Boston Township

Zoning Department

1775 Main St PO Box 123, Peninsula, OH 44264 • (330) 657-2059

APPLICATION REQUIREMENTS

Signs

Based on the Boston Township Zoning Resolution, Rev. March 5, 2025 • Printed November 20, 2026

A permanent wall or ground sign, a change to one, or a temporary sign over 6 square feet.

WHO DECIDES

☐ The Zoning Inspector approves or denies in writing within 15 days of a complete application, in every district, including B-C, SRB and EAD.	**§1202.09(b)(2)**
☐ A conforming sign is decided on its own. It does not wait on, or hold up, a building or use filed with it; a sign filed alongside other work is moved to its own application.	**§1202.09(b)(2) (Township ruling)**
☐ A sign that does not conform needs a variance, and follows the variance process and its rules instead.	**§908**
☐ An internally illuminated sign is a conditional use, and only in the EAD, B-C and SRB districts. A billboard is a conditional use and needs a Park Impact Study.	**§1202.06(e), §1207.06**

WHEN A PERMIT IS NEEDED

☐ Before installing any permanent wall or ground sign, and for any change to its structure, cabinet, frame, lighting or panels.	**§1202.09(a)(1)–(2)**
☐ Not for a change of copy on a permitted conforming sign, or for a temporary sign of 6 square feet or less.	**§1202.09(a)(3), (5)**
☐ A temporary sign over 6 square feet needs a permit.	**§1202.09(a)(4)**

WHAT TO FILE

☐ The application on the Township form, with drawings giving each sign's dimensions, area, number of sides, illumination and the building face area.	**§1202.09(b)(1)**
☐ The owner's signature, or a designated agent's, where the applicant is not the owner.	**§1202.09(b)(4)**

☐ The fee, paid with the application. For a conforming sign it is refunded if the permit is denied; a sign that goes to variance follows the variance fee rules.	**§1202.09(b)(3)**

WHAT IS REVIEWED

☐ Chapter 12's rules on sign types, area, height and illumination; in B-C the corridor sign rules, applied in SRB too.	**Ch. 12, §705A, §706A**
☐ A nonconforming sign may stay only as Chapter 12 allows.	**§1202.08**
☐ A sign advertising a business or use that has been abandoned for six months must be removed.	**§107.02 (Township ruling over §1202.08(c)(2))**

Each line names the section of the Zoning Resolution it rests on, or the outside agency where the requirement is not the township's. This sheet summarizes; the Resolution governs. Ask the Zoning Inspector which items apply to your project — (330) 657-2059.