Bergdorf.	
93-1229 -16	MOTION by Schneider, seconded by Puchalsky, to appoint Nicholas Dikardi as Zoning Inspector, for the year 1994. Compensation shall be set at \$5000.00 per year over a twelve month period. Voting "yes" were Bergdorf, Puchalsky and Schneider.	
93-1229 -17	MOTION by Puchalsky, seconded by Schneider, to re-hire Edith Mims, as Zoning Secretary, at the rate of \$1000.00 per year. Voting "yes" were Schneider and Puchalsky. Bergdorf abstained.	
93-1229 -18	There was a discussion concerning Zoning Board of Appeals and Zoning Commission members. There were no appointments to be made to either group at this time. MOTION by Schneider, seconded by Puchalsky, to pay members of the Zoning Commission and the Zoning Board of Appeals Commission the sum of \$10.00 per meeting, with a minimum of \$40.00 at the end of the year, upon certification by the Zoning Clerk. Voting "yes" were Bergdorf, Puchalsky and Schneider. Discussion followed concerning the appointment of a trustee to the Union Cemetery Board. It was understood that Randolph Bergdorf would continue in his present appointment to that position.	
93-1229 -19	MOTION by Puchalsky, seconded by Schneider, to re-appoint Wes Bergdorf and Martin Griffith as representatives to the Cuyahoga Valley Communities Council for one year. Voting "yes" were Bergdorf, Schneider and Puchalsky.	
93-1229 -20	MOTION by Schneider, seconded by Puchalsky, that Douglas Anderson be appointed Road Superintendent for the year 1994 to serve at the pleasure of the Board of Township Trustees, subject to review. Voting "yes" were Bergdorf, Puchalsky and Schneider.	
93-1229 -21	MOTION by Schneider, seconded by Puchalsky, that Timothy Towner be appointed Assistant Road Superintendent for the year 1994 to serve at the pleasure of the Board of Township Trustees, subject to review. Voting "yes" were Bergdorf, Puchalsky and Schneider.	
93-1229 -22	MOTION by Schneider, seconded by Puchalsky, that the wages paid to the employees of the Road Department would remain the same as paid in 1993, but that the wages may be reviewed by the Trustees at a later date. Voting "yes" were Bergdorf, Puchalsky and Schneider.	
93-1229 -23	MOTION by Puchalsky, seconded by Schneider, that all Township employees be given the following legal holidays pursuant to law: New Year's Day, Martin Luther King Day, President's Day, Memorial Day, Fourth of July, Veteran's Day, Labor Day, Columbus Day, Thanksgiving, the day after Thanksgiving, the day	

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OPTIONAL FORM NO. 10, FORM NO. 1000

Held

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before Christmas and Christmas Day. Voting "yes" were Puchalsky, Bergdorf and Schneider.

MOTION by Puchalsky, seconded by Schneider, that the regular work day for Township employees will remain at 7:30 A.M. until 4:00 P.M. with a one-half hour unpaid lunch. Voting "yes" were Bergdorf, Schneider and Puchalsky.

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MOTION by Puchalsky, seconded by Schneider, to continue the vacation schedule of the Township employees as previously adopted:

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One week (5 work days) after one full year of employment;
Two weeks (10 work days) after two full years of employment;
Three weeks (15 work days) after five full years of employment;
Four weeks (20 work days) after fifteen full years of employment.

Voting "yes" were Bergdorf, Schneider and Puchalsky.

MOTION by Schneider, seconded by Puchalsky, to allow 26 sick days per year in 1994, with an accumulation of 120 days of sick leave, per Ohio Revised Code. Voting "yes" were Bergdorf, Puchalsky and Schneider.

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MOTION by Schneider, seconded by Puchalsky, to adjourn the meeting. Voting "yes", Bergdorf, Puchalsky and Schneider. Meeting was duly adjourned at 9:22 P.M..

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Clerk

Chairman