

Boston Township

Zoning Department

1775 Main St PO Box 123, Peninsula, OH 44264 • (330) 657-2059

APPLICATION REQUIREMENTS

Signs

Based on the Boston Township Zoning Resolution, Rev. March 5, 2025 • Printed September 30, 2026

A permanent wall or ground sign, a change to one, or a temporary sign over 6 square feet.

WHO DECIDES

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| ☐ The Zoning Inspector approves or denies in writing within 15 days of a complete application, in every district, including B-C, SRB and EAD. | §1202.09(b)(2) |
| ☐ A conforming sign is decided on its own. It does not wait on, or hold up, a building or use filed with it; a sign filed alongside other work is moved to its own application. | §1202.09(b)(2) (Township ruling) |
| ☐ A sign that does not conform needs a variance, and follows the variance process and its rules instead. | §908 |
| ☐ An internally illuminated sign is a conditional use, and only in the EAD, B-C and SRB districts. A billboard is a conditional use and needs a Park Impact Study. | §1202.06(e), §1207.06 |

WHEN A PERMIT IS NEEDED

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| ☐ Before installing any permanent wall or ground sign, and for any change to its structure, cabinet, frame, lighting or panels. | §1202.09(a)(1)-(2) |
| ☐ Not for a change of copy on a permitted conforming sign, or for a temporary sign of 6 square feet or less. | §1202.09(a)(3), (5) |
| ☐ A temporary sign over 6 square feet needs a permit. | §1202.09(a)(4) |

WHAT TO FILE

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| ☐ The application on the Township form, with drawings giving each sign's dimensions, area, number of sides, illumination and the building face area. | §1202.09(b)(1) |
| ☐ The owner's signature, or a designated agent's, where the applicant is not the owner. | §1202.09(b)(4) |

- ☐ The fee, paid with the application. For a conforming sign it is refunded if **§1202.09(b)(3)** the permit is denied; a sign that goes to variance follows the variance fee rules.

WHAT IS REVIEWED

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| ☐ Chapter 12's rules on sign types, area, height and illumination; in B-C the corridor sign rules, applied in SRB too. | Ch. 12, §705A, §706A |
| ☐ A nonconforming sign may stay only as Chapter 12 allows. | §1202.08 |
| ☐ A sign advertising a business or use that has been abandoned for six months must be removed. | §107.02 (Township ruling over §1202.08(c)(2)) |
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Each line names the section of the Zoning Resolution it rests on, or the outside agency where the requirement is not the township's. This sheet summarizes; the Resolution governs. Ask the Zoning Inspector which items apply to your project — (330) 657-2059.