Boston Township

Zoning Department

1775 Main St PO Box 123, Peninsula, OH 44264 • (330) 657-2059

APPLICATION REQUIREMENTS

Certificate of Appropriateness (Occupancy)

Based on the Boston Township Zoning Resolution, Rev. March 5, 2025 • Printed November 20, 2026

The township's occupancy permit under §903: issued by the Zoning Inspector on final inspection, before a building or premises is used.

WHEN IT IS NEEDED

☐ Before a new dwelling is occupied; before any location is used for a business (home occupations excepted); on any full or partial change of use; when a commercial property changes owner or operator; and when one commercial use changes to another.	**§903(a)–(e)**
☐ A new, remodeled or expanded building may not be occupied until it issues.	**§903.01**

WHAT TO FILE

☐ The permit holder applies to the Zoning Inspector once all the work on the zoning permit and its plans is complete. A new operator brings the previous permit.	**§903(d), §903.01**
☐ The fee from the Township fee schedule, due on final inspection.	**§904**

WHAT IS REVIEWED

☐ At the final inspection: that the use conforms to the Resolution and the work matches the permit and its plans.	**§903**
☐ Where a site plan was approved, every improvement on it is complete: landscaping, drainage, parking, roads and drives.	**§806**

Each line names the section of the Zoning Resolution it rests on, or the outside agency where the requirement is not the township's. This sheet summarizes; the Resolution governs. Ask the Zoning Inspector which items apply to your project — (330) 657-2059.